

AGENCY NAME:	South Carolina Department of Public Safety		
AGENCY CODE:	K050	SECTION:	63

**Fiscal Year 2017-18
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<p>As the largest law enforcement agency in South Carolina, it is the mission of the South Carolina Department of Public Safety to protect and serve the public with the highest standard of conduct and professionalism; to save lives through educating its citizens on highway safety and diligent enforcement of laws governing traffic, motor vehicles, and commercial carriers; and to ensure a safe, secure environment for the citizens of the state of South Carolina and its visitors.</p>
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AGENCY VISION	<p>The South Carolina Department of Public Safety’s vision is to ensure that this agency is setting the standard for public safety excellence as a cohesive team by making South Carolina a safer place to live, work, and visit through protection, education, and service. Embedded within SCDPS’ efforts and initiatives to serve the public are the agency’s core values: Integrity, Excellence, Accountability, and Leadership.</p>
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency’s preferred contacts for this year’s accountability report.

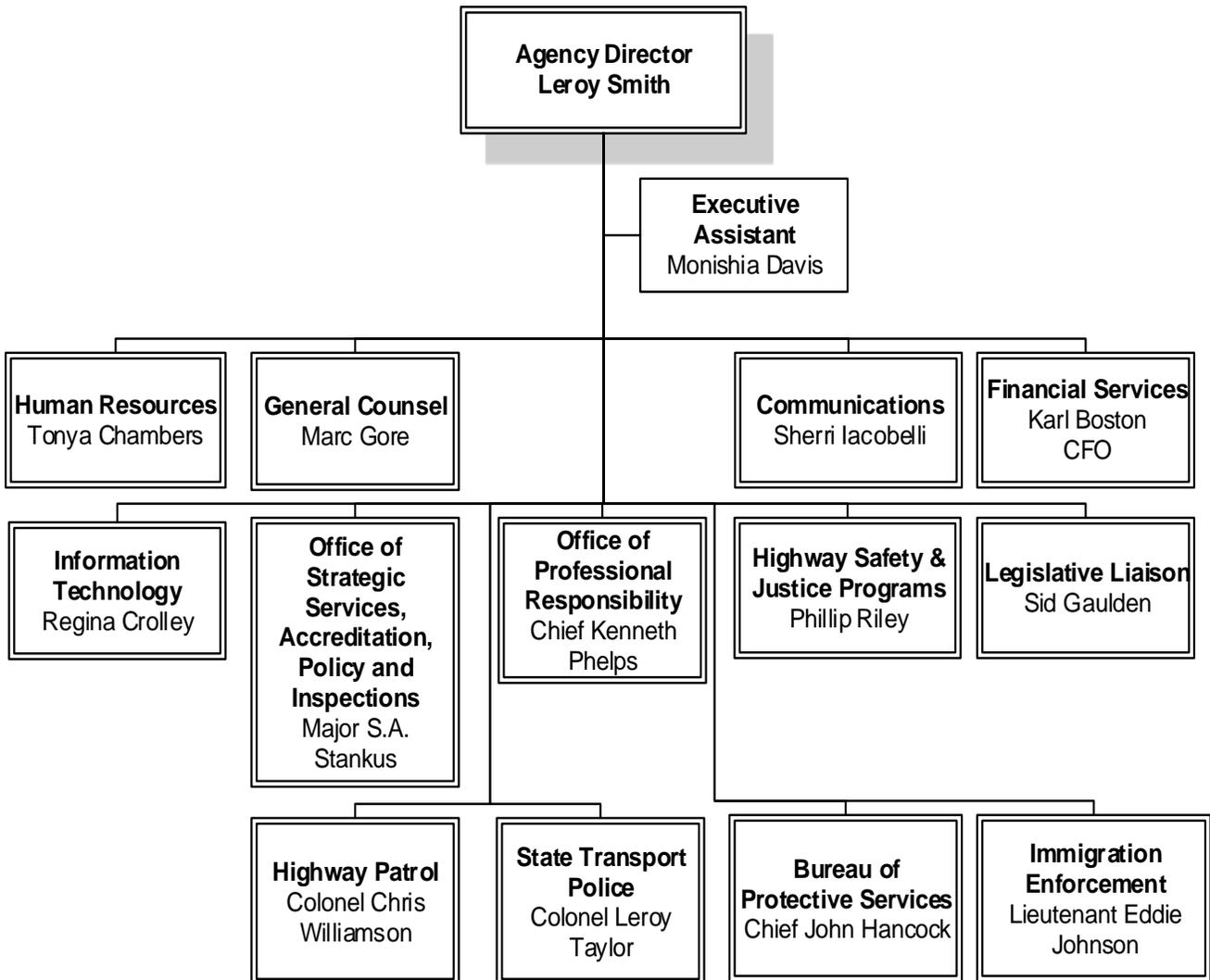
	<u>Name</u>	<u>Phone</u>	<u>Email</u>
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I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

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AGENCY DIRECTOR (SIGN AND DATE):	<i>Leroy Smith</i>		9/10/2018
(TYPE/PRINT NAME):	Leroy Smith		
BOARD/CMSN CHAIR (SIGN AND DATE):			
(TYPE/PRINT NAME):			

AGENCY ORGANIZATION CHART



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AGENCY’S DISCUSSION AND ANALYSIS

SCDPS VISION AND VALUES

The South Carolina Department of Public Safety’s (SCDPS, department, or agency) *vision* is to ensure that this agency is setting the standard for public safety excellence as a cohesive team by making South Carolina a safer place to live, work, and visit through protection, education, and service. Ingrained within SCDPS’ efforts and initiatives to serve the public are the agency’s *core values*: *Integrity, Excellence, Accountability, and Leadership*.

EXTERNAL FACTORS AFFECTING AGENCY PERFORMANCE

Recent events around the country involving law enforcement officials and civilians have affected the agency’s law enforcement staffing levels from the front end by negatively influencing the public’s general perception of law enforcement. According to a June 2-7, 2015 Gallup Poll, 52% of the general public surveyed has “a great deal” or “quite a lot” of confidence in law enforcement—the lowest this percentage has been since 1993. This public perception has deterred once-interested candidates from joining law enforcement and has affected SCDPS’ candidate pool. This has resulted in smaller training classes and lower staffing levels.

SCDPS relies heavily on staffing levels and manpower to enforce and uphold State and Federal laws, provide and maintain security, and work to reduce traffic fatalities. Throughout Fiscal Year 2018, the agency was required to re-allocate enforcement resources to address external factors including:

- Deployment of Highway Patrol and State Transport Police personnel for Hurricane Irma (September 6, 2017 – September 11, 2017);
- Myrtle Beach City’s request for ongoing Target Zero Team assistance (June 2017 – September 2017 and April 2018 – September 2018);
- Weekly South Carolina Statehouse protests (May 14, 2018 – June 18, 2018);
- US President and Vice President visits (June 25, 2018 and June 22, 2018 respectively);
- Wando Bridge structural issues in Charleston (May 14, 2018 – June 2, 2018);
- Traffic direction and State House crowd control for Solar Eclipse visitors (August 20, 2017 – August 22, 2017); and
- Bike Rallies at the beach (May 14, 2018 – May 20, 2018 and May 25, 2018 – May 28, 2018)

INTERNAL FACTORS AFFECTING AGENCY PERFORMANCE

SCDPS has faced an ongoing struggle deriving from the law enforcement personnel salaries and compensation. The agency implemented a revised pay scale on September 17, 2015 to attract the most highly qualified applicants. While this revised pay plan addressed immediate concerns of making SCDPS more competitive from a recruiting standpoint, SCDPS must strive to keep law enforcement salaries competitive with local (city, county, etc.) or regional law enforcement agencies. This inequity impacts not only the agency’s ability to attract and recruit the best applicants but also has a negative effect on retention as law enforcement officers progress in their careers. In addition, without the means to fund a salary career path that compensates officers for experience beyond five years, knowledge, or skills, SCDPS struggles to retain experienced officers.

Additionally, the agency has experienced an increased number of separations due to the completion of the Teacher & Employee Retention Incentive (TERI) program. Not only did SCDPS TERI participants separate employment with the agency on/around June 30, 2017, non-TERI participants have left the agency to fill positions within other agencies that were vacated due to the TERI program completion. These separations have resulted in an increased workload within most divisions of the agency until the positions are able to be filled.

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AGENCY’S ACCOMPLISHMENTS

SCDPS has achieved numerous accomplishments during Fiscal Year 2017-2018 to include:

The agency’s Office of Information Technology developed and instituted a four-year lifecycle plan for computers and laptops.

The Department has steadily increased the number of college recruiting events it has attended over the last two years for law enforcement recruiting purposes and is on track to continue its steady increase during calendar year 2018.

- 2016 – 39 college recruiting events
- 2017 – 49 college recruiting events
- 2018 (first quarter) – 47 college recruiting events
- 2018 (Second quarter) – 53 college recruiting events

SCDPS coordinated with the South Carolina Criminal Justice Academy to create and implement a new training schedule for law enforcement officers that decreases the time between graduating classes, resulting in more constant law enforcement staffing levels throughout the year—thus, an anticipated increase in employee morale.

The agency's dress code policy, specifically in regard to tattoos, was revised during Fiscal Year 2018 which allows for more qualified applicants to meet the agency's new tattoo regulations, resulting in a larger quantity of qualified applicants moving through the hiring process.

SCDPS revised its residency policy to focus on response times rather than physical distance from assigned troop/post/ region/division. The prior version of the agency's residency policy required officers to reside within a 30-mile radius of their assigned duty stations. This proximity limited the department’s ability to provide service to certain rural areas for multiple reasons—the first being the inability to attract a sufficient number of qualified applicants who met the residency requirement and the second being current officers’ unwillingness to live close enough to these specific areas to comply with the policy. The Department modified its residency policy in such a way that would allow field enforcement officers to live within their assigned post/troop or 45 minutes away from the county line of their assigned duty stations. This change has resulted in the assignment of more officers to previously underserved areas. Additionally, the newly-revised policy would allow personnel assigned to SCDPS Headquarters to live within Richland county or 60 minutes away from the Richland county line. The Department believes the revised residency policy allows a more diverse workforce at the Headquarters level. If the Department’s residency policy restricted Headquarters staff to a narrow radius, Headquarters would likely be representative only of law enforcement personnel already established in field positions in Blythewood and its surrounding areas. This significantly limits opportunities for those employees not initially assigned to, voluntarily transferred to, or willing to uproot families established in the workforce, schools, or community programs in other adjacent or proximate locations within reason to relocate to the Richland county area. Furthermore, the Department understands that its employees across the state have different needs and believes a diverse staff from areas across the state will bring those varying viewpoints from the field to Headquarters.

In the eleven (11) months since the August 1, 2017 revision of SCDPS policies governing dress code and residency, the agency has seen a 32.79% increase in Highway Patrol applications received when compared to the eleven (11) months previous (September 1, 2016 – July 31, 2017). Furthermore, the agency has seen a 4.5% increase in the number of applications that meet minimum qualifications and are forwarded to the Highway Patrol for initiation of the employment process.

The agency has implemented various means by which an employee can provide feedback to include anonymous suggestion boxes located throughout the state which are reviewed and forwarded to the appropriate division director for review and consideration; an "ask the director" email system in which

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employees can email the director to ask any questions or provide any feedback they may have; and Law Enforcement Local and State Advisory committees that allow for each law enforcement location to meet and discuss suggestions/feedback from employees of that location and further escalate this feedback to a state level committee in which each Law Enforcement Division Director or his designee is present and available to address or respond in person.

The department also instituted the SCDPS Criminal Interdiction Unit on April 19, 2018. The goal of the CIU is to patrol the interstate system and other highways to detect and apprehend drug traffickers and other criminal offenders. The desire for a statewide interdiction unit that utilized canines was a frequent suggestion made by officers using the suggestion box. The supervisory staff positions for the CIU have been filled and 16 CIU members were recently announced.

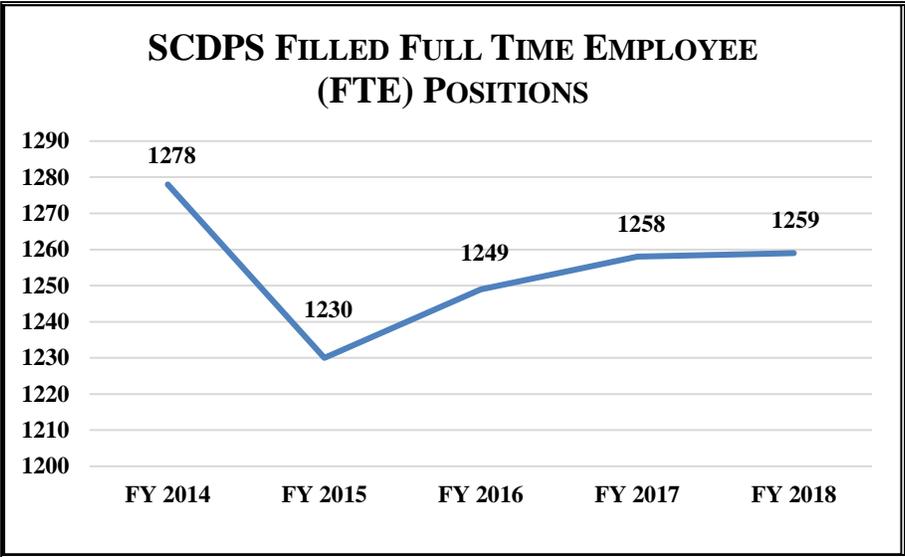
Hundreds of Highway Patrol troopers assisted local authorities in patrolling Myrtle Beach for the 2018 Bike rallies to enforce roadway safety laws and ensure participant safety.

SCDPS was able to continually make advancements by incorporating highway safety campaigns and educational initiatives such as:

- Target Zero Safety Efforts
- Rest Area Safety Events
- Memorial Service for Highway Fatality Victims
- Hands Across the Border
- Vulnerable Roadway Users
- Texting and Driving Initiatives
- Bike Weeks – Booths and safety efforts at the beach
- Hurricane Lane Reversal Exercises
- Prom Safety Talks
- Buckle Up SC
- Sober or Slammer
- Target Zero Team
- DRINK. DRIVE. DIE.
- State Transport Police’s “Operation Safe Drive on I-85/I-95”

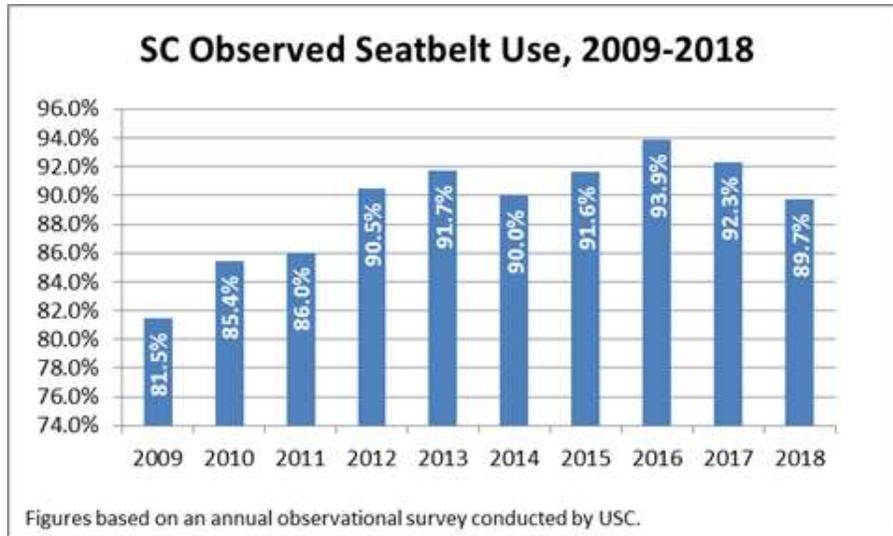
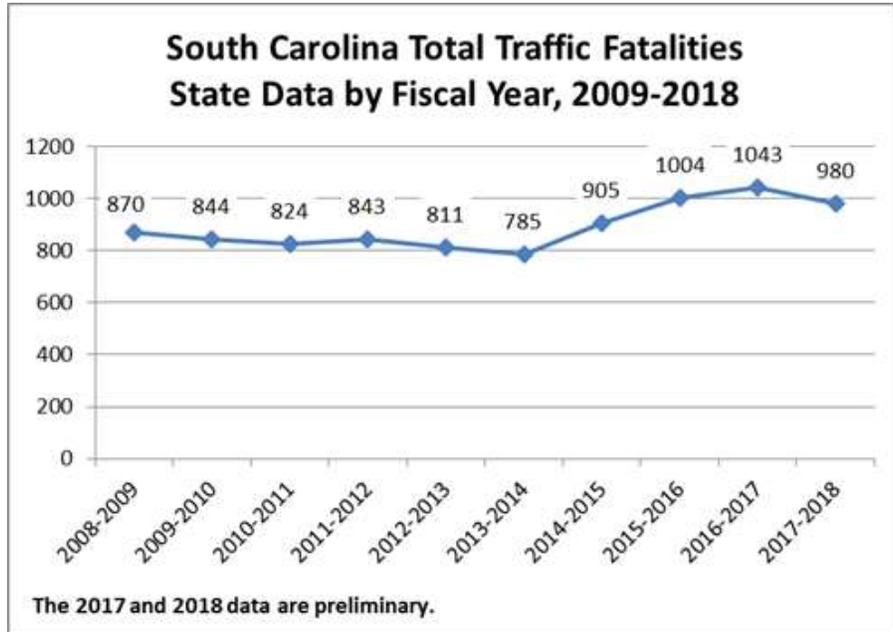
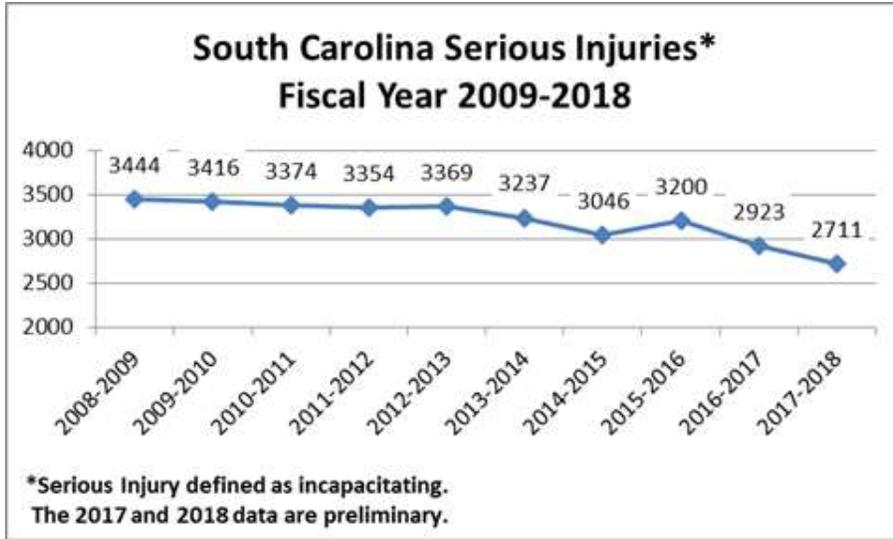
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The following charts and graphs quantify the agency’s progress towards its overall mission:



SOUTH CAROLINA CMV TRAFFIC COLLISION QUICK FACTS
2016-2018 PRELIMINARY DATA

	2016-2017	2017-2018	% CHANGE FY 2017-2018
Fatal Collisions	96	100	4.2%
Injury Collisions	1,648	1,700	3.2%
Property Damage Only Collisions	1,872	2,057	9.9%
Total Collisions	3,616	3,857	6.7%
Fatalities	110	105	-4.5%
Non-fatal Injuries	2,716	2,727	0.4%



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SOUTH CAROLINA TRAFFIC COLLISION QUICK FACTS 2017 & 2018 PRELIMINARY DATA

Fiscal Year	2013- 2014	2014- 2015	2015- 2016	2016- 2017	2017- 2018	% Change FY2014 - FY2018	% Change FY2017 - FY2018
Fatal Collisions	733	835	938	952	920	25.5%	-3.4%
Injury Collisions	33,172	35,298	40,091	39,843	38,653	16.5%	-3.0%
Property Damage Only Collisions	81,739	88,248	99,717	100,906	101,843	24.6%	0.9%
Total Collisions	115,644	124,381	140,746	141,701	141,416	22.3%	-0.2%
Fatalities	785	905	1,004	1,043	980	24.8%	-6.0%
Non-fatal Injuries	51,401	55,002	61,668	61,347	59,122	15.0%	-3.6%
Fatalities From Collisions Involving*:							
Automobiles	377	475	517	552	537	42.4%	-2.7%
Pick Up Trucks	203	224	248	251	245	20.7%	-2.4%
Truck Tractor	50	74	73	75	76	52.0%	1.3%
SUV's	197	249	277	283	272	38.1%	-3.9%
Motorcycles	113	117	141	134	117	3.5%	-12.7%
Motorized Bikes	37	36	42	32	29	-21.6%	-9.4%
Pedalcycles	14	17	20	22	17	21.4%	-22.7%
Pedestrians	99	131	135	152	160	61.6%	5.3%
Trains	2	4	2	2	4	100.0%	100.0%
School Buses	4	2	4	3	0	-100.0%	-100.0%
Vans	42	49	87	70	43	2.4%	-38.6%
Economic Loss (billions)+	\$2.90	\$3.77	\$4.32	\$4.54	NA	NA	NA
Vehicle Miles Traveled (billions)+	48.99	49.95	51.72	54.40	55.50	13.3%	2.0%
Roadway Miles+	66,232	76,301	76,250	76,067	77,364	16.8%	1.7%
Motor Vehicle Registrations+	4,192,087	4,229,277	4,336,240	4,433,104	4,523,372	7.9%	2.0%
Licensed Drivers+	3,607,101	3,668,378	3,748,514	3,794,306	3,829,739	6.2%	0.9%
Mileage Injury Rate**	105	110	119	113	107	1.5%	-5.5%
Mileage Death Rate***	1.60	1.81	1.94	1.92	1.77	10.2%	-7.9%
Registration Fatality Rate****	187.3	214.0	231.5	235.3	216.7	15.7%	-7.9%

*Includes all fatalities of all unit types in the collisions
 **Traffic injuries per 100 million vehicle miles of travel
 ***Traffic fatalities per 100 million vehicle miles of travel
 ****Traffic Fatalities per million registered vehicles
 +Data from middle of fiscal year (i.e. end of calendar year)

Data Sources:

Economic Loss Formula: National Safety Council

Vehicle Miles Traveled and Roadway Miles: South Carolina Department of Transportation

Motor Vehicle Registrations and Licensed Drivers: South Carolina Department of Motor Vehicles

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POSSIBLE NEGATIVE IMPACT IF AGENCY GOALS ARE NOT MET

GOAL 1: ENHANCE PUBLIC/OFFICER SAFETY

The inability of the department to provide a safe environment in which to travel throughout the state could result in an increased level of traffic collisions and fatalities, which result in emotional pain, lost income, higher insurance rates, and other economic loss. A reduction in officer safety places the officers in danger, inflicts physical and emotional pain, and induces financial inefficiencies through turnover.

GOAL 2: PROFESSIONAL DEVELOPMENT AND WORKFORCE PLANNING

Failing to attract, recruit, and retain a professional workforce may compromise the department’s mission to provide professional services, enforce traffic laws, and save lives. By not reducing trainee turnover, more state and taxpayer funds would be spent in an attempt to attract, hire, and retain officers. Failure to train the workforce would have a negative effect on work performance and could result in employee turnover and ineffective customer service. In addition, without the means to fund a salary career path that compensates officers for experience beyond five years, knowledge, or skills, SCDPS would struggle to retain experienced officers.

GOAL 3: APPROPRIATE USE OF INFORMATION AND TECHNOLOGY

Inappropriate use of technology could result in poor customer service and higher costs to conduct business. SCDPS relies on computerized information systems to carry out its operations; process, maintain, and report essential information; transmit proprietary and other sensitive information; develop and maintain intellectual capital; conduct operations; process business transactions; transfer funds; and deliver services. In addition, the Internet has grown increasingly important, developing into an extended information and communications infrastructure that supports SCDPS’ service to the public. Ineffective protection of these information systems and networks can result in a failure to deliver these vital services and result in loss or theft of computer resources, assets, and funds; inappropriate access to and disclosure, modification, or destruction of sensitive information, such as criminal justice information, personal identifying information, and proprietary business information; disruption of essential operations supporting critical infrastructure and emergency services; undermining of agency missions due to embarrassing incidents that erode the public’s confidence in SCDPS; use of computer resources for unauthorized purposes or to launch attacks on other systems; damage to networks and equipment; and high costs for remediation.

GOAL 4: QUALITY CUSTOMER SERVICE DELIVERY

If SCDPS fails to adequately educate, inform, or respond to information needs of the public, the public’s awareness of important traffic safety messages would be compromised.

OUTSIDE HELP NECESSARY FOR MITIGATION

The overwhelming majority of possible incidents discussed above could be mitigated with additional funding appropriated to the agency through recurring and core budget funds.

GENERAL ASSEMBLY OPTIONS

Possible options for the General Assembly to consider would be to provide the agency with:

1. Recurring funding for salary increases and a salary career path to assist with recruitment and retention of law enforcement officers.
2. Recurring funding for Information Technology hardware refresh to support the delivery of secure, robust mobile data solutions to improve the safety and accuracy of data at the point of delivery; law enforcement vehicles; and additional data storage to support the Body Worn Camera videos.

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3. Additional funding for Body Worn Cameras which would assist SCDPS and local law enforcement agencies in fully outfitting officers that are required to wear body worn cameras as part of their respective agencies' policies. Also additional funding to augment existing commercial off the shelf products to provide an integrated case management solution to improve efficiency and accuracy.

FUTURE GOALS

During Fiscal Year 2019, SCDPS will continue striving toward its goal of zero traffic fatalities by implementing effective outreach programs and safety campaigns, upholding State and Federal laws related to commercial motor vehicles and highway safety, and partnering with SCDOT and other law enforcement agencies on highway safety initiatives. SCDPS will continue enforcing immigration laws pursuant to Federal and State statutes; protecting State House complex grounds, the Governor's Mansion, and appellate courts; reaching out to the public by working with families of highway fatalities; posting safety information via official social media sites; and partnering with schools to encourage, support, and promote public safety.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	G	1	-	-	Enhance the safety of the public, SCDPS officers, and other law enforcement officers							
Maintaining Safety, Integrity and Security	S	1	1.1	-	Provide law enforcement services to ensure a safe environment for all South Carolina citizens and visitors							
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.1	Number of traffic fatalities during fiscal year 2018	1,023 fatalities	992 fatalities	980 fatalities	7/1/2017 - 6/30/2018	Fatality Analysis Reporting System	Arithmetical calculations by OHSJP/FARS and statistical staff	Directly Related to the Agency's Core Mission
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.2	Conduct training for troopers on victim services and victim's rights.	136,096 collisions	134,735 collisions	140,997 collisions	7/1/2017 - 6/30/2018	SC State Collision Master File	Compilation of data from the electronic SCCATTS and data entry form crash reports submitted by local law enforcement	Directly Related to the Agency's Core Mission
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.3	Commercial Motor Vehicle (CMV) Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	0.1683 (89) fatality collisions per 100M VMT	0.1324 (70) fatality collisions per 100M VMT	.1838 (100) fatality collisions per 100M VMT	7/1/2017 - 6/30/2018	Fatality Analysis Reporting System (FARS)	Total FARS CMV Fatality Collisions for Calendar Year ending December 31.	Identify high CMV fatality corridors to focus enforcement efforts in those areas.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.4	Number of Commercial Motor Vehicle fatalities during fiscal year 2018	113 CMV fatalities	90 CMV fatalities	105 CMV fatalities	7/1/2017 - 6/30/2018	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System	Total FMCSA A&I Fatalities for Fiscal Year 2017	Identify high CMV fatality corridors to focus enforcement efforts in those areas.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.5	Screen person(s) entering the South Carolina Judicial Division (Supreme and Appellant Courts) as well as the South Carolina State House.	88,404 persons screened	88,000 persons screened	103,745 persons screened	7/1/2017 - 6/30/2018	Electronic counters and visitor sign in logs	Electronic count and manual calculations of individuals entering Courts and State House	This data is used to determine how many people are screened annually by our officers, and whether our resources are being utilized efficiently. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.6	Initiate investigation into criminal activities associated with illegal immigration/foreign nationals in South Carolina	14 investigations	20 investigations	35 investigations	7/1/2017 - 6/30/2018	South Carolina Police Central Incident Reporting System	Compilation of data from the SLED Police Central Reporting System	Decrease the number of criminal related offenses involving illegal foreign nationals.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.7	Initiate criminal charges against and prosecute illegal criminal aliens/foreign involved in criminal activity in South Carolina	35 warrants created	30 warrants created	24 warrants created	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Warrant Tracking System	Compilation of data from the Immigration Enforcement Unit Warrant Tracking Files	Decrease the number of criminal related offenses involving illegal foreign nationals.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.8	Initiate investigation into criminal activities occurring within BPS' jurisdiction	32 criminal activity reports	30 criminal activity reports	26 criminal activity reports	7/1/2017 - 6/30/2018	South Carolina Police Central Incident Reporting System	Number of criminal activities from the SLED Police Central Reporting System	This data is used to determine how many criminal reports we responded to, and to help determine if more resources need to be allocated to crime prevention efforts. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.
Maintaining Safety, Integrity and Security	S	1	1.2	-	Educate the public by disseminating information regarding traffic laws and safest driving practices							

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure	
		Goal	Strategy	Measure		Base	Target	Actual					
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.1	Number of public safety presentations made by SCHP Community Relations Officers	720 presentations	756 presentations	922 presentations	7/1/2017 - 6/30/2018	CRO Statistics	Manual count of scheduled public safety presentations.	Safety education is a vital component of helping us meet our mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.2	Increase safety events/fairs/community outreach conducted by the CROs distributing safety materials, using the driving simulator, rollover simulator and golf cart/goggles.	969 safety events	1,017 safety events	1,008 safety events	7/1/2017 - 6/30/2018	Internal database kept by the CRO Unit	Compilation from internal reports	Through safety events and fairs, our Community Relations Officers and safety outreach coordinators meet a large and diverse segment of the population in our state. These are excellent venues for disseminating information on highway safety laws and best practices. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.3	Annual safety belt observational survey results	92.3% compliance	95% compliance	89.7% compliance	7/1/2017 - 6/30/2018	USC Statistical Laboratory	Per NHTSA standards	Directly Related to the Agency's Core Mission	
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.4	Number of visitors to SC Law Enforcement Officers Hall of Fame	9,696 visitors	10,000 visitors	9,902 visitors	7/1/2017 - 6/30/2018	HoF Registry	Arithmetical Calculations	To increase public awareness of the SC Criminal Justice Hall of Fame.	
Maintaining Safety, Integrity and Security	S	1	1.3	-	Administer federal grant funds to implement safety programs at the state and local levels								
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.1	Number of agencies receiving Forensic Science Improvement (FSI) funds, Justice Assistance Grant (JAG) funds, and Bulletproof Vest Partnership (BPV) funds	38 law enforcement agencies	42 law enforcement agencies	44 law enforcement agencies	7/1/2017 - 6/30/2018	Documentation of FSI, JAG, and BPV sub grantees	Consolidation of sub grantee reports showing number of local and state agencies receiving FSI, JAG, and BVP funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.2	Number of correctional facilities receiving PREA and RSAT funds	2 corrections agencies	2 corrections agencies	2 corrections agencies	7/1/2017 - 6/30/2018	Documentation of PREA and RSAT sub grantees	Consolidation of sub grantee reports showing number of local and state law enforcement agencies receiving PREA and RSAT funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.3	Number of agencies receiving Title II Formula Juvenile Justice Program Funds and/or Juvenile Accountability Block Grant (JABG) Funds	7 agencies	5 agencies	5 agencies	7/1/2017 - 6/30/2018	Documentation of Title II Formula Juvenile Justice Program and JABG Program fund recipients	Consolidation of sub grantee reports showing number of agencies receiving Title II Formula Juvenile Justice Program funds and JABG Program funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.4	Number of law enforcement agencies receiving State-appropriated funds for body worn cameras (BWC)	73 law enforcement agencies	100 law enforcement agencies	73 law enforcement agencies*	7/1/2017 - 6/30/2018	Documentation provided by BWC fund recipients	Arithmetical Calculations	To ensure as many agencies as possible receive financial support for BWC.	

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	S	1	1.4	-	Protect SCDPS officers through training and resource commitment							
Maintaining Safety, Integrity and Security	M	1	1.2	1.4.1	Number of officer safety training sessions conducted	159 sessions	95 sessions	116 sessions	7/1/2017 - 6/30/2018	HP Training Statistics	Counted number of officer safety advanced training sessions (PIT Training, Active Shooter, Officer Survival, Firearms)	Identify courses to enhance officer safety and increase awareness through classroom and practical application based on use of force and pursuit analysis.
Maintaining Safety, Integrity and Security	M	1	1.2	1.4.2	Provide an illegal immigration/foreign national training program to state and local law enforcement agencies in South Carolina	9 training sessions	10 training sessions	5 training sessions	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System	Compilation of training data from the Immigration Enforcement Unit Training Files	South Carolina governmental agencies must develop a broader understanding of immigration laws and their application(s).
Maintaining Safety, Integrity and Security	M	1	1.2	1.4.3	Identify/host additional training opportunities that will benefit South Carolina agencies in the areas of Human Trafficking, Fraudulent Document Recognition and Identity Fraud	1 training session	5 training sessions	6 training sessions	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System	Compilation of training data from the Immigration Enforcement Unit Training Files	Increase law enforcement/state agency knowledge associated with Human Trafficking, Fraudulent Document and Identity Fraud.
Education, Training, and Human Development	G	2	-	-	Develop and plan for a professional workforce							
Education, Training, and Human Development	S	2	2.1	-	Attract, recruit, and retain a professional workforce							
Education, Training, and Human Development	M	2	2.1	2.1.1	Number of applications for law enforcement positions	N/A - new measure	N/A - new measure	4,575 applications	7/1/2017 - 6/30/2018	Internal Employment Statistics	Number of applications for law enforcement positions received	The number of law enforcement applications received is a direct reflection of the department's recruiting methods.
Education, Training, and Human Development	M	2	2.1	2.1.2	Number of applications for civilian positions	N/A - new measure	N/A - new measure	7,416 applications	7/1/2017 - 6/30/2018	Internal Employment Statistics	Number of applications for civilian positions received	The department would like to attract a diverse pool of applicants for civilian positions to ensure quality of candidates from which to select.
Education, Training, and Human Development	M	2	2.1	2.1.3	Number of law enforcement employee separations	N/A - new measure	N/A - new measure	153 separations	7/1/2017 - 6/30/2018	Internal Employment Statistics	Number of separations from law enforcement positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new law enforcement hires
Education, Training, and Human Development	M	2	2.1	2.1.4	Number of civilian employee separations	N/A - new measure	N/A - new measure	95 separations	7/1/2017 - 6/30/2018	Internal Employment Statistics	Number of separations from civilian positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new civilian hires
Education, Training, and Human Development	M	2	2.1	2.1.5	Law enforcement minority employee demographics	19.1% minority law enforcement employees	19.4% minority law enforcement employees	20.39% minority law enforcement employees	7/1/2017 - 6/30/2018	Internal Employment Statistics	Percentage of Law Enforcement Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
Education, Training, and Human Development	M	2	2.1	2.1.6	Civilian minority employee demographics	76.2% minority civilian employees	77.5% minority civilian employees	76.83% minority civilian employees	7/1/2017 - 6/30/2018	Internal Employment Statistics	Percentage of Civilian Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
Education, Training, and Human Development	S	2	2.2	-	Enhance employee development							
Education, Training, and Human Development	M	2	2.2	2.2.1	Conduct training for troopers on victim services and victim's rights.	20 training sessions	25 training sessions	7 training sessions	7/1/2017 - 6/30/2018	Victim Advocate Statistics	Manually count the number of training sessions conducted.	Compliance with state law requiring LE to meet standards in victim services.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	M	2	2.2	2.2.2	Provide semi-annual external collision reconstruction training and host collision reconstruction accreditation examination.	8 training sessions	10 training sessions	9 training sessions	7/1/2017 - 6/30/2018	MAIT Statistics	Manually count the number of training sessions conducted	Promotes technical proficiency and encourages professional standards within the reconstruction community.
Education, Training, and Human Development	S	2	2.3	-	Enhance leadership development							
Education, Training, and Human Development	M	2	2.3	2.3.1	Reduce the agency's "successful by default" ratings for appraisal completion	79.6% ratings	80% ratings	90% ratings	7/1/2017 - 6/30/2018	SCDPS' Human Resources staff, SCEIS	Compilation of data from SCEIS	To ensure that managers complete reviews that provide employees with a thorough evaluation of their performance.
Education, Training, and Human Development	M	2	2.3	2.3.2	Educate managers and supervisors on best practices in leadership and professionalism	110 managers/supervisors trained	110 managers/supervisors trained	123 managers/supervisors trained	7/1/2017 - 6/30/2018	State OHR, SCDPS' Human Resources Office and South Carolina Human Affairs Commission (SHAC)	Total number of supervisors and managers trained (first line supervisory practices)	Managers and supervisors who are well-trained impart a strong work ethic in their employees.
Education, Training, and Human Development	M	2	2.3	2.3.3	Provide training to managers and supervisors on employment law issues	110 managers/supervisors trained	110 managers/supervisors trained	80 managers/supervisors trained	7/1/2017 - 6/30/2018	SCDPS' Human Resources staff, South Carolina Human Affairs Commission (SHAC)	Total number of supervisors and managers trained	Managers and supervisors who are well-trained in employment law matters reduce improper employment procedures and potential liability.
Maintaining Safety, Integrity and Security	G	3	-	-	Appropriately utilize information and technology to support the department's mission							
Maintaining Safety, Integrity and Security	S	3	3.1	-	Heighten Information Technology security							
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.1	Ensure employees, contractors, and third party users receive security awareness training as relevant for their job function.	85% Personnel Trained	100% personnel trained	92% Personnel Trained	7/1/2017 - 6/30/2018	Percentage of employees that complete security awareness training as relevant to their job function	(Number of employees, contractors, and third party users that complete security awareness training as relevant to their job function divided by total number of employees, contractors, and third party users) X 100	Security Awareness Training is a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. This training is important as it increases security awareness and reduces the likelihood of a security breach by SCDPS employees.
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.2	Ensure employees acknowledge agency's Acceptable Use Policy (AUP)	90% AUPs acknowledged	100% AUPs acknowledged	98% AUPs acknowledged	7/1/2017 - 6/30/2018	Percentage of employees authorized to access information systems after valid acknowledgement they have read Acceptable Use Policy	(Number of employees authorized to access information systems after valid acknowledgement they have read Acceptable Use Policy divided by total number of employees authorized to access information systems) X 100	Information Security Policies are a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. These policies are important as they increase security awareness and reduce the likelihood of a security breach by SCDPS employees. The policies outline best practices in regard to technical, physical, and logical controls for information use and storage.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.3	Remediate the risk to SCDPS operations (including mission, reputation, SCDPS assets, and individuals) resulting from operation of SCDPS information systems	28% vulnerabilities remediated within specified time frame	80% vulnerabilities remediated within specified time frame	16% vulnerabilities remediated within specified time frame	7/1/2017 - 6/30/2018	Percentage of vulnerabilities remediated within specified timeframes identified by Nessus Vulnerability Scanner	(Number of vulnerabilities remediated (per Nessus Vulnerability Scanner) divided by the total number of vulnerabilities indicated by Nessus) X 100	Vulnerability remediation is important to the agency's public safety mission as well as the agency's ability to achieve and maintain information security compliance as this remediation reflects the agency's response in regard to information security best practices.
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.4	Ensure resources are attained to properly secure SCDPS information and information systems	8% IT budget	30% IT budget	8% IT budget	7/1/2017 - 6/30/2018	Percentage of the SCDPS information system budget devoted to information security	(InfoSec budget divided by total agency IT budget) X 100	The department strives to ensure the proper funding is applied to the Information Security program to meet state requirements, support the growth of the Information Security program, and ensure initiatives are met.
Maintaining Safety, Integrity and Security	S	3	3.2	-	Utilize technology sufficiently to support SCDPS' mission							
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.1	Maintain customer feedback mechanisms for IT services	97% work orders completed	95% work orders completed	97.4% work orders completed	7/1/2017 - 6/30/2018	Work order follow up, project evaluations	Percentage of feedback or project completion against schedule	The department will improve the reliability and cost efficiency of IT systems through a shared services model.
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.2	Replacement server equipment is planned, budgeted, purchased and installed before end of life for existing server equipment	92% equipment replaced	100% equipment replaced	92% equipment replaced	7/1/2017 - 6/30/2018	Existing Server Equipment Inventory	Percentage of server equipment within acceptable lifecycle parameters	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster. The department will improve the reliability and cost efficiency of IT systems through a shared services model.
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.3	Participate in the Office of the Inspector General's statewide Information Security Initiative (Short Term Remediation Steps, Agency Self-Assessment and Personal Information Survey) and Deloitte's security risk assessment of SCDPS. Apply remediation and enhancements as indicated	65% completed	80% completed	79% completed	7/1/2017 - 6/30/2018	Assessment and Survey Documents	Estimated percentage of required that is completed	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.4	Acknowledge initial SOC notifications in a timely manner	98% notifications acknowledged	97% notifications acknowledged	100% notifications acknowledged	7/1/2017 - 6/30/2018	Email date/time stamp for initial SOC notification from SC-ISAC. Email date/time stamp for acknowledgement email from agency	(Number of applicable SOC notifications that were acknowledged within 1 hour of receipt divided by total number of applicable SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.5	Identify whether the affected device referenced in the Tier 3 SOC notification accesses sensitive data and respond in a timely manner	93% notification response	97% notification response	100% notification response	7/1/2017 - 6/30/2018	Email date/time stamp of Tier 3 SOC notification from SC-ISAC. Email date/time stamp of agency response email classifying whether computer accesses sensitive data	(Number of applicable Tier 3 SOC notifications that were responded to within 24 hours of receipt divided by total number of applicable Tier 3 SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
Government and Citizens	G	4	-	-	Deliver quality customer service to South Carolina citizens and drivers on South Carolina Roadways							
Government and Citizens	S	4	4.1	-	Ensure continuous improvement of customer service							
Government and Citizens	M	4	4.1	4.1.1	Respond to local and state law enforcement agencies' needs associated with illegal immigration/foreign national violations	448 incident reports	350 incident reports	641 incident reports	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Reporting System	Compilation of data from SCDPS incident reports completed by investigating/responding officers	Decrease the number of criminal related offenses involving illegal foreign nationals.
Government and Citizens	M	4	4.1	4.1.2	Respond to local and state law enforcement needs with the appropriate protective services for activities and or events associated with the State House Complex and grounds.	239 events	300 events	311 events	7/1/2017 - 6/30/2018	The Department of Administrations General Services Event Coordinator	Collection of authorized event data from General Services Events coordinator	This data is used to help determine how many events BPS had to deploy resources to throughout the fiscal year. Securing the Statehouse complex is mandated by S.C. Code Section 23-6-90.
Government and Citizens	M	4	4.1	4.1.3	Bi-weekly review of MAIT investigations to determine compliance with established delivery protocols and delivery deadlines.	99% investigations reviewed	100% investigations reviewed	100% investigations reviewed	7/1/2017 - 6/30/2018	MAIT Statistics	The number of completed MAIT investigation reviewed	Ensures the technical accuracy of reports and provides consistency through regular reviews.
Government and Citizens	M	4	4.1	4.1.4	Visit Solicitor's Offices and other law enforcement victim advocates.	53 visits	62 visits	169 visits	7/1/2017 - 6/30/2018	Victim Advocate Statistics	Manually count the number of visits.	Maximizes services by networking with other LE, prosecutors, and victim advocates.
Government and Citizens	S	4	4.2	-	Respond to information needs of the public							
Government and Citizens	M	4	4.2	4.2.1	Increase the use of SCDPS social media by the public to obtain valuable traffic and safety information.	19,958 (based on Facebook "likes" and Twitter followers)	22,000 (based on Facebook "likes" and Twitter followers)	28,039 (based on Facebook "likes" and Twitter followers)	7/1/2017 - 6/30/2018	Facebook and Twitter statistics	Compilation of numbers from the SCDPS Facebook and Twitter accounts	Social media is gaining strength in the public and private sector as one of the primary means by which people communicate -- both socially and professionally. We widely use social media to communicate with the public and the media. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	M	4	4.2	4.2.2	Increase proactive media interviews with Community Relations Officers and SCDPS Communications to promote highway safety and traffic issues.	4,892 interviews	5,000 interviews	4,689 interviews	7/1/2017 - 6/30/2018	Internal database kept the CRO Unit	Compilation from internal reports	State government and law enforcement must have a good working relationship with the media through transparent and frequent contact. This allows us to keep the public informed about vitally important public safety matters. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
Government and Citizens	M	4	4.2	4.2.3	Increase number of visits to the SCDPS web page	1.91 million sessions	1.92 million sessions	2.24 million sessions	7/1/2017 - 6/30/2018	Google Analytics	Report from Google Analytics web site	The SCDPS web site is a static location for the public to glean information about the structure of the agency; to learn how they may conduct business with SCDPS; and to learn about safety campaigns and outreach efforts. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety."
Government and Citizens	M	4	4.2	4.2.4	Respond to information needs of the public via Freedom of Information Act requests.	3,499 requests fulfilled	variable- as needed	4,076 requests fulfilled	7/1/2017 - 6/30/2018	Internal reporting	Compilation of internal reports	The Freedom of Information Act ensures a transparent and open government to the people it serves.

*Award approval was made on July 30, 2018 resulting in 102 agencies receiving BWC funds

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	G	1	-	-	Enhance the safety of the public, SCDCPS officers, and other law enforcement officers							
Maintaining Safety, Integrity and Security	S	1	1.1	-	Protect the public through enforcement and education							
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.1	Number of traffic fatalities during fiscal year 2017	980 fatalities	950 fatalities	TBD	7/1/2018 - 6/30/2019	Fatality Analysis Reporting System	Arithmetical calculations by OHSJP/FARS and statistical staff	Directly Related to the Agency's Core Mission
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.2	Number of traffic collisions during fiscal year 2017	140,997 collisions	139,587 collisions	TBD	7/1/2018 - 6/30/2019	SC State Collision Master File	Compilation of data from the electronic SCCATTS and data entry form crash reports submitted by local law enforcement	Directly Related to the Agency's Core Mission
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.3	Commercial Motor Vehicle (CMV) Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	.1838 (100) fatality collisions per 100M VMT	0.1562 (85) fatality collisions per 100M VMT	TBD	7/1/2018 - 6/30/2019	Fatality Analysis Reporting System (FARS)	Total FARS CMV Fatality Collisions for Calendar Year ending December 31.	Identify high CMV fatality corridors to focus enforcement efforts in those areas.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.4	Number of Commercial Motor Vehicle fatalities during fiscal year 2018	105 CMV fatalities	90 CMV fatalities	TBD	7/1/2018 - 6/30/2019	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System	Total FMCSA A&I Fatalities for Fiscal Year 2017	Identify high CMV fatality corridors to focus enforcement efforts in those areas.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.5	Screen person(s) entering the South Carolina Judicial Division (Supreme and Appellant Courts) as well as the South Carolina State House.	103,745 persons screened	100,000 persons screened	TBD	7/1/2018 - 6/30/2019	Electronic counters and visitor sign in logs	Electronic count and manual calculations of individuals entering Courts and State House	This data is used to determine how many people are screened annually by our officers, and whether our resources are being utilized efficiently. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.6	Initiate investigation into criminal activities associated with illegal immigration/foreign nationals in South Carolina	35 investigations	20 investigations	TBD	7/1/2018 - 6/30/2019	South Carolina Police Central Incident Reporting System	Compilation of data from the SLED Police Central Reporting System	Decrease the number of criminal related offenses involving illegal foreign nationals.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.7	Initiate criminal charges against and prosecute illegal criminal aliens/foreign involved in criminal activity in South Carolina	24 warrants created	30 warrants created	TBD	7/1/2018 - 6/30/2019	Immigration Enforcement Unit Warrant Tracking System	Compilation of data from the Immigration Enforcement Unit Warrant Tracking Files	Decrease the number of criminal related offenses involving illegal foreign nationals.
Maintaining Safety, Integrity and Security	M	1	1.1	1.1.8	Initiate investigation into criminal activities occurring within BPS' jurisdiction	26 criminal activity reports	30 criminal activity reports	TBD	7/1/2018 - 6/30/2019	South Carolina Police Central Incident Reporting System	Number of criminal activities from the SLED Police Central Reporting System	This data is used to determine how many criminal reports we responded to, and to help determine if more resources need to be allocated to crime prevention efforts. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.
Maintaining Safety, Integrity and Security	S	1	1.2	-	Educate the public by disseminating information regarding traffic laws and safest driving practices							

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure	
		Goal	Strategy	Measure		Base	Target	Actual					
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.1	Number of public safety presentations made by SCHP Community Relations Officers	922 presentations	968 presentations	TBD	7/1/2018 - 6/30/2019	CRO Statistics	Manual count of scheduled public safety presentations.	Safety education is a vital component of helping us meet our mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.2	Increase safety events/fairs/community outreach conducted by the CROs distributing safety materials, using the driving simulator, rollover simulator and golf cart/goggles.	1,008 safety events	1,025 safety events	TBD	7/1/2018 - 6/30/2019	Internal database kept by the CRO Unit	Compilation from internal reports	Through safety events and fairs, our Community Relations Officers and safety outreach coordinators meet a large and diverse segment of the population in our state. These are excellent venues for disseminating information on highway safety laws and best practices. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.3	Annual safety belt observational survey results	89.7% compliance	93% compliance	TBD	7/1/2018 - 6/30/2019	USC Statistical Laboratory	Per NHTSA standards	Directly Related to the Agency's Core Mission	
Maintaining Safety, Integrity and Security	M	1	1.1	1.2.4	Number of visitors to SC Law Enforcement Officers Hall of Fame	9,902 visitors	10,000 visitors	TBD	7/1/2017 - 6/30/2018	HoF Registry	Arithmetical Calculations	To increase public awareness of the SC Criminal Justice Hall of Fame.	
Maintaining Safety, Integrity and Security	S	1	1.3	-	Administer federal grant funds to implement safety programs at the state and local levels								
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.1	Number of agencies receiving Forensic Science Improvement (FSI) funds, Justice Assistance Grant (JAG) funds, and Bulletproof Vest Partnership (BPV) funds	44 law enforcement agencies	51 law enforcement agencies	TBD	7/1/2018 - 6/30/2019	Documentation of FSI, JAG, and BPV sub grantees	Consolidation of sub grantee reports showing number of local and state agencies receiving FSI, JAG, and BVP funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.2	Number of correctional facilities receiving PREA and RSAT funds	2 corrections agencies	2 corrections agencies	TBD	7/1/2018 - 6/30/2019	Documentation of PREA and RSAT sub grantees	Consolidation of sub grantee reports showing number of local and state law enforcement agencies receiving PREA and RSAT funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.3	Number of agencies receiving Title II Formula Juvenile Justice Program Funds	5 agencies	4 agencies	TBD	7/1/2018 - 6/30/2019	Documentation of Title II Formula Juvenile Justice Program fund recipients	Consolidation of sub grantee reports showing number of agencies receiving Title II Formula Juvenile Justice Program funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.	
Maintaining Safety, Integrity and Security	M	1	1.1	1.3.4	Number of law enforcement agencies receiving State-appropriated funds for body worn cameras (BWC)	73 law enforcement agencies	102 agencies*	TBD	7/1/2018 - 6/30/2019	Documentation provided by BWC fund recipients	Arithmetical Calculations	To ensure as many agencies as possible receive financial support for BWC.	

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	S	1	1.4	-	Protect SCDPS officers through training and resource commitment							
Maintaining Safety, Integrity and Security	M	1	1.2	1.4.1	Number of officer safety training sessions conducted	116 training sessions	200 training sessions	TBD	7/1/2017 - 6/30/2018	HP Training Statistics	Counted number of officer safety advanced training sessions (PIT Training, Active Shooter, Officer Survival, Firearms)	Identify courses to enhance officer safety and increase awareness through classroom and practical application based on use of force and pursuit analysis.
Maintaining Safety, Integrity and Security	M	1	1.2	1.4.2	Provide an illegal immigration/foreign national training program to state and local law enforcement agencies in South Carolina	5 training sessions	5 training sessions	TBD	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System	Compilation of training data from the Immigration Enforcement Unit Training Files	South Carolina governmental agencies must develop a broader understanding of immigration laws and their application(s).
Maintaining Safety, Integrity and Security	M	1	1.2	1.4.3	Identify/host additional training opportunities that will benefit South Carolina agencies in the areas of Human Trafficking, Fraudulent Document Recognition and Identity Fraud	6 training sessions	5 training sessions	TBD	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System	Compilation of training data from the Immigration Enforcement Unit Training Files	Increase law enforcement/state agency knowledge associated with Human Trafficking, Fraudulent Document and Identity Fraud.
Education, Training, and Human Development	G	2	-	-	Develop and plan for a professional workforce							
Education, Training, and Human Development	S	2	2.1	-	Attract, recruit, and retain a professional workforce							
Education, Training, and Human Development	M	2	2.1	2.1.3	Number of applications for law enforcement positions	4,575 applications	4,484 applications	TBD	7/1/2018 - 6/30/2019	Internal Employment Statistics	Number of applications for law enforcement positions received	The number of law enforcement applications received is a direct reflection of the department's recruiting methods.
Education, Training, and Human Development	M	2	2.1	2.1.4	Number of applications for civilian positions	7,416 applications	7,268 applications	TBD	7/1/2018 - 6/30/2019	Internal Employment Statistics	Number of applications for civilian positions received	The department would like to attract a diverse pool of applicants for civilian positions to ensure quality of candidates from which to select.
Education, Training, and Human Development	M	2	2.1	2.1.1	Number of law enforcement employee separations	153 separations	121 separations	TBD	7/1/2018 - 6/30/2019	Internal Employment Statistics	Number of separations from law enforcement positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new law enforcement hires
Education, Training, and Human Development	M	2	2.1	2.1.2	Number of civilian employee separations	95 separations	64 separations	TBD	7/1/2018 - 6/30/2019	Internal Employment Statistics	Number of separations from civilian positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new civilian hires
Education, Training, and Human Development	M	2	2.1	2.1.5	Law enforcement minority employee demographics	20.39% minority law enforcement employees	20% minority law enforcement employees	TBD	7/1/2018 - 6/30/2019	Internal Employment Statistics	Percentage of Law Enforcement Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
Education, Training, and Human Development	M	2	2.1	2.1.6	Civilian minority employee demographics	76.83% minority civilian employees	77.5% minority civilian employees	TBD	7/1/2018 - 6/30/2019	Internal Employment Statistics	Percentage of Civilian Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
Education, Training, and Human Development	S	2	2.2	-	Enhance employee development							
Education, Training, and Human Development	M	2	2.2	2.2.1	Conduct training for troopers on victim services and victim's rights.	7 training sessions	25 training sessions	TBD	7/1/2018 - 6/30/2019	Victim Advocate Statistics	Manually count the number of training sessions conducted.	Compliance with state law requiring LE to meet standards in victim services.

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	M	2	2.2	2.2.2	Provide semi-annual external collision reconstruction training and host collision reconstruction accreditation examination.	9 training sessions	10 training sessions	TBD	7/1/2018 - 6/30/2019	MAIT Statistics	Manually count the number of training sessions conducted	Promotes technical proficiency and encourages professional standards within the reconstruction community.
Education, Training, and Human Development	S	2	2.3	-	Enhance leadership development							
Education, Training, and Human Development	M	2	2.3	2.3.1	Reduce the agency's "successful by default" ratings for appraisal completion	90% ratings	85% ratings	TBD	7/1/2018 - 6/30/2019	SCDPS' Human Resources staff, SCEIS	Compilation of data from SCEIS	To ensure that managers complete reviews that provide employees with a thorough evaluation of their performance.
Education, Training, and Human Development	M	2	2.3	2.3.2	Educate managers and supervisors on best practices in leadership and professionalism	123 managers/supervisors trained	80 managers/supervisors trained	TBD	7/1/2018 - 6/30/2019	State OHR, SCDPS' Human Resources Office and South Carolina Human Affairs Commission (SHAC)	Total number of supervisors and managers trained (first line supervisory practices)	Managers and supervisors who are well-trained impart a strong work ethic in their employees.
Education, Training, and Human Development	M	2	2.3	2.3.3	Provide training to managers and supervisors on employment law issues	80 managers/supervisors trained	40 managers/supervisors trained	TBD	7/1/2018 - 6/30/2019	SCDPS' Human Resources staff, South Carolina Human Affairs Commission (SHAC)	Total number of supervisors and managers trained	Managers and supervisors who are well-trained in employment law matters reduce improper employment procedures and potential liability.
Maintaining Safety, Integrity and Security	G	3	-	-	Appropriately utilize information and technology to support the department's mission							
Maintaining Safety, Integrity and Security	S	3	3.1	-	Heighten Information Technology security							
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.1	Ensure employees, contractors, and third party users receive security awareness training as relevant for their job function.	92% Personnel Trained	85% Personnel Trained	TBD	7/1/2018 - 6/30/2019	Percentage of employees that complete security awareness training as relevant to their job function	(Number of employees, contractors, and third party users that complete security awareness training as relevant to their job function divided by total number of employees, contractors, and third party users) X 100	Security Awareness Training is a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. This training is important as it increases security awareness and reduces the likelihood of a security breach by SCDPS employees.
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.2	Ensure employees acknowledge agency's Acceptable Use Policy (AUP)	98% AUPs acknowledged	90% AUPs acknowledged	TBD	7/1/2018 - 6/30/2019	Percentage of employees authorized to access information systems after valid acknowledgement they have read Acceptable Use Policy	(Number of employees authorized to access information systems after valid acknowledgement they have read Acceptable Use Policy (AUP) divided by total number of employees authorized to access information systems) X 100	Information Security Policies are a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. These policies are important as they increase security awareness and reduce the likelihood of a security breach by SCDPS employees. The policies outline best practices in regard to technical, physical, and logical controls for information use and storage.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.3	Remediate the risk to SCDPS operations (including mission, reputation, SCDPS assets, and individuals) resulting from operation of SCDPS information systems	16% vulnerabilities remediated within specified time frame	50% vulnerabilities remediated within specified time frame	TBD	7/1/2018 - 6/30/2019	Percentage of vulnerabilities remediated within specified timeframes identified by Nessus Vulnerability Scanner	(Number of vulnerabilities remediated (per Nessus Vulnerability Scanner) divided by the total number of vulnerabilities indicated by Nessus) X 100	Vulnerability remediation is important to the agency's public safety mission as well as the agency's ability to achieve and maintain information security compliance as this remediation reflects the agency's response in regard to information security best practices.
Maintaining Safety, Integrity and Security	M	3	3.1	3.1.4	Ensure resources are attained to properly secure SCDPS information and information systems	8% IT budget	20% IT budget	TBD	7/1/2018 - 6/30/2019	Percentage of the SCDPS information system budget devoted to information security	(InfoSec budget divided by total agency IT budget) X 100	The department strives to ensure the proper funding is applied to the Information Security program to meet state requirements, support the growth of the Information Security program, and ensure initiatives are met.
Maintaining Safety, Integrity and Security	S	3	3.2	-	Utilize technology sufficiently to support SCDPS' mission							
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.1	Maintain customer feedback mechanisms for IT services	97.4% work orders completed	97% work orders completed	TBD	7/1/2018 - 6/30/2019	Work order follow up, project evaluations	Percentage of feedback or project completion against schedule	The department will improve the reliability and cost efficiency of IT systems through a shared services model.
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.2	Replacement server equipment is planned, budgeted, purchased and installed before end of life for existing server equipment	92% equipment replaced	100% equipment replaced	TBD	7/1/2018 - 6/30/2019	Existing Server Equipment Inventory	Percentage of server equipment within acceptable lifecycle parameters	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster. The department will improve the reliability and cost efficiency of IT systems through a shared services model.
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.3	Participate in the Office of the Inspector General's statewide Information Security Initiative (Short Term Remediation Steps, Agency Self-Assessment and Personal Information Survey) and Deloitte's security risk assessment of SCDPS. Apply remediation and enhancements as indicated	79% completed	80% completed	TBD	7/1/2018 - 6/30/2019	Assessment and Survey Documents	Estimated percentage of required that is completed	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.4	Acknowledge initial SOC notifications in a timely manner	100% notifications acknowledged	98% notifications acknowledged	TBD	7/1/2018 - 6/30/2019	Email date/time stamp for initial SOC notification from SC-ISAC. Email date/time stamp for acknowledgement email from agency	(Number of applicable SOC notifications that were acknowledged within 1 hour of receipt divided by total number of applicable SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	M	3	3.2	3.2.5	Identify whether the affected device referenced in the Tier 3 SOC notification accesses sensitive data and respond in a timely manner	100% notification response	98% notification response	TBD	7/1/2018 - 6/30/2019	Email date/time stamp of Tier 3 SOC notification from SC-ISAC. Email date/time stamp of agency response email classifying whether computer accesses sensitive data	(Number of applicable Tier 3 SOC notifications that were responded to within 24 hours of receipt divided by total number of applicable Tier 3 SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
Government and Citizens	G	4	-	-	Deliver quality customer service to South Carolina citizens and drivers on South Carolina Roadways							
Government and Citizens	S	4	4.1	-	Ensure continuous improvement of customer service							
Government and Citizens	M	4	4.1	4.1.1	Respond to local and state law enforcement agencies' needs associated with illegal immigration/foreign national violations	641 incident reports	400 incident reports	TBD	7/1/2018 - 6/30/2019	Immigration Enforcement Unit Reporting System	Compilation of data from SCDPS incident reports completed by investigating/responding officers	Decrease the number of criminal related offenses involving illegal foreign nationals.
Government and Citizens	M	4	4.1	4.1.2	Respond to local and state law enforcement needs with the appropriate protective services for activities and or events associated with the State House Complex and grounds.	311 events	300 events	TBD	7/1/2018 - 6/30/2019	The Department of Administrations General Services Event Coordinator	Collection of authorized event data from General Services Events coordinator	This data is used to help determine how many events BPS had to deploy resources to throughout the fiscal year. Securing the Statehouse complex is mandated by S.C. Code Section 23-6-90.
Government and Citizens	M	4	4.1	4.1.3	Bi-weekly review of MAIT investigations to determine compliance with established delivery protocols and delivery deadlines.	100% investigations reviewed	100% investigations reviewed	TBD	7/1/2018 - 6/30/2019	MAIT Statistics	The number of completed MAIT investigation reviewed	Ensures the technical accuracy of reports and provides consistency through regular reviews.
Government and Citizens	M	4	4.1	4.1.4	Visit Solicitor's Offices and other law enforcement victim advocates.	169 visits	200 visits	TBD	7/1/2018 - 6/30/2019	Victim Advocate Statistics	Manually count the number of visits.	Maximizes services by networking with other LE, prosecutors, and victim advocates.
Government and Citizens	S	4	4.2	-	Respond to information needs of the public							
Government and Citizens	M	4	4.2	4.2.1	Increase the use of SCDPS social media by the public to obtain valuable traffic and safety information.	28,039 (based on Facebook "likes" and Twitter followers)	31,000 (based on Facebook "likes" and Twitter followers)	TBD	7/1/2018 - 6/30/2019	Facebook and Twitter statistics	Compilation of numbers from the SCDPS Facebook and Twitter accounts	Social media is gaining strength in the public and private sector as one of the primary means by which people communicate -- both socially and professionally. We widely use social media to communicate with the public and the media. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	M	4	4.2	4.2.2	Increase proactive media interviews with Community Relations Officers and SCDPS Communications to promote highway safety and traffic issues.	4,689 interviews	5,000 interviews	TBD	7/1/2018 - 6/30/2019	Internal database kept the CRO Unit	Compilation from internal reports	State government and law enforcement must have a good working relationship with the media through transparent and frequent contact. This allows us to keep the public informed about vitally important public safety matters. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
Government and Citizens	M	4	4.2	4.2.3	Increase number of visits to the SCDPS web page	2.24 million sessions	2.26 million sessions	TBD	7/1/2018 - 6/30/2019	Google Analytics	Report from Google Analytics web site	The SCDPS web site is a static location for the public to glean information about the structure of the agency; to learn how they may conduct business with SCDPS; and to learn about safety campaigns and outreach efforts. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety."
Government and Citizens	M	4	4.2	4.2.4	Respond to information needs of the public via Freedom of Information Act requests.	4,076 requests fulfilled	variable- as needed	TBD	7/1/2018 - 6/30/2019	Internal reporting	Compilation of internal reports	The Freedom of Information Act ensures a transparent and open government to the people it serves.

*Awards were approved on July 30, 2018

Agency Name: Department of Public Safety

Agency Code: K050 Section: 063

Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administrative Services	To support the agency by providing high quality human resources, financial, technological and legal services.	\$ 5,424,645	\$ 3,344,167	\$ -	\$ 8,768,812	\$ 4,318,187	\$ 4,483,186	\$ -	\$ 8,801,373	1.2.1, 1.2.2, 1.2.4, 1.3.1, 1.3.2, 1.3.3, 1.3.4, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.1.6, 2.3.1, 2.3.2, 2.3.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 4.1.4, 4.2.1, 4.2.2, 4.2.3, 4.2.4
II.A.1. Highway Patrol	To provide equitable service and protection, uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	\$ 48,789,860	\$ 19,395,449	\$ -	\$ 68,185,309	\$ 51,173,221	\$ 27,949,458	\$ -	\$ 79,122,679	1.1.1, 1.1.2, 1.2.1, 1.2.2., 1.2.3, 1.4.1, 2.1.1, 2.1.3, 2.1.5, 2.2.1, 2.2.2, 2.3.1, 2.3.2, 4.1.3, 4.1.4, 4.2.2, 4.2.4
II.A.2. Illegal Immigration	To provide enforcement of immigration law pursuant to Federal and State statutes.	\$ 510,240	\$ -	\$ -	\$ 510,240	\$ 545,069	\$ -	\$ -	\$ 545,069	1.1.6, 1.1.7, 1.4.2, 1.4.3, 2.3.1, 2.3.2, 4.1.1, 4.2.4
II.B. State Transport Police	To protect the public by enforcing State and Federal laws governing commercial motor vehicles.	\$ 2,128,571	\$ 3,609,369	\$ 2,770,783	\$ 8,508,724	\$ 2,136,798	\$ 5,565,908	\$ 4,357,533	\$ 12,060,239	1.1.3, 1.1.4, 1.2.3, 2.1.1, 2.1.3, 2.1.5, 2.3.1, 2.3.2, 4.2.4
II.C. Bureau of Protective Services	To provide law enforcement, public safety and security services for visitors and employees at the Capitol Complex, members of the Legislature, and at several state agencies.	\$ 2,789,497	\$ 690,129	\$ -	\$ 3,479,626	\$ 3,236,668	\$ 1,119,904	\$ -	\$ 4,356,572	1.1.5, 1.1.8, 2.1.1, 2.1.3, 2.1.5, 2.3.1, 2.3.2, 4.1.2
II.D. Hall of Fame	To serve as a memorial to South Carolina law enforcement officers killed in the line of duty or those with a meritorious service.	\$ -	\$ 186,933	\$ -	\$ 186,933	\$ -	\$ 263,000	\$ -	\$ 263,000	1.2.4
II.E. Safety and Grants	To work with law enforcement agencies and other groups to develop, promote, and coordinate traffic safety initiatives. To administer federally funded program to reduce collisions and traffic-related fatalities and injuries.	\$ 558,046	\$ 329,573	\$ 12,441,116	\$ 13,328,735	\$ 558,309	\$ 1,674,345	\$ 18,338,092	\$ 20,570,746	1.3.1, 1.3.2, 1.3.3, 1.3.4

Agency Name: Department of Public Safety

Agency Code: K050 Section: 063

Program Template

Program/Title	Purpose	<u>FY 2017-18 Expenditures (Actual)</u>				<u>FY 2018-19 Expenditures (Projected)</u>				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
III. Employee Benefits	To provide benefits for the employees of the agency.	\$ 23,876,658	\$ 3,344,162	\$ 1,254,038	\$ 28,474,858	\$ 25,726,523	\$ 4,901,629	\$ 1,367,796	\$ 31,995,948	1.4.1, 1.4.2, 1.4.3, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.1.6, 2.2.1, 2.2.2, 2.3.1, 2.3.2, 2.3.3, 3.1.1, 3.2.1, 3.2.2,
All Other Items	Capital projects, special line items, and proviso funding	\$ 3,620,491	\$ 143,045	\$ -	\$ 3,763,536	\$ 9,591,847	\$ 848,133	\$ -	\$ 10,439,980	N/A

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Fiscal Year 2017-2018
Accountability Report

Agency Code: K050 Section: 063

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
1	S.C. Code § 23-1-240	State	Statute	Directs state and local law enforcement agencies to implement the use of body-worn cameras.	No	No		
2	S.C. Code § 23-6-20	State	Statute	Establishes DPS as an agency, describes the divisions within the agency, and the functions, powers and duties of these divisions.	No	No		
3	S.C. Code § 23-6-30	State	Statute	The department shall have the following duties and powers: carry out highway and other related safety programs; engage in driver training and safety activities; enforce the traffic, motor vehicle, commercial vehicle, and related laws; enforce size, weight, and safety enforcement statutes relating to commercial motor vehicles; operate a comprehensive law enforcement personnel training program; receive and disburse funds and grants, including any donations, contributions, funds, grants, or gifts from private individuals, foundations, agencies, corporations, or the state or federal governments, for the purpose of carrying out the programs and objectives of the chapter.	No	Yes	Other service or product our agency must/may provide	The agency provides law enforcement services to the public at large.
4	S.C. Code § 23-6-40	State	Statute	Establishes the appointment of the Director, sets the Director's duties to set policy, and empowers the Director to employ persons necessary to perform all responsibilities of the SCDPS.	No	No		
5	S.C. Code § 23-6-50	State	Statute	The agency will have an annual audit, be allowed to carry forward funds into the next fiscal year, and retain certain revenues to be used in the same manner.	No	Yes	Report our agency must/may provide	
6	S.C. Code § 23-6-60	State	Statute	The purpose of the Illegal Immigration Enforcement Unit is to enforce immigration laws as authorized pursuant to federal laws and the laws of this State. The department shall develop an illegal immigration enforcement training program which the department shall offer to all local law enforcement agencies to assist any local law enforcement agency wishing to utilize the training program in the proper implementation, management, and enforcement of applicable immigration laws.	No	Yes	Other service or product our agency must/may provide	The Immigration Enforcement Unit provides enforcement of particular immigration-related laws.
7	S.C. Code § 23-6-90	State	Statute	The department may employ, equip, and provide such officers as may be necessary to maintain the security of the Governor's Mansion Compound, and other governmental facilities, including the State Capitol Building, the facilities of the Capitol Complex, and other state buildings. The director must determine the most efficient and effective method of placing these officers within a law enforcement division in the department.	No	Yes	Other service or product our agency must/may provide	The Bureau of Protective Services provides security services to particular state buildings and facilities.
8	S.C. Code § 23-6-100	State	Statute	Establishes the Highway Patrol and State Transport Police as divisions of DPS.	No	Yes	Other service or product our agency must/may provide	The State Transport Police enforces traffic and size/weight laws related to commercial motor vehicles.
9	S.C. Code § 23-6-110	State	Statute	Directs agency to continue to use existing uniforms until determined by the Director to be replaced.	No	No		
10	S.C. Code § 23-6-120	State	Statute	Directs agency to provide a surety bond for each officer.	No	Yes	Other service or product our agency must/may provide	The agency is required to secure a surety bond for each law enforcement officer.

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
11	S.C. Code § 23-6-140	State	Statute	The patrol of the highways of the State and the enforcement of the laws of the State relative to highway traffic, traffic safety, and motor vehicles shall be the primary responsibility of the troopers and officers of the South Carolina Highway Patrol. The troopers and officers of the State Transport Police shall have the primary responsibility for the enforcement of laws relating to commercial motor carriers relating to size, weight, permits, licensing, and inspections for size and weight tolerance and safety.	No	Yes	Other service or product our agency must/may provide	The Highway Patrol enforces traffic laws generally.
12	S.C. Code § 23-6-145	State	Statute	An officer must have reasonable belief of violation of law to perform a traffic stop.	No	No		
13	S.C. Code § 23-6-150	State	Statute	A person apprehended by an officer upon a charge of violating any law will be served an official summons and may deposit bail with the officer.	No	Yes	Other service or product our agency must/may provide	Law enforcement personnel must provide summons to individuals who are charged with a violation of the law.
14	S.C. Code § 23-6-170	State	Statute	Promotion policy adoption.	No	No		
15	S.C. Code § 23-6-180	State	Statute	Records of all Highway Patrolmen killed in the line of duty or die while actively employed will be permanent records.	No	Yes	Other service or product our agency must/may provide	The agency must retain records related to law enforcement officers who are killed in the line of duty or die while actively employed.
16	S.C. Code § 23-6-185	State	Statute	Requires State Transport Police to be funded from motor carrier registration fees.	No	No		
17	S.C. Code § 23-6-187	State	Statute	Allows the department to charge a witness fee for troopers trained in Advanced Accident Investigation called to testify in civil matters.	No	Yes	Other service or product our agency must/may provide	Officers trained in Advanced Accident Reconstruction provide testimony in civil matters.
18	S.C. Code § 23-6-190	State	Statute	Establishes and directs expenses for DPS Building Fund.	No	No		
19	S.C. Code § 23-6-191	State	Statute	The department may pay the cost of physical examinations for department personnel who are required to receive physical examinations prior to or after receiving a law enforcement commission.	No	Yes	Other service or product our agency must/may provide	The agency may pay the cost of physical examinations for personnel who are required to receive a physical examination prior to or after receiving a law enforcement commission.
20	S.C. Code § 23-6-193	State	Statute	The department may collect, expend, retain, and carry forward all funds received from other state or federal agencies as reimbursement for expenditures incurred when personnel and equipment are mobilized and expenses incurred due to an emergency.	No	No		
21	S.C. Code § 23-6-195	State	Statute	The department may provide meals to employees of the department who are not permitted to leave assigned duty stations and are required to work during deployment, emergency simulation exercises, and when the Governor declares a state of emergency.	No	Yes	Other service or product our agency must/may provide	The agency may provide meals to employees who are unable to leave duty stations during certain emergency events.
22	S.C. Code §§ 23-6-210 -§ 23-6-240	State	Statute	Establishes the authority to commission retired DPS law enforcement officers as constables. Rules for constables in regards to pay, weapons, identification cards, uniforms, and/or benefits.	Yes	Yes	Other service or product our agency must/may provide	The agency may issue constable commissions to retired law enforcement officers.
23	S.C. Code § 23-6-500 -§ 23-6-530	State	Statute	Creates the SC Public Safety Coordinating Council, sets composition and vacancy rules, outlines duties and authorizes members to receive per diem, mileage, and subsistence provided for by law.	No	No		

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
24	S.C. Code § 23-23-30 and § 23-23-40	State	Statute	Creates the South Carolina Law Enforcement Training Council, outlines duties related to certification of law enforcement officers.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
25	S.C. Code § 23-23-55	State	Statute	A law enforcement officer who is Class 1-LE, Class 2-LCO, or Class 3-SLE certified in this State is required to complete Continuing Law Enforcement Education Credits (CLEEC) in mental health or addictive disorders over a three-year recertification period.	Yes	Yes	Other service or product our agency must/may provide	The agency must ensure that its law enforcement officers receive training in mental health or addictive disorders.
26	S.C. Code § 23-25-10 - § 23-25-40	State	Statute	There is hereby established the South Carolina Law Enforcement Officers Hall of Fame as a memorial to law enforcement officers killed in the line of duty and in recognition of the selfless dedication of all law enforcement officers in the day-to-day performance of their duties. The South Carolina Law Enforcement Officers Hall of Fame shall hereafter be administered as an office of the Department of Public Safety. It shall be the responsibility of the advisory committee to assist the department in planning, erecting, and maintaining the South Carolina Law Enforcement Officers Hall of Fame in the manner it shall determine appropriate.	No	Yes	Other service or product our agency must/may provide	The agency operates the South Carolina Law Enforcement Officers Hall of Fame.
27	S.C. Code § 30-4-10, et seq.	State	Statute	The General Assembly finds that it is vital in a democratic society that public business be performed in an open and public manner so that citizens shall be advised of the performance of public officials and of the decisions that are reached in public activity and in the formulation of public policy.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
28	S.C. Code § 56-5-1270	State	Statute	Every law enforcement officer who, in the regular course of duty, investigates a motor vehicle accident that results in injury to or death of any person or total property damage to an apparent extent of one thousand dollars or more either at the time of and at the scene of the accident or after the accident by interviewing participants or witnesses, within twenty-four hours after completing the investigation, must forward a written report of the accident to the Department of Motor Vehicles including the names of interviewed participants and witnesses.	No	Yes	Report our agency must/may provide	
29	S.C. Code § 56-5-1350	State	Statute	The Department of Public Safety must tabulate and may analyze all accident reports as required in S.C. Code § 56-5-1270 and shall publish annually or at more frequent intervals statistical information based thereon as to the number and circumstances of traffic accidents.	No	Yes	Report our agency must/may provide	
30	S.C. Code § 56-5-4160	State	Statute	An officer or agent of the Department of Public Safety having reason to believe that the weight of a vehicle and load is unlawful may require the driver to stop and submit to a weighing of the vehicle and load either by means of portable or stationary scales and may require that the vehicle be driven to the nearest public scales. The Department of Public Safety shall provide a separate uniform citation to be used by the State Transport Police Division of the Department of Public Safety. The uniform citation must be used for all size, weight, idling, and safety violations which the State Transport Police Division of the Department of Public Safety is primarily responsible for enforcing.	No	No		

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Fiscal Year 2017-2018
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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
31	S.C. Code § 56-5-4170	State	Statute	The Department of Public Safety State Transport Police, if requested by the State Ports Authority, may as a public safety service, enter upon, and perform courtesy inspections of vehicles for purposes of identifying and tagging vehicles which may require mechanical work before being tendered for use on public highways.	No	Yes	Other service or product our agency must/may provide	State Transport Police officers may perform courtesy inspections of certain vehicles if requested.
32	S.C. Code § 56-7-20	State	Statute	Traffic tickets must consist of at least one printed copy that must be given to the vehicle operator who is the alleged traffic violator.	No	Yes	Other service or product our agency must/may provide	Law enforcement personnel must provide a copy of the traffic ticket to individuals who are charged with a violation of a traffic law.
33	S.C. Code § 58-23-1120	State	Statute	The Department of Public Safety may promulgate regulations to ensure the safe operation of motor carriers. The Transport Police Division of the Department of Public Safety has exclusive authority in this State for enforcement of the commercial motor vehicle carrier laws, which include Federal Motor Carrier Safety Regulations, Hazardous Material Regulations, and size and weight laws and regulations.	No	No		
34	S.C. Reg 58-101 Emergency Preparedness Standards (D. State Agency Emergency Preparedness Responsibilities)	State	Regulation	State agencies shall be responsible for functions which include, but are not limited to: designation of an Emergency Operations Center (EOC) representative and at least one alternate who shall be responsible to the agency director for the direction and control of agency response activities during an emergency; coordination of annex area response operations, through the designated EOC representative, in accordance with plans and procedures developed pursuant to the requirements or as directed by proper authority; designation of an agency Emergency Preparedness Coordinator, who shall be responsible to the agency director for agency coordination of annex area implementation of planning and administrative requirement.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
35	S.C. Reg. 73-25	State	Regulation	All agencies must provide security for any information that is subject to these regulations. These security principles and standards apply to both manual and automated information systems. The standards for both types of systems include access restraints, personnel security and control, disaster protection, training, and other technical security controls SLED CJIS deems necessary.	No	Yes	Other service or product our agency must/may provide	The agency is required to maintain information security protocols.
36	23 USC § 402	Federal	Statute	Each State shall have a highway safety program, approved by the Secretary, that is designed to reduce traffic accidents and the resulting deaths, injuries, and property damage.	No	Yes	Other service or product our agency must/may provide	The agency is required to develop a highway safety program.
37	23 USC § 405	Federal	Statute	The National Priority Safety Program administers federal grant funding to address national priorities for reducing highway deaths and injuries.	No	No		
38	44 USC § 3541, et seq. (Federal Information Security Management Act of 2002)	Federal	Statute	The Federal Information Security Management Act of 2002 provides further legal basis for the management, operational, and technical security requirements mandated to protect CJ and by extension the hardware, software and infrastructure required to enable the services provided to and by the criminal justice community.	No	No		

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
39	23 CFR § 657.1, et seq.	Federal	Regulation	To prescribe requirements for administering a program of vehicle size and weight enforcement on the Interstate System . . . including the required annual certification by the State. Each State shall develop a plan for the maintenance of an effective enforcement process. The plan shall describe the procedures, resources, and facilities which the State intends to devote to the enforcement of its vehicle size and weight laws. No program shall be approved which does not utilize a combination of at least two of the following devices to deter evasion of size and weight measurement in sufficient quantity to cover the FA system: fixed platform scales; portable wheel weigher scales; semiportable ramp scales, WIM equipment.	No	Yes	Other service or product our agency must/may provide	The agency must establish a program that governs size and weight enforcement on the Interstate System
40	49 CFR §§ 350.209 and 350.211	Federal	Regulation	The state will establish a program to provide FMCSA with accurate, complete, and timely reporting of motor carrier safety information, including documentation of the effects of the state's CMV safety programs and participation in a national motor carrier safety data correction program.	No	Yes	Report our agency must/may provide	
41	101.32 Cyber Security (2014-2015)	State	Proviso	Proviso requiring all state agencies to adopt and implement cyber security policies, guidelines and standards developed by the Division of State Technology. The proviso also provides direction for the reporting of any security breaches.	No	No		
42	117.114 Information Technology and Information Security Plans(2016-2017)	State	Proviso	Security Technology Inventory, profile of compliance, risk management, assessments, mitigation, staff	No	No		
43	63.1 Special Events Traffic Control (2018-2019)	State	Proviso	The highway patrol must not charge any fee associated with special events for maintaining traffic control and ensuring safety on South Carolina public roads and highways unless approved by the General Assembly. Nothing shall prohibit the Treasury of the State from accepting voluntary payment of fees from private or public entities to defray the actual expenses incurred for services provided by the Department of Public Safety.	No	No		
44	63.2 Retention of Private Detective Fees (2018-2019)	State	Proviso	The Department of Public Safety is hereby authorized to receive, expend, retain, and carry forward all funds transmitted from SLED related to fees charged and collected by SLED from license and registration fees for private detective businesses, private security businesses, including employees of these businesses, and companies which provide private security on their own premises. The funds transferred are to be used in the Bureau of Protective Services Program to provide security for state agencies and the Capitol Complex.	No	Yes	Other service or product our agency must/may provide	The agency uses funds collected from private detective fees paid to SLED to fund Bureau of Protective Service programs.
45	63.3 Motor Carrier Advisory Committee (2018-2019)	State	Proviso	From the funds appropriated and/or authorized to the Department of Public Safety and the Department of Motor Vehicles, the departments are directed to jointly establish a Motor Carrier Advisory Committee to solicit input from the Trucking Industry and other interested parties in developing policies and procedures for the regulation of this industry. The members of the advisory committee shall serve without compensation.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
46	63.4 Sale of Real Property (2018-2019))	State	Proviso	At such time as any portion of the Laurens Road property in Greenville is declared to be surplus by the agency or agencies which occupy said portion, and after receiving approval from the Department of Administration or State Fiscal Accountability Authority, for the sale of the property, the Department of Public Safety, the Department of Transportation, and the Department of Motor Vehicles are authorized to receive, retain, expend, and carry forward funds derived from the sale of the real property in which each agency holds an interest or title. No portion of the property may be declared as surplus by one agency if another agency is occupying said property. The Department of Public Safety is directed to use these funds to defray the operating expenses of the Highway Patrol and the Department of Transportation and the Department of Motor Vehicles are directed to use their portion of these funds for department operating expenses.	No	No		
47	63.5 CMV Driver Rest Areas (2018-2019)	State	Proviso	A joint working group is to be established between the Department of Transportation, Department of Public Safety, State Transport Police and the South Carolina Trucking Association to review and evaluate where critical rest areas may be made available for commercial motor vehicle drivers to park and obtain their federally mandated required rest.	No	No		
48	63.6 SC Law Enforcement Officers Hall of Fame Scholarships (2018-2019)	State	Proviso	The Department of Public Safety is hereby authorized to accept donations from the public in order to provide scholarships to the children of law enforcement officers killed in the line of duty. The South Carolina Law Enforcement Officers Hall of Fame Advisory Committee is authorized to set the criteria for awarding such scholarships. All revenue received for this purpose shall be used to provide scholarships and shall be retained, carried forward, and expended for the same purpose.	No	Yes	Distribute funding to another entity	
49	63.7 Body Cameras (2018-2019)	State	Proviso	The Department of Public Safety is authorized to retain and carry forward unexpended funds associated with body cameras from the prior fiscal year into the current fiscal year and expend those funds for the same purpose.	No	Yes	Other service or product our agency must/may provide	The agency is permitted to use carry forward funds to purchase body cameras.

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Local Govts.	N/A
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Executive Branch/State Agencies	N/A
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Professional Organization	Victim of Crime Service Provider Organizations (over 100 organizations, please contact Office of Highway Safety and Justice Programs for specific names of non-profit organizations.)
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Provides highway safety and criminal justice statistical analysis to customers as well as Highway safety public information on the enhancement of highway safety in South Carolina.	General Public	All drivers utilizing South Carolina Highways
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Executive Branch/State Agencies	N/A

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Legislative Branch	N/A
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Judicial Branch	N/A
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	General Public	All general public on BPS-monitored grounds. All ages, genders, education levels, and income levels

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
State Transport Police	This division is primarily responsible for enforcing state and federal laws governing commercial motor vehicles.	Protect the motoring public by (1) preventing accidents, (2) removing unsafe drivers and vehicles from our roads, (3) protecting our environment from hazardous materials being transported on our roadways and (4) preventing the premature deterioration of our roads and bridges through Size and Weight enforcement program.	Industry	All Passenger and Commercial Motor Vehicle Carriers
State Transport Police	This division is primarily responsible for enforcing state and federal laws governing commercial motor vehicles.	Protect the motoring public by (1) preventing accidents, (2) removing unsafe drivers and vehicles from our roads, (3) protecting our environment from hazardous materials being transported on our roadways and (4) preventing the premature deterioration of our roads and bridges through Size and Weight enforcement program.	General Public	All Commercial Motor Vehicle Operators on South Carolina Highways
Immigration Enforcement	This division provides service related to immigration matters and uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	Enforce laws related to illegal immigration; provide training to state, county and municipal government agencies related to immigration; conduct criminal investigation related to immigration matters.	Executive Branch/State Agencies	N/A
Immigration Enforcement	This division provides service related to immigration matters and uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	Enforce laws related to illegal immigration; provide training to state, county and municipal government agencies related to immigration; conduct criminal investigation related to immigration matters.	Local Govts.	N/A
Highway Patrol Division	This division is responsible for providing a safe and secure environment for the public by reducing the number and severity of traffic collisions through the diligent enforcement of all traffic laws and promotion of highway safety.	Assist, direct, educate, and counsel the public in matters consistent with reducing traffic collisions.	General Public	All drivers utilizing South Carolina Highways

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
Office of Information Technology	This division is made up of approximately 33 staff members. These staff members support the IT needs of nearly 1,600 users across the entire State of South Carolina in 67 supported locations. The Office operates a Help Desk (8:00am-5:00 pm), a field service branch, a network architecture/ telecommunications branch, a software development branch, provides database/web services, access control services and limited AV and IT PMO services.	The Office manages the information technology infrastructure, systems, data, applications, services, projects, and IT planning, license, maintenance and service agreement specifications for SCDPS in approximately 67 continuously and intermittently operating offices state-wide.	Executive Branch/State Agencies	Internal-- SCDPS Employees
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Educate the public on highway safety issues through presentations, fairs, materials and media campaigns in order to enhance public safety in South Carolina. Provide important information to the public concerning services provided by the agency.	General Public	All demographics
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	Legal Profession
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	Insurance Companies
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	News Media Outlets
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	General information, activities and awards are disseminated internally to SCDPS employees.	Executive Branch/State Agencies	SCDPS Employees

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Provide highway safety presentations and materials to schools in an effort to reduce traffic deaths involving youth.	School Districts	N/A
Human Resources	This division provides human resources services to agency.	Benefits, Classification and Compensation, Payroll, Employment, Recruitment and Employee Relations	Executive Branch/State Agencies	SCDPS Employees

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Department of Transportation	State Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. DPS collects collision data, develops information technology programs, analyzes data, funds programs.	Goals 1 and 4
National Highway Traffic Safety Administration	Private Business Organization	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts. DPS collects collision data, develops information technology programs, analyzes data, funds programs.	Goals 1 and 4
Federal Highway Administration	Private Business Organization	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts.	Goals 1 and 4
SC Department of Alcohol and Other Drug Abuse Services	State Government	Increase traffic safety through the reduction of drunk and drugged driving.	Goals 1 and 4
SC Commission on Prosecution Coordination	State Government	Increase traffic safety through enhanced and more effective prosecutorial strategies as they relate to motor vehicle violations.	Goal 1
Impaired Driving Prevention Council	Non-Governmental Organization	Increase traffic safety through the reduction of drunk and drugged driving.	Goals 1 and 4
Underage Drinking Action Group	Private Business Organization	Increase traffic safety through the reduction of drunk and drugged driving and other high-risk behavior engaged in by youth.	Goals 1 and 4
Mothers Against Drunk Driving	Non-Governmental Organization	Increase traffic safety through the reduction of drunk and drugged driving.	Goals 1 and 4
National Safety Council	Private Business Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to teen driving.	Goals 1, 3 and 4
American Automobile Association	Private Business Organization	Increase traffic safety through reductions in motor vehicle crashes.	Goals 1 and 4

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
South Carolina Law Enforcement Officers Association	Private Business Organization	Coordinate and collaborate on training and policy issues common to law enforcement agencies.	Goal 1
South Carolina Sheriffs' Association	Private Business Organization	Coordinate and collaborate on training and policy issues common to law enforcement agencies.	Goal 1
South Carolina Judicial Department	Local Government	Coordinate and collaborate on training, policy and programmatic issues for the enhancement of justice, the more efficient and rapid administration of judicial matters initiated by law enforcement and for the promotion of public education regarding the criminal justice system.	Goals 1 and 4
South Carolina Trucking Association	Private Business Organization	Coordinate and collaborate on training, policy and programmatic matters as they relate to reductions in injuries and fatalities involving commercial motor vehicles.	Goals 1 and 4
US Department of Justice, Office of Justice Programs to include the Bureau of Justice Assistance, the Office of Victims of Crime, the Office of Juvenile Justice and Delinquency Prevention and the Office on Violence Against Women.	Federal Government	Provides guidance and recommendations for criminal justice system improvement as well as federal grant funding to the SCDPS Office of Highway Safety and Justice Programs for the allocation of subgrants to state agencies, units of local government and non-profit agencies.	Goal 1
SC Law Enforcement Networks	Local Government	A multi-jurisdictional collaborative initiative to educate the public on sound highway safety practices and a coordinated enforcement effort to identify offenders.	Goals 1 and 4
SC Department of Motor Vehicles	State Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts.	Goals 1 and 4
Local Law Enforcement Agencies	Local Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. Coordinate sharing of SCDPS.gov web site links that provide pertinent information regarding public safety issues. Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	Goals 1, 3, and 4

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Criminal Justice Academy	State Government	Provides resources and facilities for training.	Goals 1 and 2
South Carolina Department of Administration/State Division of Human Resources	State Government	Attends career fairs, posts and sends job postings to various entities and social media sites, and participates in outreach activities. In addition, the Division of State Human Resources provides resources and guidance on professional development opportunities and workforce planning.	Goal 2
South Carolina Department of Administration	State Government	Manages purchase and implementation of equipment, provides guidance and management of technology projects.	Goal 3
US Homeland Security	Federal Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
SC Law Enforcement Division	State Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs. Coordinates resources during emergency.	Goals 1 and 4
SC Probation, Parole, and Pardon	State Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
SC Department of Natural Resources	State Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
US Department of Justice	Federal Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
House/Senate Sergeant at Arms	Local Government	Coordinates resources during emergency.	Goals 1 and 4
Military installations	Higher Education Institute	Attends career fairs, sends job postings to various entities and social media sites, and participates in outreach activities.	Goal 2
SC Public Employee Benefit Authority (PEBA)	State Government	Invites PEBA staff to agency to encourage and motivate employees to become healthier.	Goal 2
Colleges and universities	Higher Education Institute	Attends career fairs, sends job postings to various entities and social media sites, and participates in outreach activities.	Goal 2
Community organizations	Non-Governmental Organization	DPS attends career fairs, sends job postings to entities, participates in outreach activities, and hires interns to work in agency offices.	Goal 2

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
South Carolina Human Affairs Commission	Private Business Organization	Offers courses and alerts staff of opportunities to participate in training sessions.	Goal 2
SC Law Enforcement Division/Criminal Justice Information System	State Government	DPS is a "user agency" having access to the SLED/CJIS network which provides DPS access to criminal justice information. SLED/CJIS is the local governing authority of the CJIS Security Policy.	Goal 3
SC Division of Information Security (DIS)	State Government	DIS operates under the Dept. of Administration, and they are responsible for statewide policies, standards, programs and services relating to cyber security and information systems.	Goal 3
Operation Life Saver	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to railroad crossing and railway safety.	Goals 1, 3, and 4
Safe Kids	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	Goals 1, 3, and 4
First Steps	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	Goals 1, 3, and 4
Buckle Buddies	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	Goals 1, 3, and 4
SC Emergency Management Division	State Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and traffic issues related to weather and other natural disasters.	Goals 1, 3, and 4
SC Department of Insurance	State Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives.	Goals 1, 3, and 4

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
Local law enforcement and first responders	Local Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and law enforcement issues.	Goals 1, 3, and 4
The motoring public	Individual	Distribute important safety information regarding traffic safety issues as well as crimes such as hit- and-runs; we ask the public to partner with us by sharing this important information. One post can be seen by tens of thousands as people share and re-post.	Goals 1, 3, and 4
News media outlets	Professional Association	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives.	Goals 1 and 4
SC.gov	State Government	Coordinate sharing of SCDPS.gov web site links that provide pertinent information regarding public safety issues.	Goals 1, 3, and 4
SC National Guard	Federal Government	Coordinates services in emergency situations, develops plans to utilize available resources without duplication.	Goals 1 and 4
SC Court Administration	State Government	Coordinates information related to tickets.	Goal 4
Solicitor's Offices	Local Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	Goals 1 and 4
South Carolina Coalition Against Domestic Violence and Sexual Assault	Private Business Organization	Coordinate resource allocation to improve impact and outcomes.	Goals 1 and 4
South Carolina Victims Assistance Network	Private Business Organization	Coordinate resource allocation to improve impact and outcomes.	Goals 1 and 4
Office of Victims Services	Local Government	Coordinate resource allocation to improve impact and outcomes.	Goals 1 and 4
SC Division of Information Security	State Government	Enterprise level Information Security Governance.	Goal 3
Department of Education	State Government	Education, enforcement, training for school bus drivers in the state of South Carolina.	Goals 1 and 4

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Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Accountability Report	Executive Budget Office	State	Annually	09/15/2017	Agency must provide Governor and General Assembly with information that supports their analysis of the agency's budget and ensure that the Agency Head Salary Commission has a basis for its decisions.	http://www.scdps.gov/accountability.asp
2	External Review only	Fees and Fines Report	Executive Budget Office	State	Annually	09/1/2017	Report Agency Revenue	http://www.scdps.gov/accountability.asp
3	External Review only	Debt Collection Report	Senate Finance & House Ways & Means Committees	State	Annually	02/28/2018	Improve agency transparency/efficiency and ensure accountability.	Contact DPS Office of Financial Services
4	External Review only	Year End Closing Packages	Comptroller General's Office	State	Annually	07/01/2017 - 11/01/2017	Improve agency transparency/efficiency and ensure accountability	Electronic Submission-- Contact Comptroller General Office or DPS Office of Financial Services
5	External Review only	Bank Account Transparency & Accountability Report	Revenue & Fiscal Affairs Authority	State	Annually	10/1/2017	Improve agency transparency/efficiency and ensure accountability	http://www.scdps.gov/accountability.asp
6	External Review only	3-year Financial Plan	Revenue & Fiscal Affairs Authority	State	Other	2nd Quarter of Fiscal Year	Improve agency transparency/efficiency and ensure accountability	Contact DPS Office of Financial Services
7	External Review and Report	Agreed Upon Procedures	State Auditor's Office	State	Annually	02/06/2018 - 03/06/2018	To test systems, processes and behavior related to financial activity	Contact State Auditor's Office or DPS Office of Financial Services
8	External Review and Report	A-133 Audit	State Auditor's Office	State	Annually	07/01/2017 - 03/22/2018	To review compliance with federal statutes, regulations and the terms and conditions of federal awards	http://osa.sc.gov/wp-content/uploads/2018/04/17-Single-Audit.pdf
9	External Review and Report	CAFR Audit	Comptroller General's Office	State	Annually	7/01/2017 - 11/17/2017	To review the fair presentation of financial statements and the internal control relevant to the preparation of the financial statements	http://osa.sc.gov/wp-content/uploads/2018/02/E1217CAFR-1.pdf
10	External Review only	Sole Source, Emergency, Trade-In, Unauthorized (Illegal) Procurements, Preferences and 10% Rule reports.	State Fiscal Accountability Authority - Procurement Services - Audit and Certification	State	Quarterly	04/30/2018	Improve agency transparency/efficiency and ensure accountability	https://reporting.procurement.sc.gov/general/transparency/audit-reports
11	External Review only	Minority Business Enterprise (MBE) Progress Report	Department of Administration - Office of Executive Policy and Programs - Small & Minority Business Contracting and Certification	State	Quarterly	04/30/2018	To monitor agency's progress toward achieving MBE Utilization goals in emphasizing the use of minority small businesses.	Contact DPS Procurement Office
12	External Review only	Minority Business Enterprise (MBE) Utilization Plan	Department of Administration - Office of Executive Policy and Programs - Small & Minority Business Contracting and Certification	State	Annually	07/30/2018	To emphasize the use of minority small businesses, express a commitment by the Agency to use MBEs in all aspects of procurement and establishing dollar goals to assist the agency in meeting this objective.	Contact DPS Procurement Office
13	External Review only	Comprehensive Permanent Improvement Plan (CPIP)	Department of Administration - Executive Budget Office	State	Annually	06/30/2018	Required facilities plan to include all permanent improvement projects projected and proposed for five years by the agency.	Contact DPS Office of Financial Services - Capital Improvements
14	External Review only	Equitable Sharing Agreement and Certification (HP)	US Department of Justice	Federal	Annual	08/31/2017	To certify how funds were spent from the Federal Confiscated Cash Fund.	Contact DPS Office of Financial Services

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
15	External Review only	Composite Reservoir Accounts	Comptroller General's Office	State	Monthly	06/30/2018	Monthly Reconciliation	Contact SCDPS Office of Financial Services
16	External Review only	Budget Request	Governor through Executive Budget Office	State	Annual	09/15/2017	Agency outlines budget request for next Fiscal Year	http://www.admin.sc.gov/budget/agency-budget-plans/current-budget-plans
17	External Review and Report	SF 425	Federal Office of Justice Programs	Federal	Quarterly	04/23/2018	To report quarterly Federal expenditures	Request through the Office of Justice Programs
18	External Review and Report	FFATA Reporting	Federal Office of Justice Programs	Federal	Quarterly	02/27/2018	To report certain subgrantee information per the requirements of the Transparency Act	fsrs.gov
19	External Review and Report	SEFA	Comptroller General's Office	State	Annually	09/25/2017	To report the agencies expenditures of Federal funds	osa.sc.gov
20	External Review and Report	DUI National Campaign (Sober or Slammer)	National Highway Traffic Safety Administration	Federal	Annually	12/8/2017	The three reports document South Carolina's progress in reducing DUI violations, enabling continued federal resources for this vital public safety initiative and also enabling NHTSA to compare our progress with past efforts and add us to national assessments.	Contact the Law Enforcement Support Services Manager of OHSIP, SCDPS
21	External Review and Report	State Safety Belt Use Survey Report	National Highway Traffic Safety Administration	Federal	Annually	06/30/2018	This report determines how the state certifies its seat belt usage rate,	Contact the highway safety staff in the Office of Highway Safety and Justice Programs, SCDPS
22	External Review and Report	Highway Safety Plan	National Highway Traffic Safety Administration	Federal	Annually	06/30/2017	The report provides the federal funding authority with the intentions and plans of the state to reduce highway fatalities, serious injuries and crashes.	Contact the highway safety staff in the Office of Highway Safety and Justice Programs, SCDPS
23	External Review and Report	Highway Safety Annual Report	National Highway Traffic Safety Administration	Federal	Annually	12/29/2017	This report discusses and analyzes statistics supporting highway safety and grant information.	https://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/sc_fy2016_annualreport.pdf
24	Internal Review and Report	Justice Assistance Grant - Performance Management Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	04/23/2018	To identify, collect and report performance measurement data on subgrantee grant activities and achievements.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
25	Internal Review and Report	Justice Assistance Grants - Prison Rape Elimination Act - Performance Measurement Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	04/18/2018	To identify, collect and report performance measurement data on subgrantee grant activities and achievements	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs in the SCDPS.
26	Internal Review and Report	Justice Assistance Grants Management Information System Annual Progress Report	Office of Justice Programs, US Department of Justice	Federal	Annually	01/25/2018	To identify, collect and report performance measurement data on subgrantee grant activities and achievements	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
27	Internal Review and Report	Justice Assistance Grants Prison Rape Elimination Act Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	01/25/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
28	Internal Review and Report	Residential Substance Abuse Treatment Act Performance Management Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	04/18/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS

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29	Internal Review and Report	Residential Substance Abuse Treatment Act Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	01/25/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
30	Internal Review and Report	Paul Coverdale Forensic Science Improvement Act	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	01/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
31	Internal Review and Report	Juvenile Accountability Block Grant - Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Annually	12/15/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
32	Internal Review and Report	Juvenile Justice Formula Grant - Data Reporting Tool	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Annually	05/1/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDPS
33	Internal Review and Report	Juvenile Justice Formula Grant - Grants Management System	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Annually	02/15/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDPS
34	Internal Review and Report	Juvenile Justice Formula PREA - Grants Management System Annual Progress Report	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Quarterly	07/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDPS
35	Internal Review and Report	Governor's Juvenile Justice Advisory Council Annual Report to the Governor	The federal Juvenile Justice and Delinquency Prevention Act requires states to submit a report to the Chief Executive and a condition of accepting USDOJ grant funds.	Federal	Annually	12/18/2017	The intent of this report is to provide the Governor with information regarding the activities of the GJJAC and South Carolina's compliance with the JJDP Act	www.scdps.gov/ohsjp/jjgp.asp
36	External Review and Report	Federal Aid Reimbursement Voucher - National Highway Traffic Safety Administration	National Highway Traffic Safety Administration	Federal	Monthly	10th of the Month	The Reimbursement Voucher reports are submitted so that SCDPS can be reimbursed for funds used to support highway safety projects.	https://gts.nhtsa.gov/gts/
37	External Review and Report	Highway Safety Maintenance of Effort Report	National Highway Traffic Safety Administration	Federal	Annually	04/4/2018	The maintenance of effort report is submitted to show that SC has complied with the match requirements from the average level of expenditures in 2010 and 2011 for traffic safety areas determined by NHTSA	Contact the administrative staff of the Office of Highway Safety and Justice Programs, SCDPS
38	Internal Review and Report	Child Fatality Report	Internal DPS Report	State	Monthly	06/11/2018	This report provides a list of traffic fatalities that have occurred since October 10, 2014 for victims under the age of 18.	Contact the Statistical Analysis and Research Section of the Office of Highway Safety and Justice Programs in SCDPS. Note: this report contains PII and requires a FOIA to the SCDPS Communications Division.
39	External Review and Report	Commercial Vehicle Safety Plan	Federal Motor Carrier Safety Administration	Federal	Annual	08/1/2018	To apply for Basic and Incentive grant funding by submitting a commercial vehicle safety plan (CVSP)	Written request to State Transport Police

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Fiscal Year 2017-2018
Accountability Report

Agency Code: K050 Section: 063

Report and External Review Template

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40	External Review and Report	SF-425 (Grant Financial Report)	Federal Motor Carrier Safety Administration	Federal	Quarterly	07/30/2018	To report the financial status of the grant awards including all expenses from the beginning of the grant to date incurred under each Grant	Written request to State Transport Police
41	External Review and Report	SF-270 (Grant Reimbursement Request)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/18/2018	Grant vouchering and reimbursement requests	Written request to State Transport Police
42	External Review and Report	SF-PPR (Grant Performance Progress Report)	Federal Motor Carrier Safety Administration	Federal	Quarterly	07/30/2018	To reflect work performed to date	Written request to State Transport Police
43	External Review and Report	SF-PPR-B_PRISM	Federal Motor Carrier Safety Administration	Federal	Quarterly	07/30/2018	Program performance progress report	Written request to State Transport Police
44	External Review and Report	Size and Weight Certification	Federal Highway Administration	Federal	Annual	12/5/2017	Certify enforcement of all state laws respecting maximum vehicle size and weight in compliance with federal statutes	Written request to State Transport Police
45	External Review and Report	Size and Weight Plan	Federal Highway Administration	Federal	Annual	12/5/2017	Plan on how STP will accomplish the Size and Weight certification	Written request to State Transport Police
46	External Review and Report	Commercial Drivers License Certification	Federal Motor Carrier Safety Administration	Federal	Annual	12/1/2017	To certify that the State of South Carolina has continuously been in substantial compliance with all requirements of 49 U.S.C. 31311(a), as defined in 49 C.F.R. 384.301	Written request to State Transport Police
47	External Review and Report	Equitable Sharing Agreement and Certification (STP)	US Department of Justice	Federal	Annual	07/25/2018	Ensure effective management, promote public confidence in the integrity of the Equitable Sharing Program, and protect the Asset Forfeiture Program against potential waste, fraud, and abuse. The report also provides details on the use federal forfeited cash, property, proceeds, and any interest earned.	Contact State Transport Police
48	External Review and Report	Applicant Information and EEO Progress Report	South Carolina Human Affairs Commission	State	Annual	10/1/2017	To ensure agencies are fair in their hiring/promoting processes.	Contact South Carolina Human Affairs Commission
49	External Review only	Telecommuting	South Carolina Department of Administration	State	Annual	08/15/2017	To provide the State Division of Human Resources with the total number of employees telecommuting within agencies.	South Carolina Department of Administration
50	External Review and Report	FBI Full Time Law Enforcement Employee Form	Federal Bureau of Investigations	Federal	Annual	12/11/2017	To collect information on the number of full-time law enforcement personnel employed within participating agencies.	Contact South Carolina Law Enforcement Division
51	External Review and Report	Bonus Report	South Carolina Department of Administration	State	Annually	08/31/2017	To report bonus information to the State Division of Human Resources	Contact SCDPS' Office of Human Resources
52	External Review and Report	Payroll Processes Audit	The State Auditor's Office	State	Annually	02/1/2018	Employee pay, leave and classification data keyed into SCEIS with transaction documents; leave balances for the agency; reporting requirements	Contact SCDPS Office of Financial Services

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53	External Review and Report	Information Technology Data Collection	Department of Administration, Department of Information Systems	State	Annually	08/1/2017	To provide agency total IT expenditure information and projection for next fiscal year IT expenditures, to provide IT personnel spending and projection for next fiscal year IT personnel spending, to forecast changes in personnel needs with respect to previous years, to inventory all agency IT hardware, to project any IT procurement of \$50,000 or more, and collect information regarding current and future IT projects.	Contact Nathan Hogue, Agency Relationship Manager with the Department of Administration (nathan.hogue@admin.sc.gov)
54	External Review and Report	Legislative Oversight	Law Enforcement and Criminal Justice Subcommittee	State	Other	04/22/2016 - 12/01/2017	To review agency policies, procedures, performance, and statistics and provide feedback on possible areas of improvement.	http://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyPHPFiles/DPS.php
55	Internal Review and Report	Central Evidence Facility Audit	Internal DPS Report	State	Annually	12/11/2017 - 12/20/2017	To ensure all evidentiary property was properly accounted for and ensure adherence to procedures as outlined per CALEA standard 84.1.1 and SCDCPS Policy 300.15	Contact Internal Auditor within SCDCPS Office of Strategic Services, Accreditation, Policy, and Inspections
56	Internal Review and Report	Password Audit	Internal DPS Report	State	Annually	01/31/2018 - 02/22/2018	To examine adherence to network accessibility and password appropriateness as it relates to SCDCPS Policy 200.35 (Password Security) and CALEA Standard 82.1.6	Contact Internal Auditor within SCDCPS Office of Strategic Services, Accreditation, Policy, and Inspections
57	Internal Review and Report	Property Transfer Follow-Up Audit	Internal DPS Report	State	Other	03/22/2018 - 03/28/2018	To ensure management has implemented corrective actions in a timely manner and/or satisfactorily completed the actions recommended by OSAPI	Contact Internal Auditor within SCDCPS Office of Strategic Services, Accreditation, Policy, and Inspections
58	Internal Review and Report	Highway Patrol Supply Audit	Internal DPS Report	State	Annually	06/18/2018 - 07/06/2018	To conduct a physical count of all inventory within Patrol Supply for year-end reporting and examine the efficiency and effectiveness of operational functions and administrative processes as it relates to the management of agency assets	Contact Internal Auditor within SCDCPS Office of Strategic Services, Accreditation, Policy, and Inspections
59	Internal Review and Report	Warehouse Supply Audit	Internal DPS Report	State	Annually	06/26/2018 - 06/28/2018	To conduct a physical count of all inventory within this unit for year-end reporting and to examine the efficiency and effectiveness of operational functions and administrative processes as it relates to the management of agency assets	Contact Internal Auditor within SCDCPS Office of Strategic Services, Accreditation, Policy, and Inspections
60	External Review and Report	2018 Simplified Information Security and Privacy Survey	Department of Administration, Department of Information Systems	State	Annually	07/1/2017 - 06/30/2018	The South Carolina Department of Administration's (Admin) Division of Information Security (DIS) is pleased to announce the development of a new web-based Simplified Information Security and Privacy Survey, designed to help provide a better understanding of the progress made in the implementation of statewide security initiatives and policies. Participating in this survey will provide a snapshot of the progress your agency has made and help identify any remaining gaps between the current and target state for implementation of information security-related initiatives.	Contact Department of Administration, Division of Information Security at informationsecurity@admin.sc.gov