



SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY AND JUSTICE PROGRAMS

State-Funded School Resource Officer (SRO) Program SFY 2022-2023 Solicitation



State-Funded School Resource Officer (SRO) Program Staff

The following SRO Program Staff will be happy to assist you:

Programmatic Questions

Primary:

Trevon Fordham, Program Coordinator
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Secondary:

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Administrative Questions

Kayla Boston, Administrative Assistant

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State-Funded School Resource Officer (SRO) Program Purpose

- The purpose of the SRO Program is to provide funding to hire certified law enforcement officers to serve as full time SROs for school districts that otherwise would lack the adequate resources to hire their own SROs.
- There is no local matching requirement.

State-Funded School Resource Officer (SRO) Program Purpose

Some key points to note:

- The funding is for certified law enforcement officers to serve as an SRO, not security guards, part time officers, or overtime
- A state-funded SRO must be full time and assigned to one school
- An SRO is considered locally funded regardless of whether the funding is coming from the school district, the local government, or a combination of both
- A school is considered to have adequate resources to hire their own SRO if they have had a locally funded SRO in the past
- The SRO Program will not replace local funding with state funding
- The SRO Program is not funding a second SRO in a school at this time

State-Funded School Resource Officer (SRO) Program Priorities

In accordance with its statutory authority, the OHSJP has established the following priorities for SRO Program funding:

1. Continuation of salary/fringe for existing state-funded SROs.
2. New state-funded SROs salary/fringe, training, and equipment prioritized by the school district's Index of Taxpaying Ability (ITA)
3. Allowable equipment and training which is reasonable for existing state-funded SROs subject to the availability of funds, and demonstration of need.

State-Funded School Resource Officer (SRO) Program

Eligible Applicants

- Traditional School Districts
- South Carolina Public Charter School District
- Schools authorized by an institution of higher learning (e.g. Charter Institute at Erskine)

State-Funded School Resource Officer (SRO) Program Award Period

The award period for this solicitation is July 1, 2022
through June 30, 2023

Announcement of awards will be made in June/July

State-Funded School Resource Officer (SRO) Program

Allowable Expenses (see solicitation for details)

- **Base Salary and Fringe Benefits (Employer Contributions)**
 - Includes Social Security & Medicare (FICA), Retirement, Workers Compensation, and Health Insurance
 - Include (prorate) any anticipated pay increases for the award period
 - Include (prorate) any anticipated increases in employer contributions for the award period
 - For new or vacant positions:
 - Use highest base salary at which the agency would hire a certified officer
 - Use highest estimated employer contributions (full family vs. single)

State-Funded School Resource Officer (SRO) Program

Allowable Expenses (see solicitation for details)

➤ **Training**

➤ New SROs

➤ Basic SRO Course through either:

- South Carolina Criminal Justice Academy (SCCJA)
- National Association of School Resource Officers (NASRO)

➤ Existing SROs

- SRO related SCCJA or NASRO courses

State-Funded School Resource Officer (SRO) Program

Allowable Expenses (see solicitation for details)

- **Equipment (New or Justify Replacement)**
 - Uniforms and Accessories
 - Body Armor (5 year replacement cycle)
 - Law enforcement equipment

State-Funded School Resource Officer (SRO) Program

Allowable Expenses (see solicitation for details)

➤ **Equipment (Continued)**

- Patrol Vehicle (6 year minimum replacement cycle)
 - Basic (no upgrade options) police package vehicle up to state contract price
 - Fully marked with:
 - External light bar
 - Full color agency graphics
 - SRO branded (see solicitation)

State-Funded School Resource Officer (SRO) Program

Unallowable Expenses (see solicitation for details)

Unallowable Expenses

- Lighting, graphics, or window tinting not standard to the agency's normal patrol vehicles (Exception: "School Resource Officer" lettering, "SRO" lettering, or OHSJP approved SRO decal to brand as an SRO vehicle)
 - If funded from sources other than the SRO Program, temporary school or mascot logos are allowable with the authorization of the law enforcement agency head.

State-Funded School Resource Officer (SRO) Program

Unallowable Expenses (see solicitation for details)

Unallowable Expenses (Continued)

- Internal light bars in lieu of an external light bar
- Subdued or “Ghost” graphics
- Overtime is not an allowable expense.
 - In lieu of reimbursable overtime, the agency may:
 - Utilize compensatory time off during school breaks
 - Pay overtime from other funding sources
- Equipment or training costs obligated outside the award period

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

The SRO Program application consists of two parts:

PART 1 is completed by the School District. It is an one page form labeled as APPENDIX A in the solicitation.

PART 2 is completed by the Law Enforcement Agency Partner at www.SCDPSgrants.com

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

School districts are encouraged to provide their law enforcement partners a signed copy of this document (APPLICATION - PART 1) no later than January 31, 2022 in order for the law enforcement agencies to meet the requirements of completing APPLICATION - PART 2 at [SCDPSgrants.com](https://scdpsgrants.com) by the February 25, 2022 deadline. Please copy SROprogram@scdps.gov when forwarding this document to your law enforcement agency partners.

PART 1A	SCHOOL DISTRICT INFORMATION								
DISTRICT NAME:						EMAIL ADDRESSES:			
SUPERINTENDENT:									
POINT OF CONTACT:									
PHONE NUMBER:			EXT.			WEBSITE:			

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

Even if the school district is not requesting new state-funded SROs, they must complete Part 1A of Appendix A and forward it to their law enforcement partners if they have any state-funded SROs that they desire to receive continued funding.

Part 1A states:

This application is made pursuant to the South Carolina Code of Laws, the South Carolina Appropriations Act, and related provisos, requesting that law enforcement agencies providing state-funded SROs to this school district be provided continued funding for the salaries, training, and equipment of existing state-funded SROs in addition to any new state-funded SRO positions requested below.

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

PART 1B	STATE-FUNDED SROS ARE REQUESTED FOR THE FOLLOWING SCHOOLS WITHOUT AN SRO:
	LEAVE THIS SECTION BLANK IF NOT REQUESTING NEW STATE-FUNDED SRO(S)
	(List starting with highest priority at top. Attach additional sheet, if needed. Charter school districts do not need to prioritize and may submit an individual Appendix A for each school.)
NAME OF SCHOOL	LAW ENFORCEMENT AGENCY

Name of School should match school name on the South Carolina Department of Education's webpage on next slide.

For school listings go to:
<https://ed.sc.gov/districts-schools/schools/>



SOUTH CAROLINA
DEPARTMENT OF EDUCATION
ed.sc.gov

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School Directory

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Select a district:

Select your District



Example on how to list on Appendix A for school not on this webpage with reason in parenthesis:

New Bridge Academy (Alternative)

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

Certification by School Superintendent

Important to forward this completed form to the law enforcement agency partners no later than January 31, 2022

<p>If new positions are being requested, I affirm that the above school(s) do not have a full-time locally funded SRO and that local funding for SROs will not be supplanted. Additionally, this school district has coordinated with the law enforcement agency(s) listed above and that they have a reasonable expectation to be able to hire/assign officers to new state-funded SRO positions within 90 days of the beginning of the award period. It is further understood that this application is subject to approval and may be limited based on funds available for award.</p>			
Signature of School Superintendent			Date

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

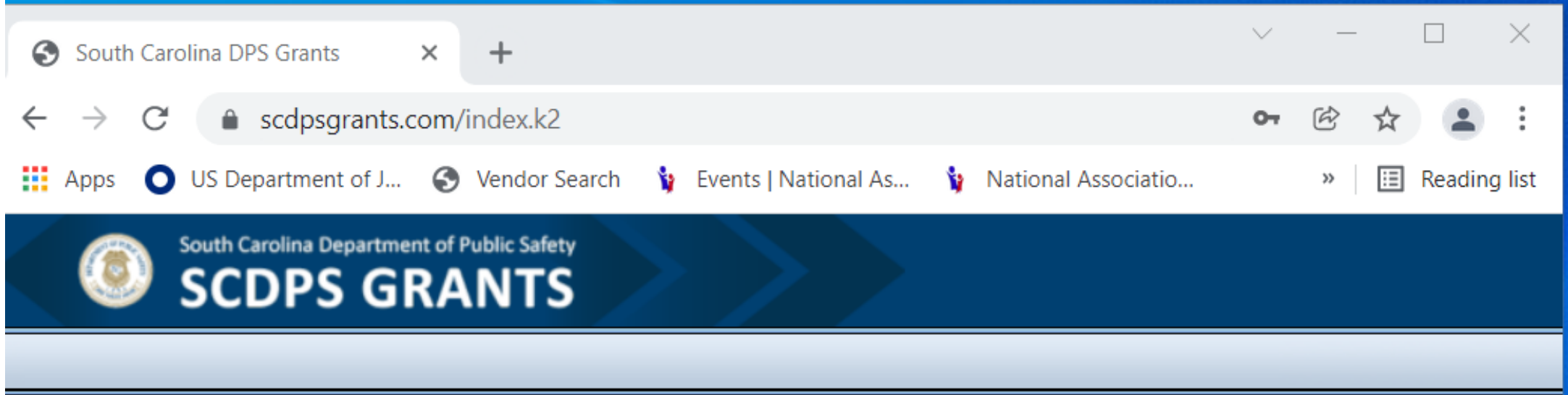
What does the school district have to do or expect after completing Part 1 and forwarding Appendix A to their law enforcement agency partners?

School Districts:

- Do not register in SCDPS Grants
- Will be provided a copy of the final award or denial on or about July 1, 2022
- Need to enter into a MOU with the law enforcement agency partners prior to placing an SRO at a school if an award is made

State-Funded School Resource Officer (SRO) Program APPLICATION – PART 2

- The law enforcement agency completes the application process in SCDPS Grants at www.scdpsgrants.com
 - If the person completing the application does not have an existing User ID in SCDPS Grants then they must register at the site no later than Friday, February 18, 2022
 - The law enforcement agency will complete and submit a consolidated application that includes requests from all school districts.
 - Deadline for submission is Friday, February 25, 2022



NEW USER

Register for:

- [Subgrantee logon credentials](#)
- [State Administrative logon credentials](#)



A

A new user would click here to register for the first time. Please allow 48 hours for approval.

RETURNING USER

Username:

mtucker

Password:

••••••••

[Forgot your password?](#)

Logon



B

Approved Users log in

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GRANT APPLICATION MANAGER

Keywords:

Search

Grant:

2023 SRO Program Sample Gran

Status:

☐ Denied

☐ Build

☐ Submitted

☐ Revision Request

☐ Under Review

☐ Released

☒ All

You have 1 application for the 2023 SRO Program Sample Grants grant. The deadline is 01/21/2022

Create Application

Above it now says you have 1 application

Below it now shows 1 application In "Build" status

GRANT APPLICATIONS

Grant	Application	Application Number	Grant Number	Status	Grantor	Match	Total	
2023 SRO Program Sample Grants		T23014		Build	\$0.00	\$0.00	\$0.00	[edit]

Click on edit to start your application

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GRANT APPLICATION MANAGER

Keywords:

Search

Grant:

2023 SRO Program Sample Gran

Status:

☐ Denied

☐ Build

☐ Submitted

☐ Revision Request

☐ Under Review

☐ Released

☒ All

GRANT APPLICATIONS

Grant	Application	Application Number	Grant Number	Status	Grantor	Match	Total	
2023 SRO Program Sample Grants	2023 Oswego County Sheriff's Office SRO Program	T23014		Build	\$722,730.00	\$0.00	\$722,730.00	[edit]

You have 1 application for the 2023 SRO Program Sample Grants grant. The deadline is 01/21/2022

Create Application

Once you start and save an application, you can click on the [Application Title](#) to open

OR

Click on [edit](#) to open your application

The live SFY 22-23 SRO Program will show a deadline of 02/25/2022

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STATE OF SOUTH CAROLINA

DEPARTMENT OF PUBLIC SAFETY

Office of Highway Safety and Justice Programs

School Resource Officer Program

The School Resource Officer (SRO) Program is authorized by the South Carolina Appropriation Act which provides that state funds appropriated for the School Safety Program and School districts authorized by an institution of higher learning, that otherwise would lack the adequate resources to hire their own school resource officer, shall provide funding directly to the local law enforcement agency to pay for the cost of the law enforcement officer that shall serve as a full time school resource officer. There is no match requirement for this program.

Version:

Application Deadline: 2022-01-21

Application #: T23014

Award #:

Award Date:

State Start Date: 2022-07-01

State End Date: 2023-06-30

ACTIONS

Save

Submit

Print

Cancel

Save your application progress across all tabs

Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.

Export the application as a PDF for saving/printing

Cancel and return to the Grant Application Manager

Overview TAB
No User input on this tab

Click on Project Details Tab
to continue

Each TAB has these same
ACTION Buttons
Save often
DO NOT Submit until finished with
whole application

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Project Title:

2023 Oswego County Sheriff's Office SRO Program

Project Summary (max. 300 characters):

The Oswego County Sheriff's Office requests continued funding for salary, training, and equipment for six existing state-funded SROs. Funding is also requested for two new state-funded SROs for Elm Street Elementary School and Cherry Street Middle School neither of which have an SRO.

Type of Application:

Continuation

Year of Funds:

2

Other (explain):

N/A

ACTIONS

Save

Submit

Print

Cancel

Save your application progress across all tabs

Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.

Export the application as a PDF for saving/printing

Cancel and return to the Grant Application Manager

Examples for:

1. Project Title

2. Project Summary

3. Type of Application

New = No prior SRO Program Awards

Continuation = Have existing State-Funded SROs

Revision = Does not apply to new application

4. Year of funds (in this case year after initial award)

5. Other (used for any explanations needed for above)

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* GRANT APPLICATION

OverviewProject DetailsLaw Enforcement Agency DetailsBudgetBudget NarrativeTerms & ConditionsCertification by Project DirectorCertification by Financial OfficerFinancial Point of ContactCertification by Law Enforcement Agency HeadDocuments

Agency Name:

Address:

City:

State:

9 Digit Zip:

(Area) Phone #:

(Area) Fax #:

County:

Other county/counties this project will serve:

Organization Type:

Other (specify):

U.S. Congressional District:

Has your agency registered in the System for Award Management (SAM)?

Oswego County Sheriff's Office

415 Main Street

Oswego

SC

29999-0007

(803) 555-1212

(803) 555-1213

Oswego

County

First

yes

no

Save

Submit

Save your application progress across all tabs

Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.

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Law Enforcement Agency Details TAB

- Fill in requested information
- Use drop down boxes when provided
- Since this is not a Federal Award, registration in SAM is not a requirement

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CATEGORIES

+ PERSONNEL - SALARIES:

Position Title, School District, School Name

% of Time On Project

Base Salary

Total Fringe Benefits*

TOTAL SALARIES: \$0

TOTAL TRAVEL: \$0

TOTAL EQUIPMENT: \$0

TOTAL OTHER: \$0

TOTAL PROJECT COST: \$0

TOTAL

Budget TAB – General Information

- Click on + to add a budget line to any CATEGORY
- Click on trash can symbol to delete a budget line
- TOTAL column and rows will add automatically

**ONLY state-funded SROs are eligible for funding
DO NOT include requests for locally funded SROs**

Total Fringe Benefits is the total employer contributions for Social Security & Medicare (FICA), Retirement, Workers Compensation Insurance, and Health Insurance.

PERSONNEL – SALARIES Category:

- Only applies to state-funded SROs
 - % of Time on Project will always be 100%
- DO NOT include locally funded SROs

Base Salary:

- Use projected annual salary, include any anticipated
 - Step or promotion increases during the SFY
 - Cost of living increase during the SFY
- If vacant or new position use maximum salary SRO could actually be hired at if agency hires above minimum for certified officers

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+ PERSONNEL - SALARIES:

Position Title, School District, School Name

SRO A.T. Smith, Oswego 1, Java High School
SRO B.J. Thompson, Oswego 3, Pepsi Middle School
SRO (Vacant), Oswego 3, Fanta Elementary School
SRO M.W. Brown, Oswego 3, Hill Academy (Alternative)
SRO S.B. Calhoun, Oswego 4, Oswego Four Charter Schoc
SRO D.D. Robinson, Oswego 5, Pinecrest Middle School
SRO (New), Oswego 2, Elm Street Elementary School
SRO (New), Oswego 5, Cherry Street Middle School

CATEGORIES

% of Time On Project

100
100
100
100
100
100
100
100

Base S

\$32,500
\$33,500
\$35,000
\$31,000
\$31,000
\$35,000
\$35,000
\$35,000

Total Fringe Benefits*

\$15,680
\$16,450
\$21,750
\$15,190
\$14,950
\$17,150
\$21,750
\$21,750

TOTAL

\$47,680
\$49,950
\$56,750
\$46,190
\$45,950
\$52,150
\$56,750
\$56,750

TOTAL SALARIES: \$412,170

Position Title, School District, School Name line:

- Include Title and Name of officer (Initials and Last Name)
 - For vacant existing state-funded SRO use (Vacant) for name
 - For request for new position use (New) for name
- Include School District Name
 - Oswego County School District Two = Oswego 2 (just County if one district)
 - SC Public Charter School District = SCPCSD
 - Charter Institute at Erskine = Erskine
- Include School Name
 - Use name as it appears on Part 1 (Appendix A) – it can exceed viewing area

Total Fringe Benefits: (the total employer contributions for Social Security & Medicare (FICA), Retirement, Workers Compensation Insurance, and Health Insurance)

- Use projected annual employer contributions, include any anticipated costs increases during the SFY
- If vacant or new position use projected maximum employer contributions (e.g. full family vs. single health insurance)

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School Resource...

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TRAVEL Category:

Only applies to state-funded SROs

DO NOT include for locally funded SROs

DO NOT include registration fees

They go under OTHER Category

Cannot exceed GSA rates

Mileage Report is TAB 5 on Request for Payment Form

Base Salary

Total Fringe Benefits*

\$32,000

\$15,680

\$47,680

\$33,500

\$16,450

\$49,950

\$35,000

\$21,750

\$56,750

\$31,000

\$15,190

\$46,190

\$31,000

\$14,950

\$45,950

\$35,000

\$17,150

\$52,150

\$35,000

\$21,750

\$56,750

\$35,000

\$21,750

\$56,750

TOTAL SALARIES:

\$412,170

TRAVEL:

(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)

Description

Cost

Quantity

Training Costs : (travel, lodging, meals)

2000

8

\$16,000

Patrol Vehicle Mileage Operational Costs (12,000 miles @ .585 per mile)

7020

8

\$56,160

TOTAL TRAVEL:

\$72,160

EQUIPMENT (\$1,000 or more per Unit):

(Itemize - DO NOT USE BRAND NAME. Also, DO NOT include leased, rented items or software)

Description

Cost

Quantity

\$0

TOTAL EQUIPMENT:

\$0

OTHER:

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1/14/2022

EQUIPMENT Category:

- List any individual item with a value of \$1,000 or more
 - Exception is patrol vehicle light bar
- Fully Marked SRO Patrol Vehicle cost includes:
 - Basic law enforcement vehicle (no upgrade options)
 - External light bar regardless of cost
 - Siren
 - All installed items less than \$1,000 in cost
 - Full color agency graphics
 - Installation of equipment
- ALL equipment must be fully explained and justified in the Budget Narrative TAB

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	\$31,000	\$15,190	\$46,190	
	\$31,000	\$14,950	\$45,950	
	\$35,000	\$17,150	\$52,150	
	\$35,000	\$21,750	\$56,750	
	\$35,000	\$21,750	\$56,750	
TOTAL SALARIES:			\$412,170	
	Quantity			
	8		\$16,000	
			\$56,160	
TOTAL TRAVEL:			\$72,160	
+ EQUIPMENT (\$1,000 or more per Unit): (Itemize - DO NOT USE BRAND NAME. Also, DO NOT include leased, rented items or software)				
Description	Cost	Quantity		
Fully Marked SRO Patrol Vehicle (SROs Smith, Brown, and 2 new positions)	40000	4	\$160,000	
800 MHz Mobile Radio	5500	4	\$22,000	
In-Car Computer with printer	3500	4	\$14,000	
In-Car Camera System	4500	4	\$18,000	
800 MHz Portable Radio	4950	2	\$9,900	
Taser	1200	2	\$2,400	
TOTAL EQUIPMENT:			\$226,300	

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OTHER Category:

- List any individual item with a value under \$1,000
- Related small items can be listed in one line
 - Example: Uniforms and accessories
 - Provide a breakdown of what is included in the budget narrative
- SRO Program staff must be able to track total amount allocated to each position so include information in the budget narrative if items are not going to each SRO. A notation on the budget line in addition to the budget narrative is optional and helpful.
- Just like the EQUIPMENT Category, ALL items must be fully explained and justified in the Budget Narrative TAB

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20	8	\$56,160	
TOTAL TRAVEL:		\$72,160	
t	Quantity		
000	4	\$160,000	
00	4	\$22,000	
00	4	\$14,000	
00	4	\$18,000	
50	2	\$9,900	
00	2	\$2,400	
TOTAL EQUIPMENT:		\$226,300	
OTHER:			
Description	Cost	Quantity	
Sidearm	450	2	\$900
Uniform and accessories (see budget narrative for included items)	1750	2	\$3,500
Body Armor (SRO Robinson and 2 new positions)	900	3	\$2,700
Registration Fees	400	8	\$3,200
Rifle	900	2	\$1,800
TOTAL OTHER:		\$12,100	
TOTAL PROJECT COST:		\$722,730	

*"Total Fringe Benefits" is the total employer contributions for Social Security & Medicare (FICA), Retirement, Workers Compensation Insurance, and Health Insurance.

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Save

Submit

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Cancel

Save your applic

Submit your app

Export the applic

Cancel and retur

List items under each Budget Category Heading. Explain exactly how each item listed in your budget will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided. However, a statement must be included indicating whether or not the law enforcement agency has any unused funds from previous award years, and if so, an explanation with the total amount of unused funds.

Enter your budget narrative here...

Budget Narrative TAB:

- List items under each Budget Category Heading
 - Breakdown what is included in any budget line groups such as Fully Marked Patrol Vehicle or Uniforms and Accessories
 - If a document with the above breakdown is uploaded on the Documents TAB then that document can be referenced rather than relisting each item in the group
- Explain exactly how each item will be utilized
- Fully justify the need for each item
- Dollar amounts are not necessary

Last sentence does not apply if agency was awarded a 2022 New SRO, Training, and Equipment award

SPARS

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SCDPS v2.1

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1/15/2022

South Carolina D...Justice Programs ...PowerPoint Prese...School Resource ...South Carolina D...Wade Hampton F...https://whhs.ham...Privately Owned ...

←→↻scdpsgrants.com/index.k2

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South Carolina Department of Public Safety

SCDPS GRANTS

SCDPS, Office of Highway Safety & Justi | Campbell, T | 2019 Highway

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1. Available

2. Corre

3. Case o

4. Project

5. Writte

6. Budget

1. The expended amount in a major budget category does not exceed the amount budgeted for that major

2. The quantity of Personnel or Equipment does not increase;

3. The item to be purchased is already included in the grant budget.

Final award revisions are requested to be submitted by the 60th day before the close of the project year listed o

have thorough justification as to why the revision is needed for the success of the project and why the revision

the grants management system. Every change made to the original application or subsequent revisions is cons

7. **Sole Source Procurement:** Use of sole source procurement is strongly discouraged. Sole source purchases wi

precisely the procedure set forth in the South Carolina Consolidated Procurement Code. All sole source purchas

8. **Bidding Requirements:** The awardee must comply with proper competitive bidding procedures as required by

including those bid in the aggregate whose total cost requires a bid, bids must be submitted to the SCDPS Offic

of any quote/bid. Provide a copy of all bids submitted, the bid selected, and the criteria used for selection. If ot

Terms and Conditions TAB

- Applicant should review Terms and Conditions prior to submitting the application
- No applicant input required
- If an award is made, additional Special Conditions will be provided for specific circumstances, to implement processes, or for changes in the law.

IMPORTANT:

Applicants should only apply for the SRO Program understanding the program requirements.

The program's limitations, processes, and requirements are explained in detail during the Project Management Course presentation that will be available on the SRO Program webpage at <https://scdps.sc.gov/ohsjp/school-resource-officer-program> after its webinar presentation on 1/27/2022 and 2/9/2022

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CERTIFICATION BY PROJECT DIRECTOR *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other state or federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the fiscal terms and conditions of this award application; that costs incurred prior to award approval may result in expenses being absorbed by the awardee; and, that the receipt of funds through the OHSJP will not supplant state or local funds.

Prefix:

Name:

Suffix:

Title:

Agency:

Mailing Address:

City:

State:

9 Digit Zip:

(Area) Phone Number:

(Area) Fax Number:

E-Mail Address:

Signature:

Bonded: yes ☐ no ☐

* **NOTE:** THE PROJECT DIRECTOR, FINANCIAL OFFICER AND AGENCY HEAD CANNOT NOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT OHSJP APPROVAL.

Certification by Project Director TAB

- The Project Director is the agency employee that the law enforcement agency head designates to administer the project
- Fill in requested information
- Use drop down boxes when provided
- Type name in Signature box
- If an award is made this page of the application will be printed, signed, and returned to SROprogram@scdps.gov within 30 days of the award date

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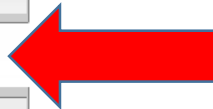
Certification by Project
Director

Certification by Financial
Officer

Financial Point of Contact

Certification by Law
Enforcement Agency Head

Documents



CERTIFICATION BY FINANCIAL OFFICER *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other state or federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Awardee to perform the tasks of Financial Officer as they relate to the fiscal terms and conditions of this award application; and, that the receipt of funds through the OHSJP will not supplant state or local funds.

Prefix:

Name:

Suffix:

Title:

Agency:

Mailing Address:

City:

State:

9 Digit Zip:

(Area) Phone Number:

(Area) Fax Number:

E-Mail Address:

Signature:

Bonded: yes ☐ no ☐

Certification by Financial Office TAB

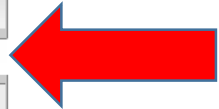
- The Financial Officer is the CFO of the municipality or county
- Fill in requested information
- Use drop down boxes when provided
- Type name in Signature box
- If an award is made this page of the application will be printed, signed, and returned to SROprogram@scdps.gov within 30 days of the award date

* **NOTE:** THE PROJECT DIRECTOR, FINANCIAL OFFICER AND AGENCY HEAD CANNOT NOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT OHSJP APPROVAL



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- Certification by Financial Officer
- Financial Point of Contact**
- Certification by Law Enforcement Agency Head
- Documents



Prefix:

Name:

Suffix:

Title:

Agency:

Mailing Address:

City:

State:

9 Digit Zip:

(Area) Phone Number:

(Area) Fax Number:

E-Mail Address:

Signature:

Bonded: yes ☐ no ☐

- Financial Point of Contact TAB**
- The Financial Point of Contact is the financial first point of contact if not the CFO. It may be an employee of the law enforcement agency
 - Fill in requested information
 - Use drop down boxes when provided
 - Type name in Signature box
 - This information is available online and not required to be submitted with the Certification pages



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CERTIFICATION BY OFFICIAL AUTHORIZED TO SIGN *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other state or federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; and, that the receipt of funds through the OHSJP will not supplant state or local funds.

I further affirm that this law enforcement agency is in a position to hire or fill the requested SRO position(s) within 90 days of the date of award and maintain it/them throughout the award period.

Prefix: Name: Suffix: Title: Agency: Mailing Address: City: State: 9 Digit Zip: (Area) Phone Number: (Area) Fax Number: E-Mail Address: Signature: Bonded: yes ☐ no ☐**Certification by Law Enforcement Agency
Head TAB**

- The Law Enforcement Agency Head is the Sheriff, Chief, or Director of the law enforcement agency
- Fill in requested information
- Use drop down boxes when provided
- Type name in Signature box
- If an award is made this page of the application will be printed, signed, and returned to SROprogram@scdps.gov within 30 days of the award date

* **NOTE:** THE PROJECT DIRECTOR, FINANCIAL OFFICER AND AGENCY HEAD CANNOT NOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT OHSJP APPROVAL.

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Attached Documents

All SRO applications must include a School District application document signed by the School Superintendent. Attach this document here. Include any available draft of a written interagency agreement between the School District and the law enforcement agency.

Document	Upload Date	Uploaded By
There are no documents currently associated with this grant application		

ATTACH DOCUMENT

File Description:

Document: No file chosen

Documents TAB

The only documents required to be uploaded are Part 1 of the application (Appendix A) from each school district that have or are requesting state-funded SRO(s)

Documents that support a budget line (quotes/price lists) or are referred to in the budget narrative (breakdown of Patrol Vehicle or Uniforms and accessories) may also be uploaded.

ACTIONS

- Save your application progress
- Submit your application to the
- Export the application as a PDF
- Cancel and return to the Grant



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Attached Documents

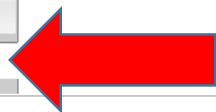
All SRO applications must include a School District application document signed by the School Superintendent. Attach this document here. Include any available draft of a written interagency agreement between the School District and the law enforcement agency.

Document	Upload Date	Uploaded By
There are no documents currently associated with this grant application		

ATTACH DOCUMENT

File Description:

Document: Appendix A SCPCSD.pdf



ACTIONS

- Save your application progress across all tabs
- Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.
- Export the application as a PDF for saving/printing
- Cancel and return to the Grant Application Manager

To upload a document:

1. Type a brief but clear description of the document in the File Description BOX
2. Click on **Choose File** BUTTON
3. Select document from your source that you want to upload
4. Click on **Upload Document** BUTTON
5. Rinse and repeat for each document that you desire to upload



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All SRO applications must include a School District application document signed by the School Superintendent. Attach this document here. Include any available draft of a written interagency agreement between the School District and the law enforcement agency.

Document	Upload Date	Uploaded By	
 Appendix A - Oswego 1	01/17/2022	Michael Tucker	[remove]
 Appendix A - Oswego 2	01/17/2022	Michael Tucker	[remove]
 Appendix A - Oswego 3	01/17/2022	Michael Tucker	[remove]
 Appendix A - Oswego 4	01/17/2022	Michael Tucker	[remove]
 Appendix A -Oswego 5	01/17/2022	Michael Tucker	[remove]
 Patrol Vehicle Quote	01/17/2022	Michael Tucker	[remove]
 Uniforms and Accessories breakdown	01/17/2022	Michael Tucker	[remove]

ATTACH DOCUMENT

File Description:

Document:

Choose File No file chosen

Upload Document

As you successfully upload documents they will appear at top of the page.

ACTIONS

Save

Save your application progress across all tabs

Submit

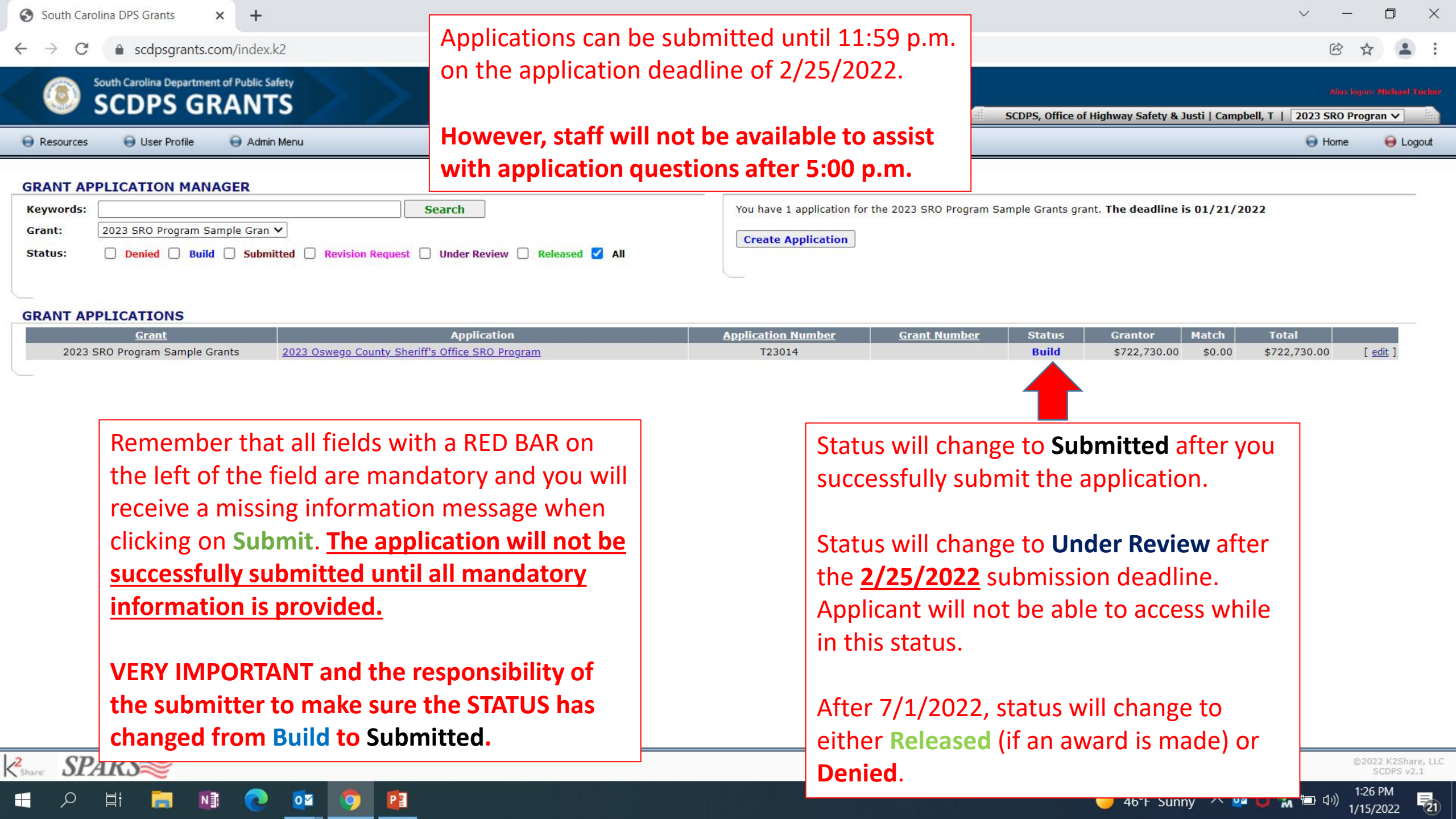
Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.

Print

Export the application as a PDF for saving/printing

Cancel

Cancel and return to the Grant Application Manager



Applications can be submitted until 11:59 p.m. on the application deadline of 2/25/2022.

However, staff will not be available to assist with application questions after 5:00 p.m.

Remember that all fields with a RED BAR on the left of the field are mandatory and you will receive a missing information message when clicking on **Submit**. The application will not be successfully submitted until all mandatory information is provided.

VERY IMPORTANT and the responsibility of the submitter to make sure the STATUS has changed from **Build** to **Submitted**.

Status will change to **Submitted** after you successfully submit the application.

Status will change to **Under Review** after the **2/25/2022** submission deadline. Applicant will not be able to access while in this status.

After 7/1/2022, status will change to either **Released** (if an award is made) or **Denied**.



State-Funded School Resource Officer (SRO) Program

For more information visit our website at

<https://scdps.sc.gov/ohsjp/school-resource-officer-program>

or contact:

Trevon Fordham, SRO Program Coordinator

TrevonFordham@scdps.gov

(803) 896-8709

