

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY AND JUSTICE PROGRAMS

State-Funded School Resource Officer (SRO) Program 2023 SRO Program Open Solicitation











State-Funded School Resource Officer (SRO) Program Staff

The following SRO Program Staff will be happy to assist you:

Program Questions

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State-Funded School Resource Officer (SRO) Program Purpose

The purpose of the SRO Program is to provide funding to hire certified law enforcement officers to serve as full time SROs for school districts that otherwise would lack the adequate resources to hire their own SROs.

There is no local matching requirement.



State-Funded School Resource Officer (SRO) Program Purpose

Some key points to note:

- The funding is for certified law enforcement officers to serve as an SRO, not security guards, part time officers, or overtime
- A state-funded SRO must be full time and assigned to one school
- An SRO is considered locally funded regardless of whether the funding is coming from the school district, the local government, or a combination of both
- A school is considered to have adequate resources to hire their own SRO if they have had a locally funded SRO in the past
- The SRO Program will not replace local funding with state funding
- The SRO Program is not funding a second SRO in a school at this time



State-Funded School Resource Officer (SRO) Program Eligible Applicants

> Traditional School Districts

South Carolina Public Charter School District

Schools authorized by an institution of higher learning (e.g. Charter Institute at Erskine, Limestone Charter Association)

State-Funded School Resource Officer (SRO) Program Award Period

- The award period for this solicitation is through June 30, 2023
- Announcement of new funding will generally be made within 30-45 days of the law enforcement partner completing and submitting their portion of the application at SCDPSgrants.com
- If approved, existing SFY 22-23 SRO awards will be revised to include the new funding
- If approved, a law enforcement agency receiving their first state-funded SRO will receive a new award with an award period through June 30, 2023



Base Salary and Fringe Benefits (Employer Contributions)

- Insert annual costs in application. DPS will prorate based on award date
- Includes all employer contributions (e.g., Social Security & Medicare (FICA), Retirement, Workers Compensation, Health/Dental/Accidental Death Insurance)
- Include any anticipated pay increases for the award period
- Include any anticipated increases in employer contributions for the award period
- Use highest base salary at which the agency would hire a certified officer
- Use highest estimated employer contributions (e.g., full family vs. single)

Note: Only actual base salary and fringe (employer contributions) supported by agency payroll records will be reimbursed. Overtime will not be reimbursed by the SRO Program, but may be paid from other funds available to the law enforcement agency and/or compensatory time during school breaks in lieu of overtime may be used in accordance with the law enforcement agency's policies. Funds awarded for Personnel – Salary are not transferable to Travel, Equipment, or Other budget lines and any Personnel – Salary funds unused after the end of the award period will be de-obligated.



> Training

- New SROs
 - Basic SRO Course through either:
 - South Carolina Criminal Justice Academy (SCCJA)
 - National Association of School Resource Officers (NASRO)
 - Other SRO related training or training conferences



- **Equipment (New or Justify Replacement)**
 - Uniforms and Accessories
 - Body Armor (5 year replacement cycle)
 - > Law enforcement equipment



Equipment (Continued)

- Patrol Vehicle (6 year minimum replacement cycle)
 - Basic police package vehicle without engine or other major upgrades
 - Fully marked with:
 - External roof mounted light bar
 - Full color agency graphics
 - SRO branded (see solicitation)
 - All installed equipment/accessories under \$1,000 in individual cost and installation costs



Unallowable Expenses

- Lighting, graphics, or window tinting not standard to the agency's normal patrol vehicles (Exception: "School Resource Officer" lettering, "SRO" lettering, or OHSJP approved SRO decal to brand as an SRO vehicle)
 - If funded from sources other than the SRO Program, temporary school or mascot logos are allowable with the authorization of the law enforcement agency head.

Unallowable Expenses (Continued)

- Internal light bars in lieu of an external light bar
- Subdued or "Ghost" graphics
- Overtime is not an allowable expense.
 - In lieu of reimbursable overtime, the agency may:
 - Utilize compensatory time off during school breaks
 - Pay overtime from other funding sources
- Equipment or training costs obligated outside the award period



State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1

The SRO Program application consists of two parts:

PART 1 is completed by the School District. It is an one page form labeled as APPENDIX A in the solicitation.

PART 2 is completed by the Law Enforcement Agency Partner at www.SCDPSgrants.com

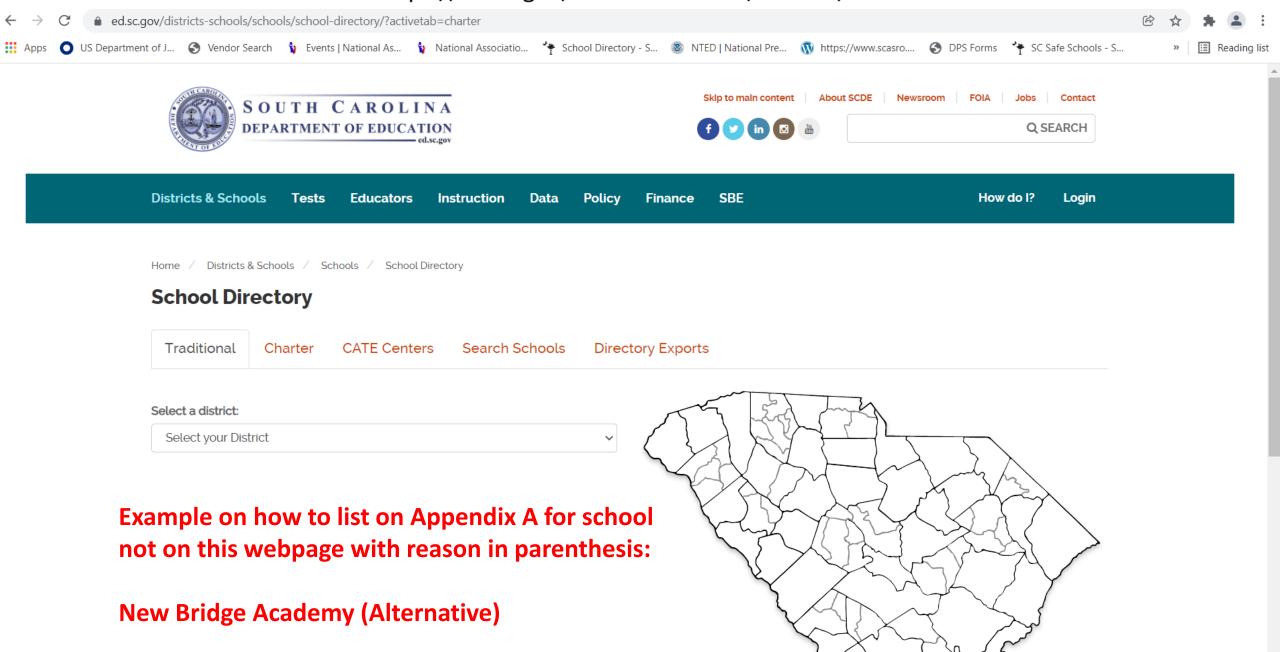


State-Funded School Resource Officer (SRO) Program APPLICATION – PART 1 (Completed by School District)

- A state-funded SRO may be requested for a school that
 - Does not have an SRO, and
 - Does not have local or other funding available for an SRO
- Name of School should match school name on the South Carolina Department of Education's webpage on next slide
- Law enforcement partner should have a reasonable expectation to be able to hire/assign for the position within 90 days of the award being made
- For this open enrollment and absent extenuating circumstances, the law enforcement partner must have all current state-funded SRO positions filled



For school listings go to: https://ed.sc.gov/districts-schools/schools/



State-Funded School Resource Officer (SRO) Program APPLICATION — PART 1

What does the school district have to do or expect after completing Part 1 and forwarding Appendix A to their law enforcement agency partners?

School Districts:

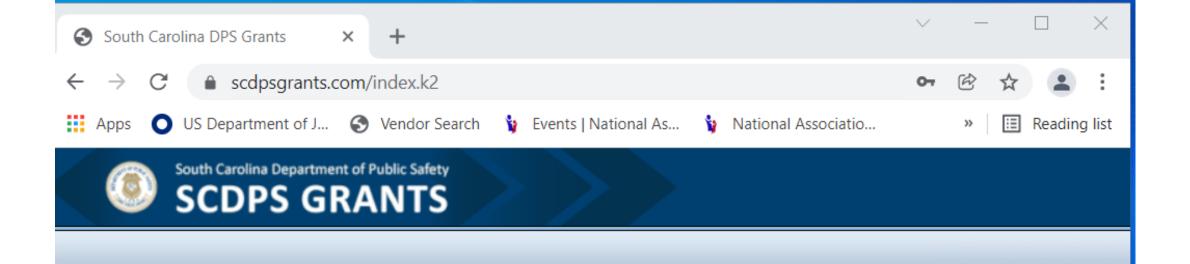
- Do not register in SCDPS Grants
- Will be provided a copy of the final award or denial
- Need to enter into a MOU with the law enforcement agency partners prior to placing an SRO at a school if a MOU does not exist for the current school year



State-Funded School Resource Officer (SRO) Program APPLICATION – PART 2

- The law enforcement agency completes the application process in SCDPS Grants at www.scdpsgrants.com
 - If the person completing the application does not have an existing User ID in SCDPS Grants then they must register at the site
 - For the Open Solicitation, the law enforcement agency may complete and submit an application for each Appendix A they receive from a school district and do not have to wait to do a consolidated application
 - This Open Solicitation will remain available until rescinded. There is not a predetermined deadline





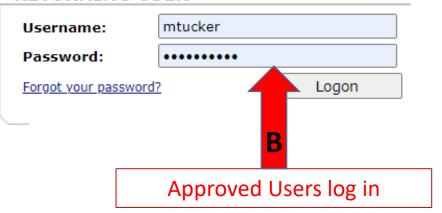
NEW USER

Register for:

- Subgrantee logon credentials
- State Adm strative logon credentials

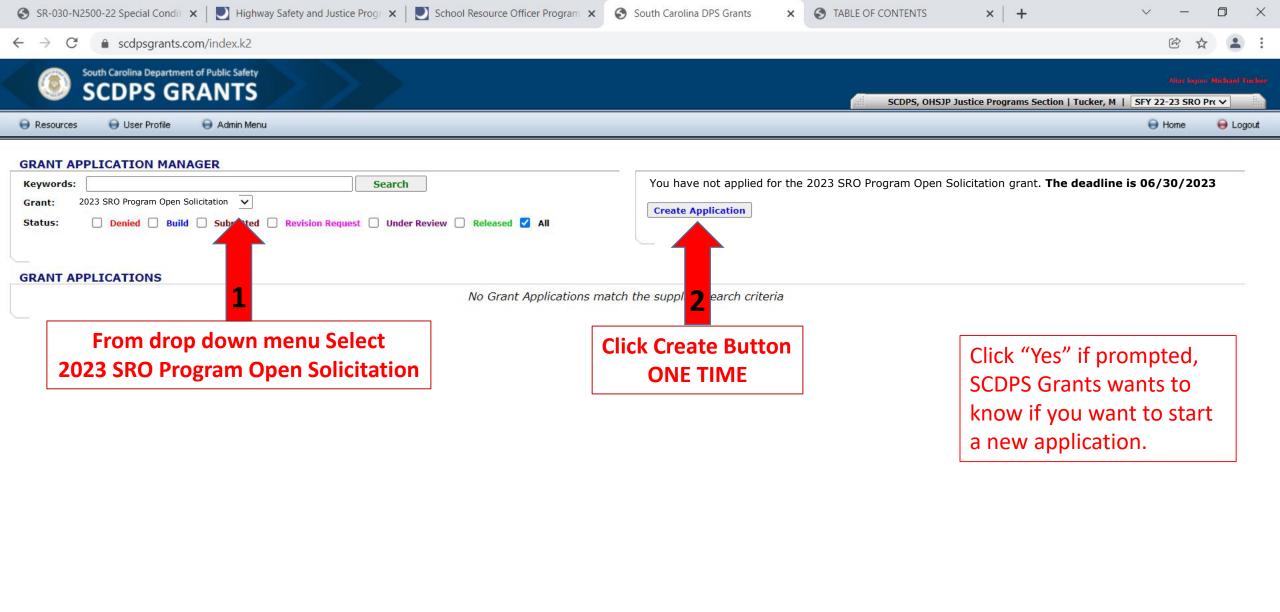
A new user would click here to register for the first time. Please allow 48 hours for approval.

RETURNING USER

























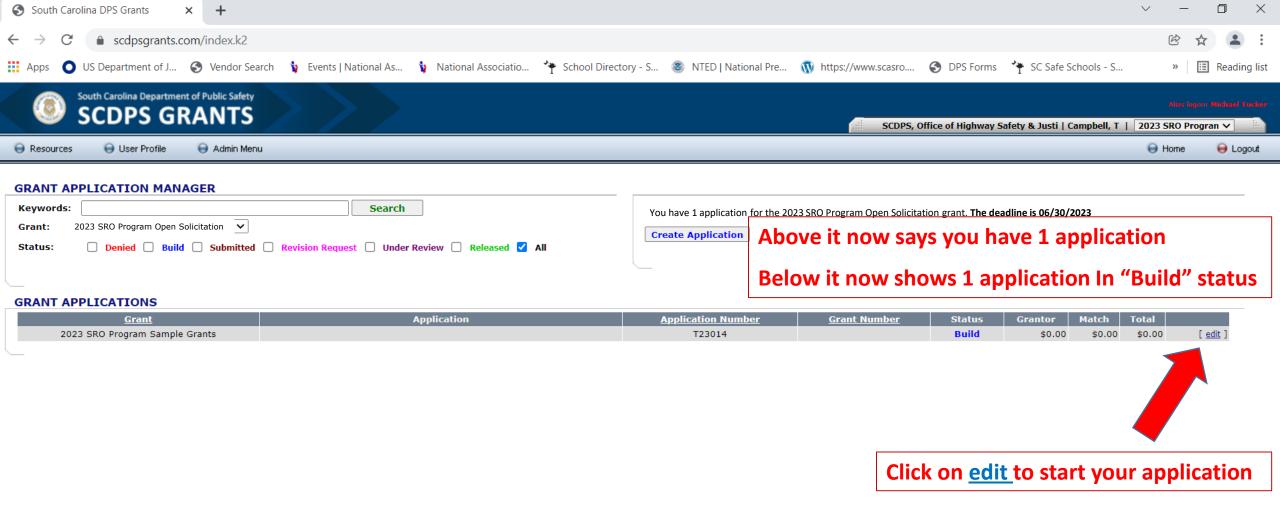
















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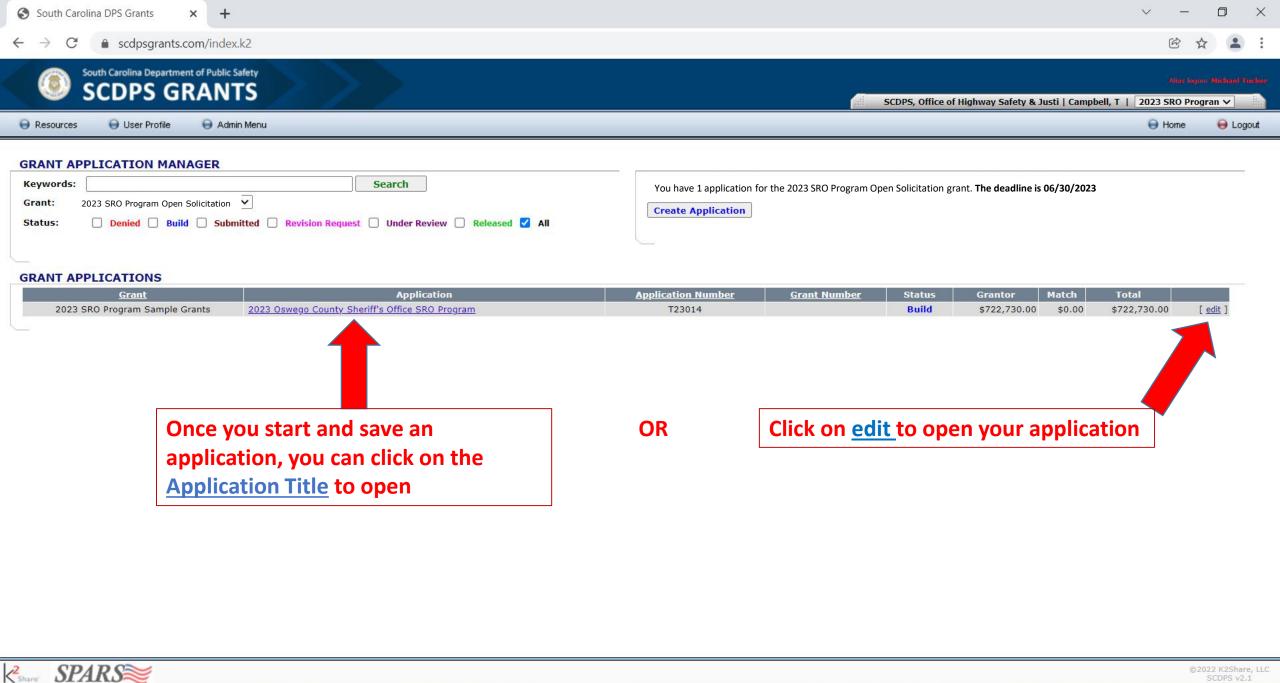




























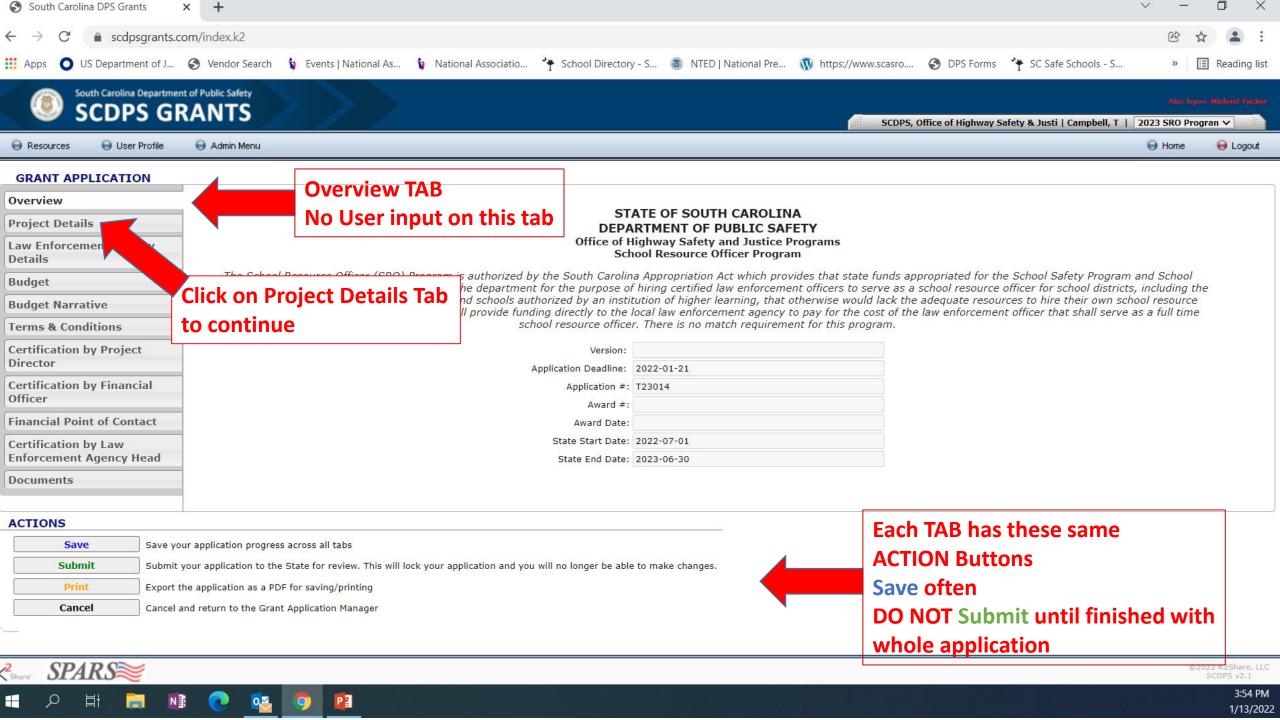


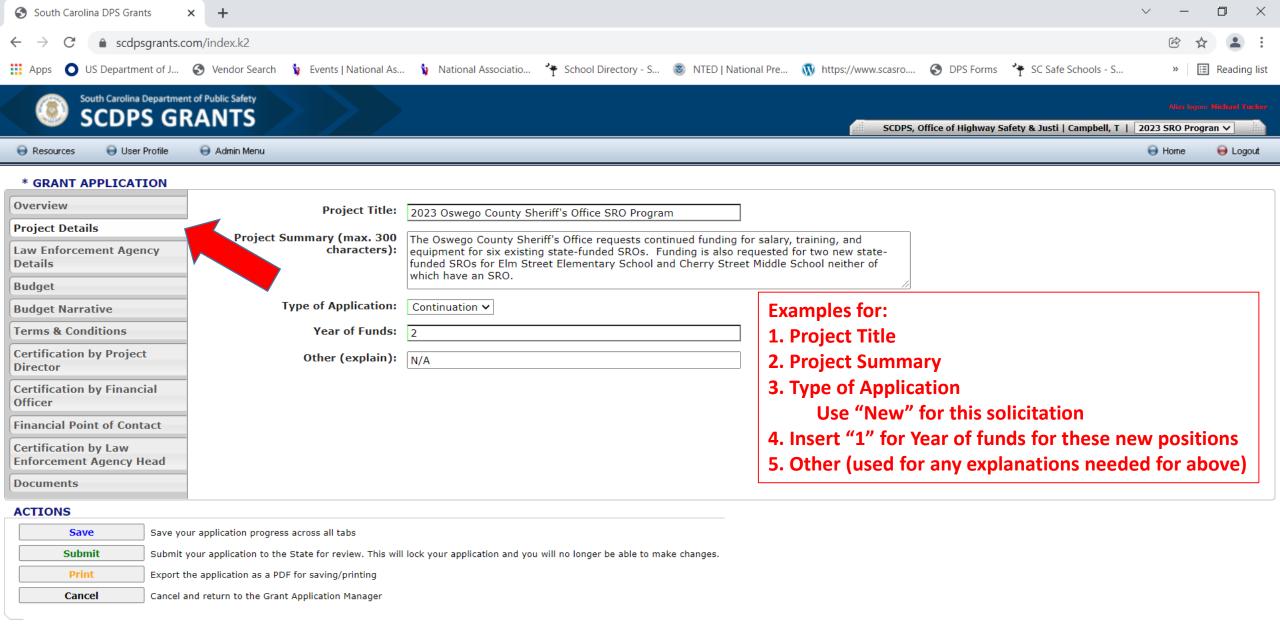
















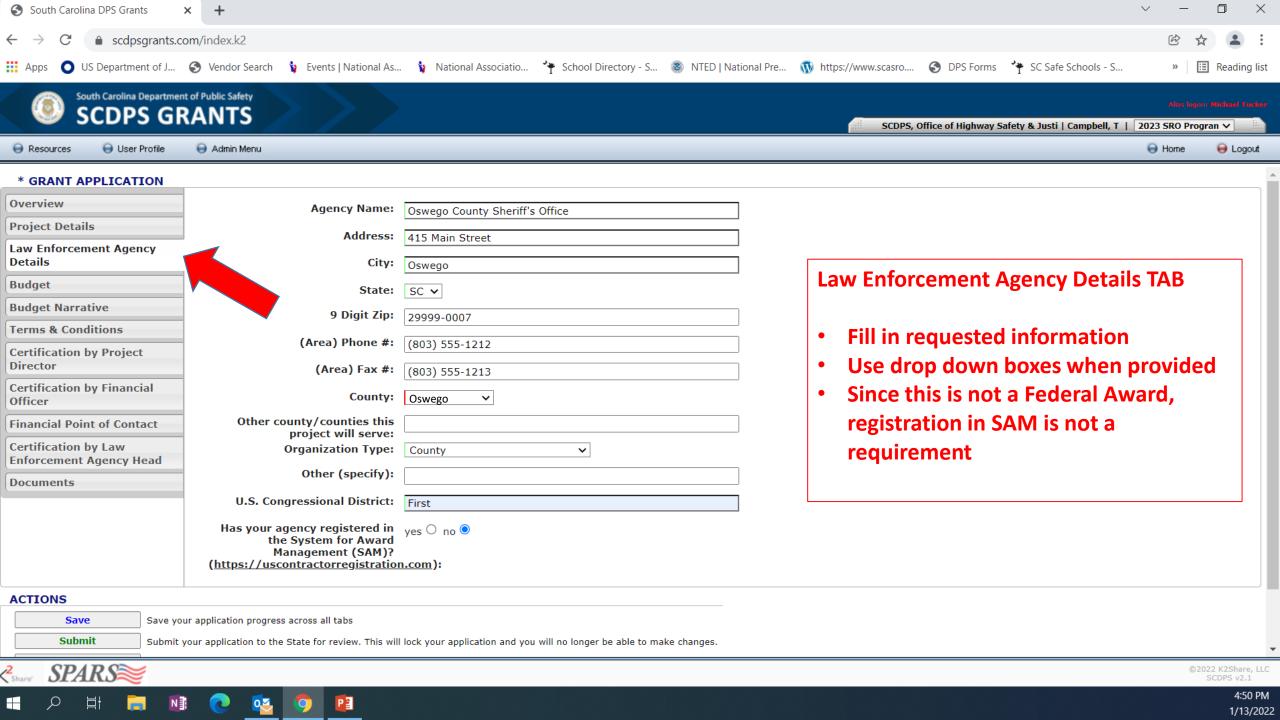


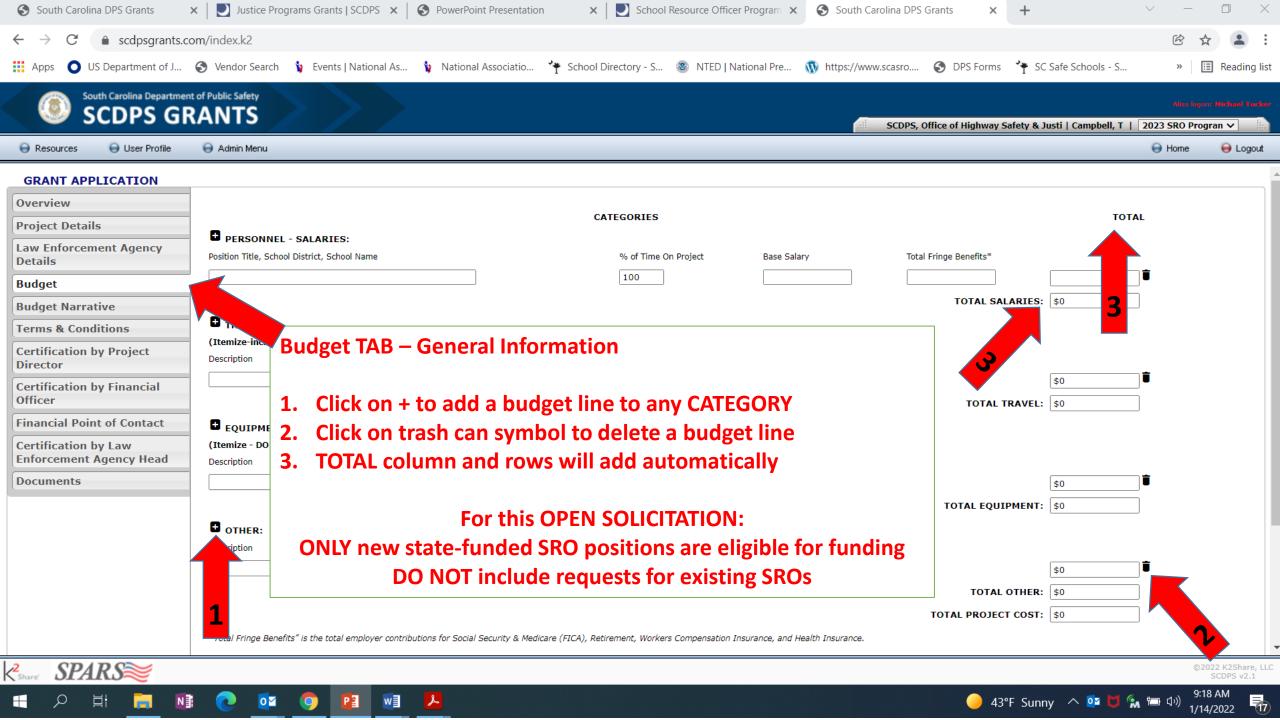


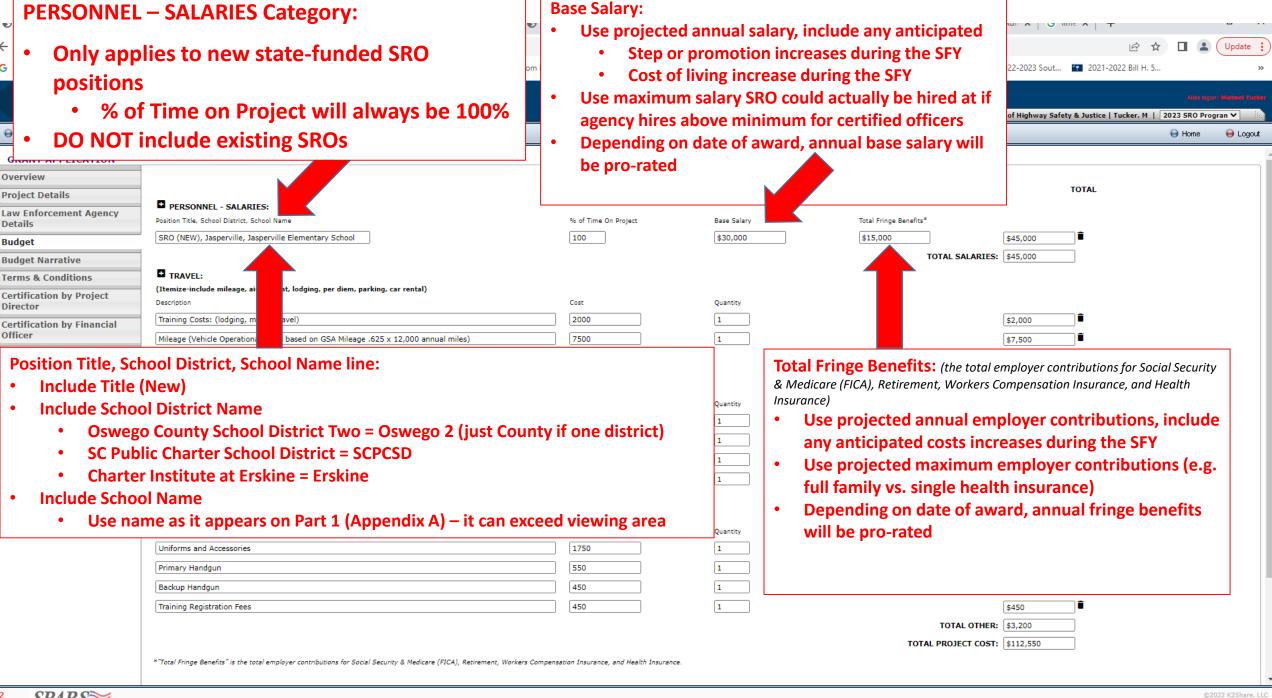


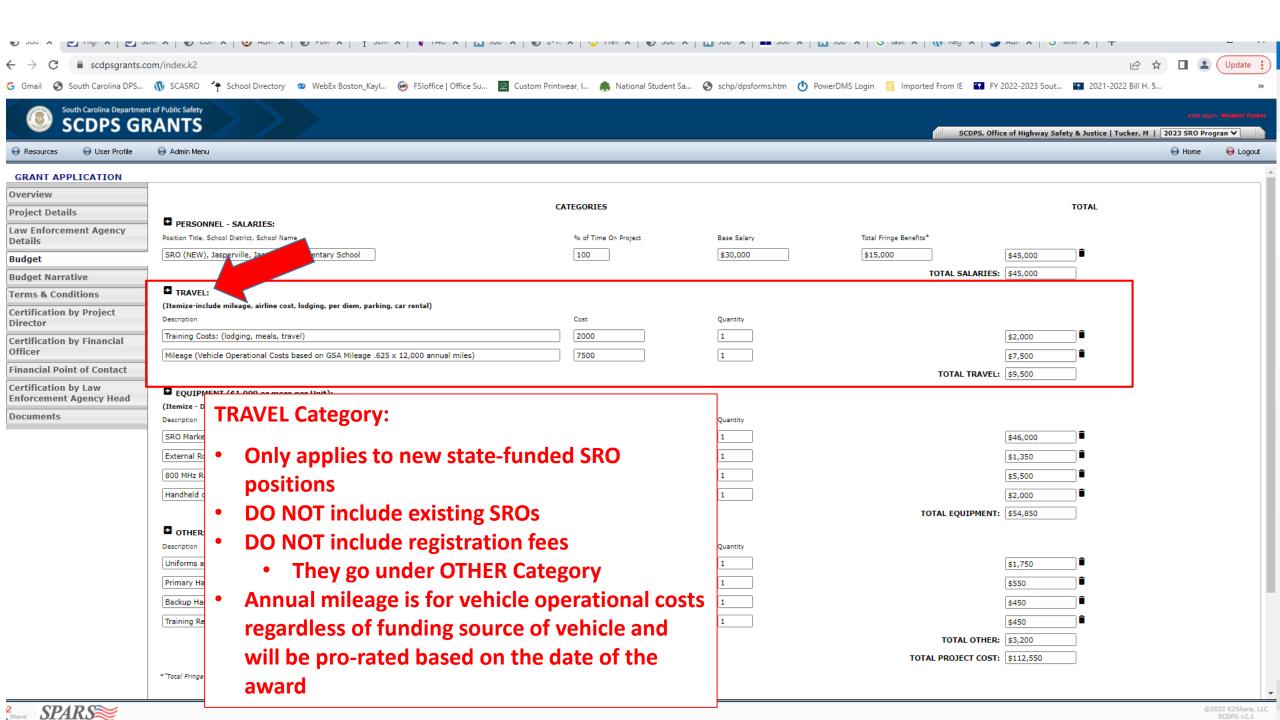


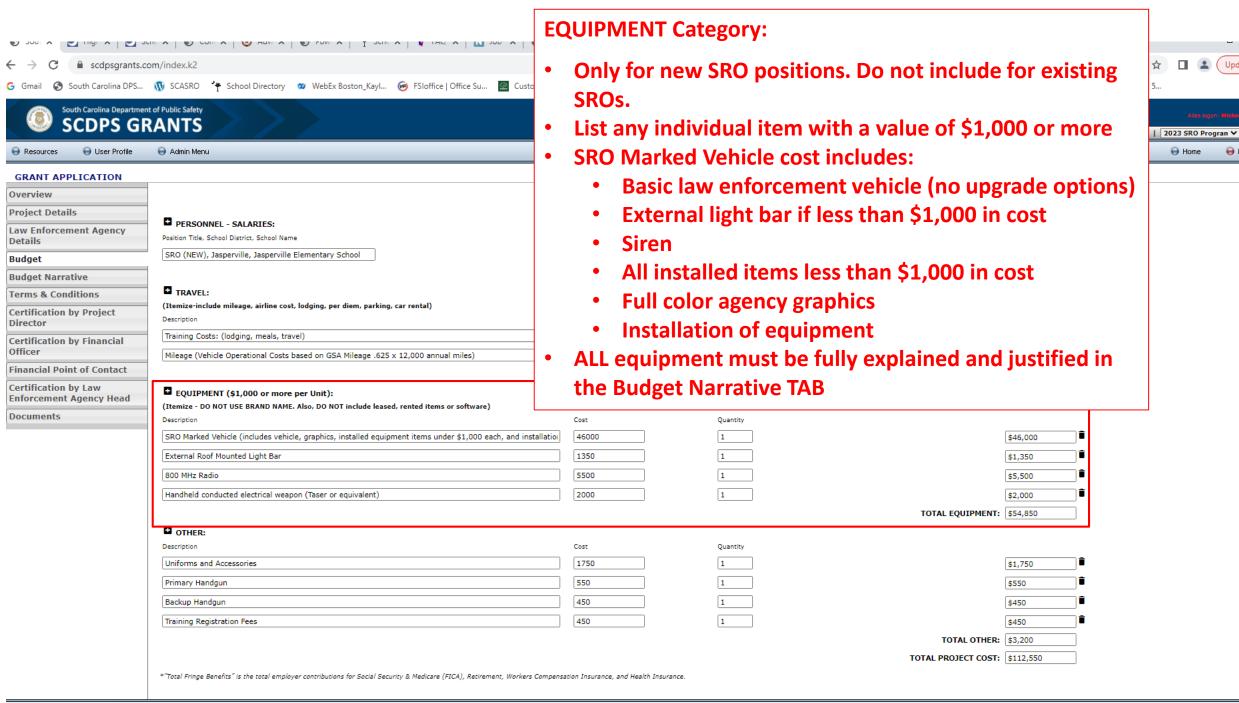






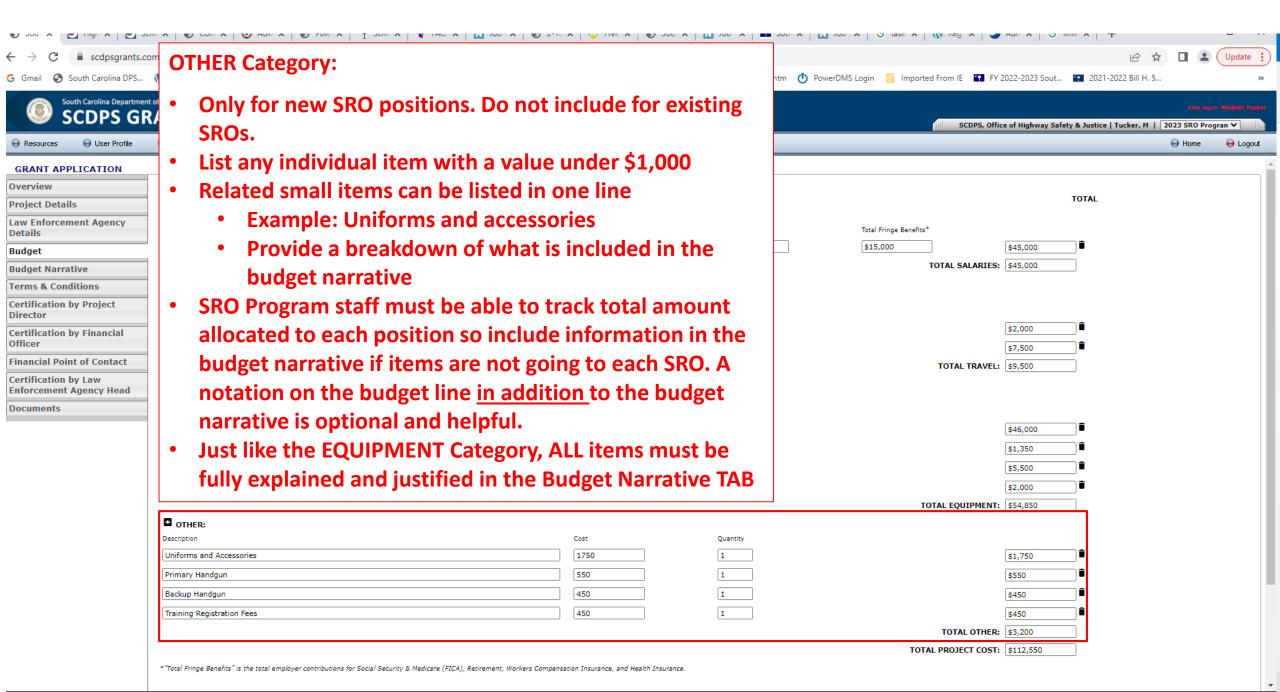


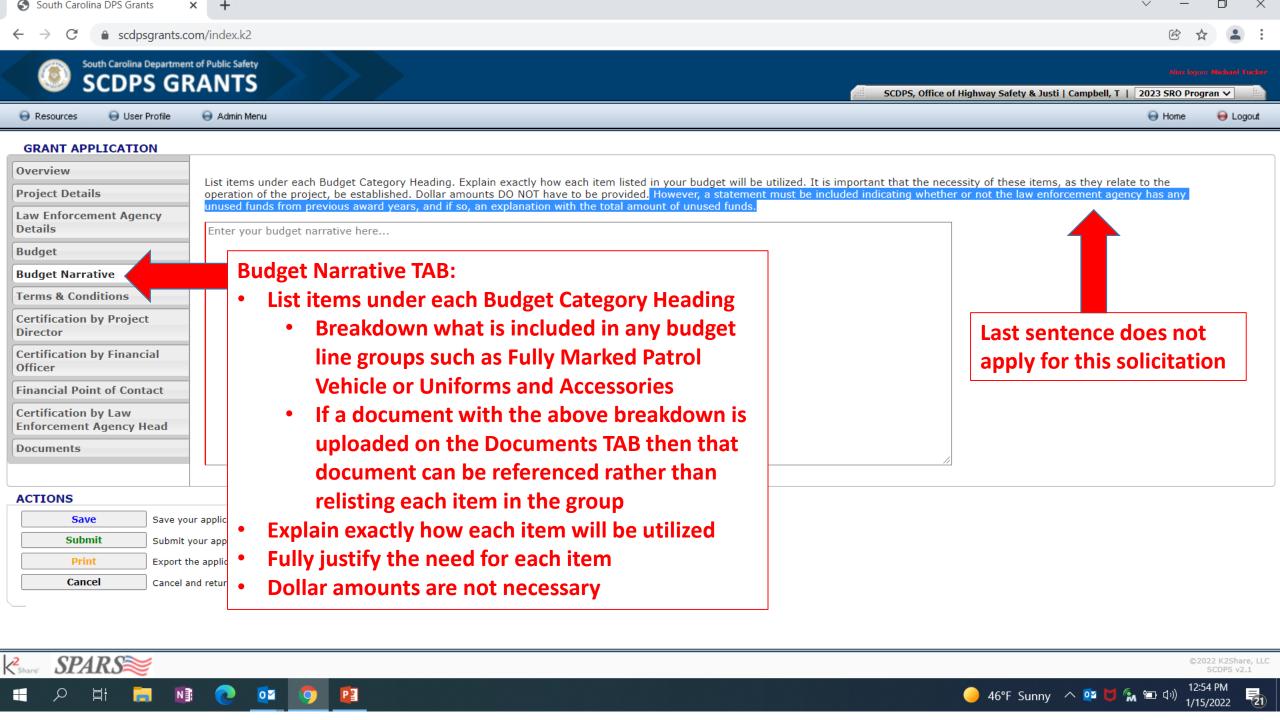


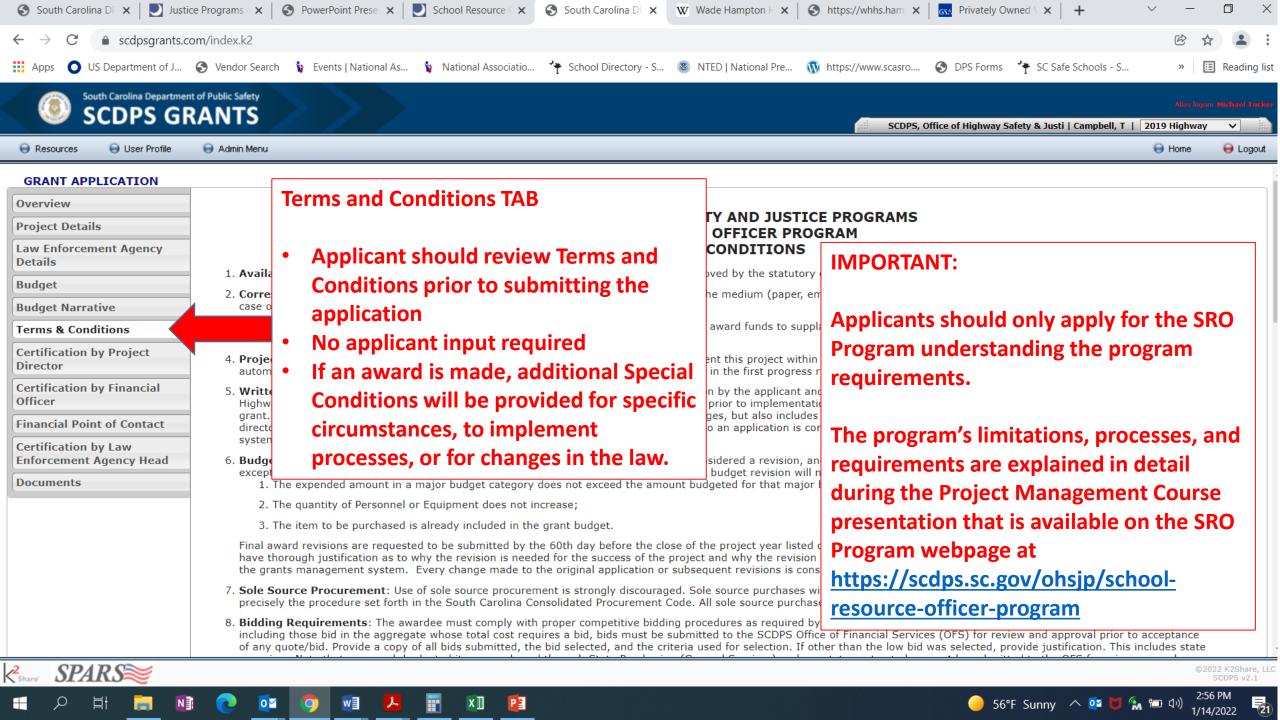




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Certification by Project

Certification by Financial

Financial Point of Contact

Enforcement Agency Head

Certification by Law

Law Enforcement Agency

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CERTIFICATION BY PROJECT DIRECTOR *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other state or federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the fiscal terms and conditions of this award application; that costs incurred prior to award approval may result in expenses being absorbed by the awardee; and, that the receipt of funds through the OHSJP will not supplant state or local funds.

Prefix: Name: Suffix: Title: Agency: Mailing Address: City: State: 9 Digit Zip: (Area) Phone Number: (555) 123-4567 (Area) Fax Number: 555) 123-4567 E-Mail Address: Signature: Bonded: ves O no O

Certification by Project Director TAB

The information on this tab for the open solicitation should match the agency's existing SRO Program application, otherwise:

- The Project Director is the agency employee that the law enforcement agency head designates to administer the project
- Fill in requested information
- Use drop down boxes when provided
- Type name in Signature box

* NOTE: THE PROJECT DIRECTOR, FINANCIAL OFFICER AND AGENCY HEAD CANNOT NOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOV OFFICIALS WITHOUT OHSJP APPROVAL









































		CERTIFICATION BY FINANCIAL O	
Project Details			
Law Enforcement Agency Details	I certify that I understand and agree to comply with the general and fiscal terms and conditions of this applicathese funds and all other state or federal laws; that all information presented is correct; that there has been a Awardee to perform the tasks of Financial Officer as they relate to the fiscal terms and conditions of this award state or local funds.		
Budget	state or local funds.		
Budget Narrative			
Terms & Conditions	Prefix:		
Certification by Project	Name:		
Director	Suffix:		
Certification by Financial Officer	Title:		
Financial Point of Contact	Agency:		
Certification by Law	Mailing Address:		
Enforcement Agency Head	Mailing Address:		
Documents	City:		
	State:	~	
	9 Digit Zip:		
	(Area) Phone Number:	(555) 123-4567	
	(Area) Fax Number:	(555) 123-4567	
	E-Mail Address:		
	Signature:		
	Bonded:	yes ○ no ○	
	* NOTE: THE PROJECT DIRECTOR, FIN	ANCIAL OFFICER AND AGENCY HEAD CANNOT NOT BE THE SAME PERS	

OFFICIALS WITHOUT OHSJP APPROVAL

FFICER *

tion including special conditions; to comply with provisions of the Act governing ppropriate coordination with affected agencies; that I am duly authorized by the application; and, that the receipt of funds through the OHSJP will not supplant

Certification by Financial Office TAB

The information on this tab for the open solicitation should match the agency's existing SRO Program application, otherwise:

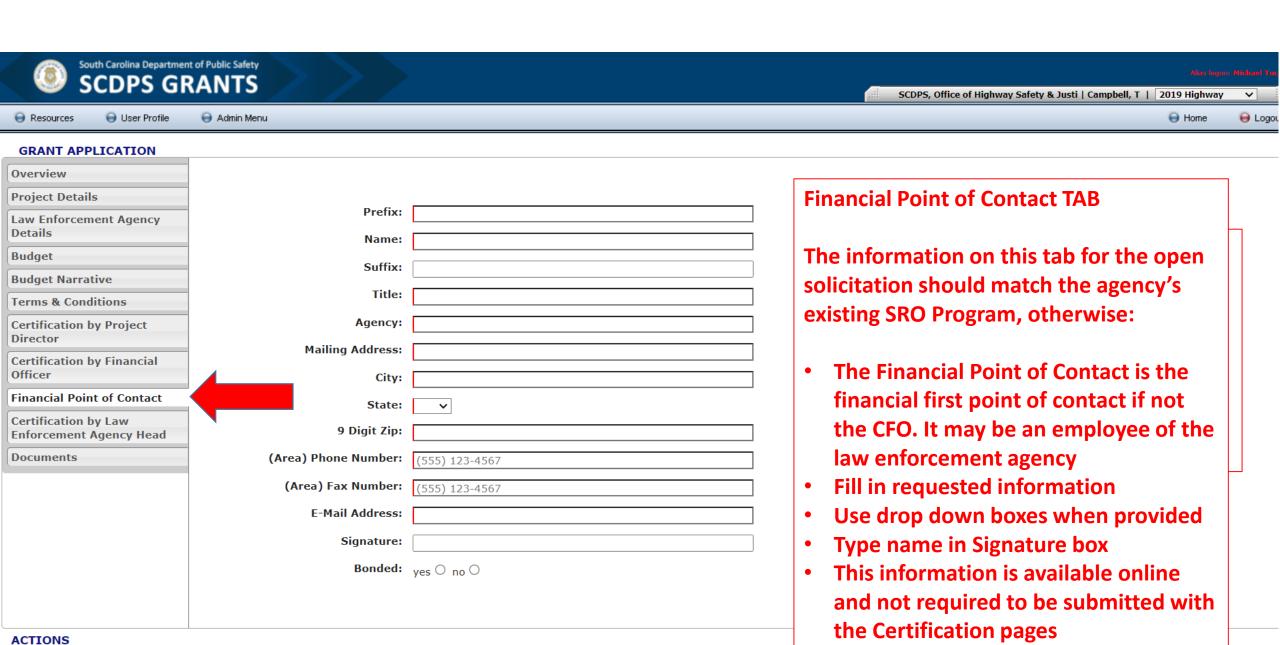
- The Financial Officer is the CFO of the municipality or county
- Fill in requested information
- Use drop down boxes when provided
- **Type name in Signature box**
- If an award is made this page of the application will be printed, signed, and returned to SROprogram@scdps.gov within 30 days of the award date



Resources

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* NOTE: THE PROJECT DIRECTOR, FINANCIAL OFFICER AND AGENCY HEAD CANNOT NOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT OHSJP APPROVAL.

within 30 days of the award date





Signature:

Bonded: yes O no O

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Certification by Financial

GRANT APPLICATION

Law Enforcement Agency

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South Carolina Department of Public Safety SCDPS GRANTS

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Attached Documents

All SRO applications must include a School District application document signed by the School Superintendent. Attach this document here. Include any available draft of a written interagency agreement between the School District and the law enforcement agency.

Upload Date Uploaded By Document

There are no documents currently associated with this grant application

ATTACH DOC

File Description

Document:

Upload Doc

Financial Point of Contact

Certification by Law **Enforcement Agency Head**

Cancel

Documents

ACTIONS

Save Save your application progress

Submit your application to the Submit

Print Export the application as a PDF

Cancel and return to the Grant

Documents TAB

The only documents required to be uploaded are Part 1 of the application (Appendix A) from each school district that is requesting a new state-funded SRO in this application.

Documents that support a budget line (quotes/price lists) or are referred to in the budget narrative (breakdown of Patrol Vehicle or Uniforms and accessories) may also be uploaded. This may prevent additional information being requested that could reduce approval time frame.

SPARS

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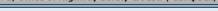


User Profile

South Carolina Department of Public Safety **SCDPS GRANTS**











* GRANT APPLICATION



Attached Documents

All SRO applications must include a School District application document signed by the School Superintendent. Attach this document here. Include any available draft of a written interagency agreement between the School District and the law enforcement agency.

Document Upload Date Uploaded By

There are no documents currently associated with this grant application

ATTACH DOCUMENT

File Description:

Appendix A - Oswego 1

Document:

Choose File | Appendix A SCPCSD.pdf

Upload Document

Documents ACTIONS

Submit

Save your application progress across all tabs

Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.

Print

Save

Export the application as a PDF for saving/printing

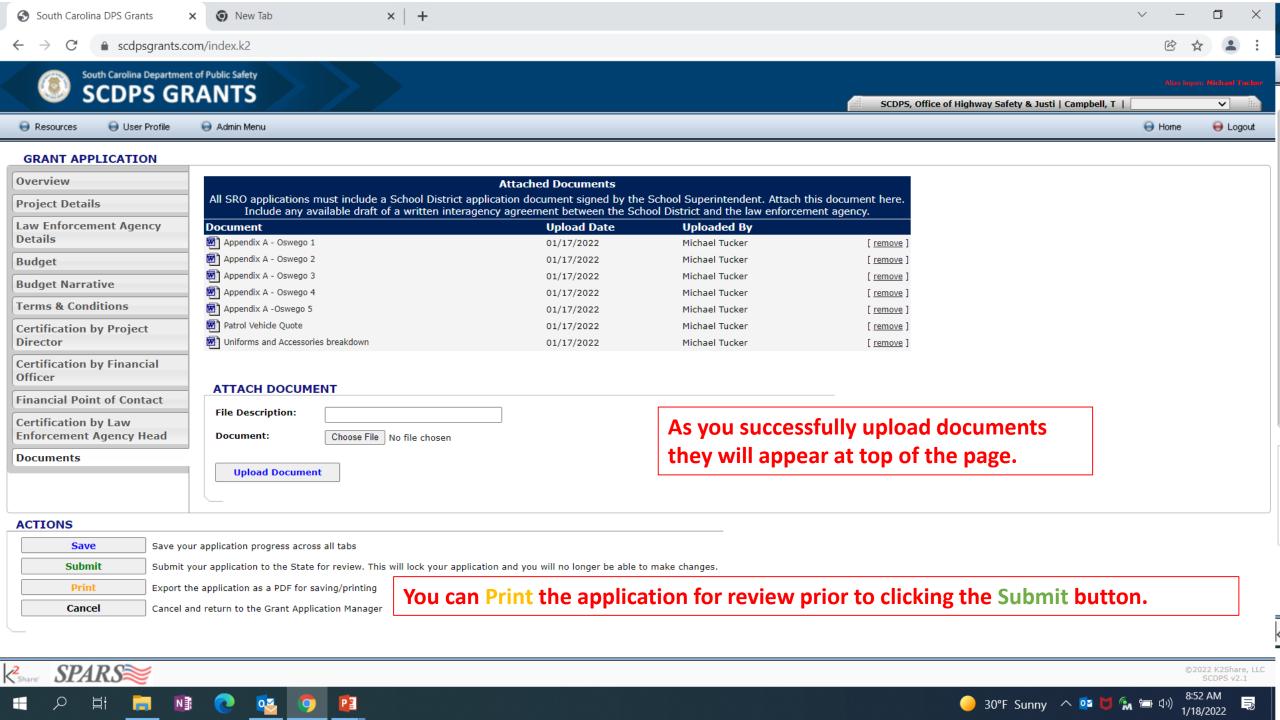
Cancel Cancel and return to the Grant Application Manager

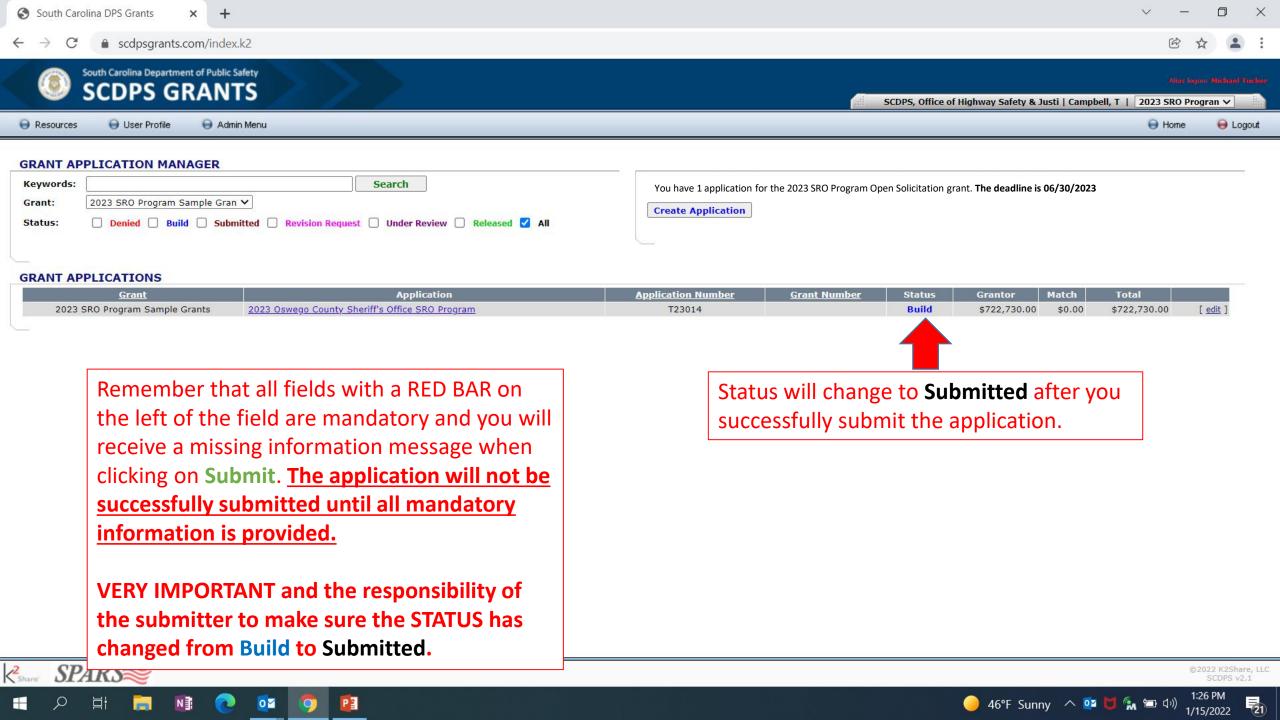
To upload a document:

- 1. Type a brief but clear description of the document in the File Description **BOX**
- Click on Choose File BUTTON
- 3. Select document from your source that you want to upload
- **Click on Upload Document BUTTON**
- Rinse and repeat for each document that you desire to upload











State-Funded School Resource Officer (SRO) Program

For more information visit our website at

https://scdps.sc.gov/ohsjp/school-resource-officer-program

or contact:

Mike Tucker, SRO Program Manager MichaelTucker@scdps.gov (803) 896-9958







