

INSTRUCTIONS FOR COMPLETING IN-CAR VIDEO CAMERA (ICVC) GRANT PROGRAM APPLICATION

NOTE: Please do not enter information in sections that do not apply to your request. This will disrupt the formula and you will have to re-submit the application.

Agency & Additional Information: Complete required requested information.



Verify all your information is correct before moving on to the next page. Once you proceed past each page, YOU WILL NOT BE ABLE TO RETURN.

**Reimbursement requests for previous purchases
ARE NOT eligible with the ICVC Grant Program.**

Request for ICVCs: Answer questions for camera costs.

This section is for the purchase of ICVC's.

Indicate how many cameras are to be purchased.

What is the cost per ICVC? (It is the cost of the camera only). Cost for license fees, tax, shipping, equipment, maintenance, storage and/or warranties will be requested in another section. DO NOT put your total request on this section. This will be calculated at the end of the application.

Letter of Justification: A letter of justification must be provided to include the details for the need and use of ICVC's.

Purchase quotes: Attach the quote for the ICVC Grant Program application that will accurately reflect your request. All quotes submitted with an application must contain an itemized breakdown of costs. Quotes for ICVC's, ICVC-related hardware, materials, accessories, maintenance and/or storage costs; must be uploaded in this section.

Do not submit bundle request.



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Purchase of ICVC associated hardware, materials and accessories:

All requests for funding must only show a 1-year cost.

This section is for the purchase of supporting item cost, maintenance and/or storage and other costs related to ICVC purchases.

ICVC supporting Item cost: This includes any associated ICVC equipment needed. Do not include taxes, shipping, license fees or warranties in this section. They will be requested in another line.

ICVC maintenance cost: This is for the purchase of license, maintenance and warranties for ICVC-related items. (Do not include taxes or shipping in this section. They will be requested in another line.)

ICVC storage cost: This is for the purchase of storage for ICVC-related information only. (Do not include taxes or shipping in this section. They will be requested in another line.)

Tax: This is for ICVC's, ICVC-related supporting item costs, maintenance and/or storage tax costs: **This is tax for all items requested for purchase.**

Shipping: This is for ICVC's, ICVC-related supporting item costs, maintenance and/or storage shipping costs: **This is shipping costs for all items requested for purchase.**



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Once the application is completed and all information is uploaded, you will receive an email providing the information that you have submitted on your application. This will be your copy of the application.

If you have any questions, please contact David Colorado Garcia at 803-896-0754 or email at davidgarcia@scdps.gov.

Thank you for all that you do for the State of South Carolina!

Stay Safe!