south carolina
DEPARTMENT *of* PUBLIC SAFETY

PROTECT. EDUCATE. SERVE.

FFY 2026 Justice Grant Programs Grant Solicitation Workshop February 2025

Justice Grant Programs Staff Contact List

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Justice Grant Programs

- As the designated State Administrative Agency (SAA), the OHSJP administers $6-$8 million in Justice grant funds each year from the US Department of Justice's (USDOJ) Bureau of Justice Assistance (BJA) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP).

- These funds, as well as other pools of federal funds for which the state may qualify or apply and receive, are used to assist, via subgrants, eligible entities in carrying out specific programs that further the administration of justice through improvements to the criminal and juvenile justice systems.

Bureau of Justice Assistance
U.S. Department of Justice

Office of Juvenile Justice and Delinquency Prevention

Visit https://scdps.sc.gov/ohsjp/cjgp for additional justice program information and resources.

FIND ALL OF THE INFORMATION PROVIDED TODAY @ https://scdps.sc.gov/ohsjp/cjgp

- Application Tools provide guidelines for commonly requested projects.
- Program Solicitations are a MUST READ before beginning a grant application.
- Staff contact information
- link to our **NEW** Grants Management System, IntelliGrants
  - https://scdps.intelligrants.com/IGXLogin

Justice Grant Programs – Grant Opportunities

Grant Program	App Releases	DEADLINE
Body Armor Assistance Grant (BAAG) Program	February 7, 2025	March 14, 2025
Edward Byrne Memorial Justice Assistance Grant (JAG) Program	February 7, 2025	April 4, 2025
Paul Coverdell Forensic Science Improvement Grants Program	February 7, 2025	April 4, 2025
Byrne State Crisis Intervention Program (SCIP)	February 14, 2025	April 11, 2025
Title II Juvenile Justice Formula Grant Program (Formula)	February 28, 2025	April 25, 2025
Residential Substance Abuse Treatment (RSAT) Program	March 7, 2025	May 2, 2025

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Justice Grant Programs - JAG

- The purpose of the JAG Program is to assist state agencies and units of local government in carrying out specific programs, which offer a high probability of improving the functioning of the criminal justice system. JAG funds may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice purposes.

- Subgrantees must provide 10 percent program cost in the form of a cash match, with the other 90 percent of the amount covered by federal funds.

- The OHSJP typically receives applications totaling $12 million in requests each year.

Justice Grant Programs – JAG

Federal Program Areas

- Law Enforcement
- Prosecution and Court
- Prevention and Education
- Corrections and Community Corrections
- Crime Victim and Witness Initiatives (other than compensation)
- Drug Treatment and Enforcement
- Planning, Evaluation, and Technology Improvement
- Mental Health and related Law Enforcement and Corrections Programs, Including behavioral programs and crisis intervention teams
- Implementation of State Crisis Intervention Court Proceedings and Related Programs or Initiatives

Justice Grant Programs – JAG

South Carolina's JAG Priorities

Law Enforcement Programs that focus on at least one of the following:

- Narcotics/Gangs/Violent Crime Enforcement (Task Forces and Specialized Investigators)
- Law Enforcement Training/Equipment
- Forensic Laboratory training/equipment

Prosecution and Court Programs that focus on at least one of the following:

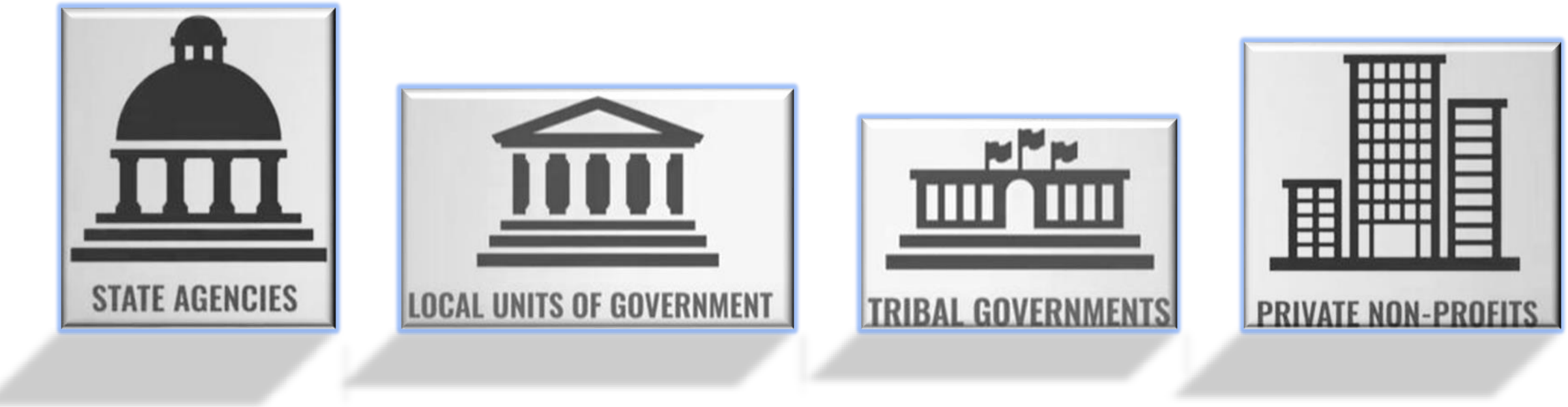
- Specialty courts
- Gun, violent crime, and gang prosecution
- Court technologies

Mental Health Programs and related Law Enforcement/Corrections Programs that focus on at least one of the following:

- Officer wellness/suicide prevention
- Crisis Intervention Teams (CIT)

Justice Grant Programs – JAG

Eligible Applicants



**Police departments and sheriffs' offices are not eligible to apply directly, but would be the implementing agency for the grant.

**A solicitor's office, for grant purposes, is funded as an office within a lead county.

Justice Grant Programs – JAG

Allowable Expenses

- Personnel, training, supplies, equipment, contractual support, technical assistance, information systems for criminal justice, or civil proceedings, including for any one or more of the authorized program areas.
- All expenditures must be related to the implementation of an actual program that has been defined in the program narrative sections of the application.
- All grant-funded personnel must have one hundred percent of their time dedicated to grant activities.

Justice Grant Programs - JAG

**Unallowable Items

*See JAG Solicitation for full list

- Any expenditure that is not a part of an approved program or project is unallowable.
- Grant funds may not be used to supplant existing state or local criminal justice funds.
- Grant funds may not be used (directly or indirectly) for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety.
- Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV.
- Prizes, trinkets, or food/beverage costs.
- “Buy money”
- Grant funds may not be expended to purchase, lease, rent, or acquire any of the following: ammunition, association fees, vehicle insurance, and maintenance.

Justice Grant Programs – JAG

Current Initiatives:

Visit https://scdps.sc.gov/ohsjp/cjgp/jag for JAG resources

- Specialized investigators (domestic violence, gang, firearms)
- Specialized prosecutors (violent crime, domestic violence)
- Multijurisdictional Task Forces
- Crisis Intervention Teams
- Officer wellness programs
- Court technology equipment
- Forensic laboratory enhancements

Justice Grant Programs – JAG

Task Forces

- All grant applications for Task Forces MUST include letters of support from ALL agencies related to or involved in the composition, implementation, and operation of the task force, including the solicitor's office. These supporting documents are essential for consideration of funding.

- Applications for Task Forces MUST also be accompanied by a draft of the written interagency task force agreement (no signatures required on draft). The task force agreement that has been submitted must be approved by the OHSJP to ensure all issues regarding personnel, seizures and forfeitures, and program income have been addressed.

Justice Grant Programs – JAG

Drug Analysis Laboratories

- All grant applications for Drug Analysis Laboratories must include a statement indicating intent to provide drug analysis services to all law enforcement agencies within the respective jurisdictions. These services should be provided at no cost to the agencies.

Justice Grant Programs - JAG

- Application Release date: February 7, 2025
- **IntelliGrants** New User Registration Deadline: March 21, 2025
- Application Deadline: April 4, 2025
- Grant Award Notifications: October 2025
- Grant Period: October 1, 2025 – September 30, 2026

Byrne State Crisis Intervention Program (SCIP)

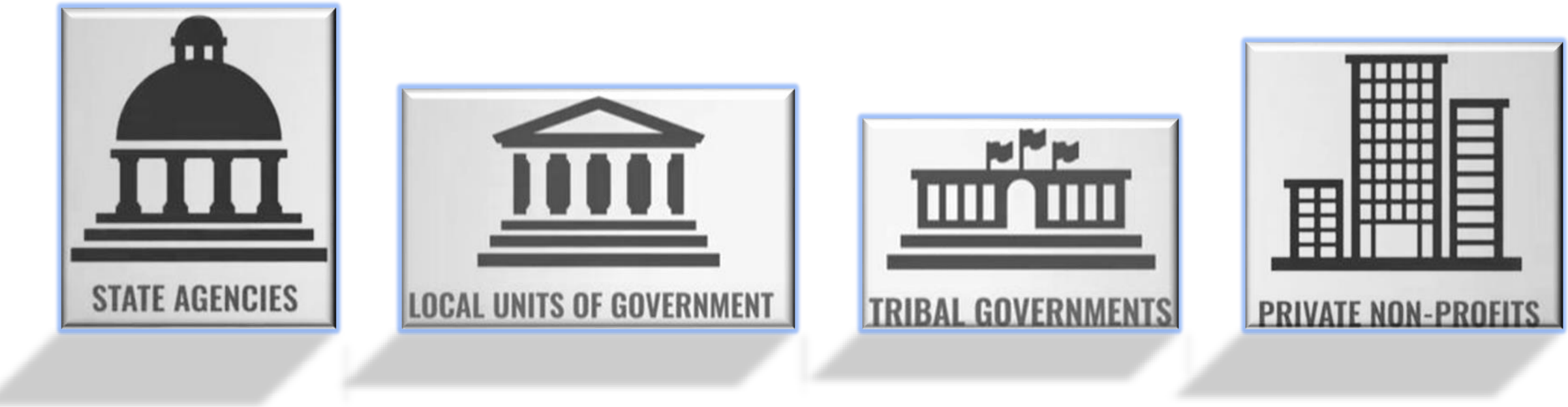
Justice Grant Programs – SCIP

- The purpose of Byrne SCIP is to provide funding for the creation and/or implementation of state crisis intervention court proceedings (mental health courts, drugs courts, veterans treatment courts), and related gun violence reduction programs/initiatives, as authorized by the Bipartisan Safer Communities Supplemental Appropriations Act, 2022.

- 100% federal funding and does not require a cash match

Justice Grant Programs – SCIP

Eligible Applicants



**Police departments and sheriffs' offices are not eligible to apply directly, but would be the implementing agency for the grant.

**A solicitor's office, for grant purposes, is funded as an office within a lead county.

Justice Grant Programs - SCIP

Funding Priorities

- Specialized court-based programs such as drug, mental health, and veterans treatment courts, including those that specifically accept clients with firearm violations:
  - Expanding the capacity of existing drug, mental health, and veterans treatment courts to assist clients who are most likely to commit or become victims of gun crimes
  - Threat assessment training for prosecutors, judges, law enforcement, and public defenders

Justice Grant Programs - SCIP

Funding Priorities Continued

- Behavioral health deflection for those at risk to themselves or others:

  - Behavioral threat assessment programs and related training
  - Triage services, mobile crisis units (both co-responder and civilian only), and peer support specialists
  - Support behavioral health responses such as regional crisis call centers, crisis mobile team response, and crisis receiving and stabilization facilities/services for individuals who are in crisis
  - Law enforcement-based programs, training, and technology
  - Projects with an emphasis on youth gun violence prevention initiatives that align with the above priorities are encouraged

Justice Grant Programs – SCIP

Allowable Expenses

- Personnel, equipment, supplies, contractual support, training, technical assistance, and information systems related to the implementation of an actual program within the state's SCIP priority areas.
- All expenditures must be related to the implementation of an actual program that has been defined in the program narrative sections of the application.
- All grant-funded personnel must have one hundred percent of their time dedicated to grant activities.

Justice Grant Programs - SCIP

Unallowable Items

- Any expenditure that is not a part of an approved program or project is unallowable.
- Grant funds may not be used to supplant existing state or local criminal justice funds.
- Activities to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. Recipients and subrecipients must comply with the provisions in 2 C.F.R. § 200.450 (Lobbying) and 18 U.S.C. 1913, as appropriate.
- Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV.
- Prizes, trinkets, or food/beverage costs.

Justice Grant Programs – SCIP

Current Initiatives

- Statewide implementation of the Handle With Care program - a partnership between law enforcement, fire departments, emergency management services, mental health providers, and school personnel
- Expansion of treatment court programs to reach magistrate level offenders and General Sessions offenders
- Expansion of Domestic Violence treatment court programs
- Additional Crisis Intervention Teams
- Law Enforcement Training
- Community-driven Initiative to combat youth-related gun violence
- Please reach out to your Program Coordinator with questions or program ideas

Justice Grant Programs - SCIP

- Application Release date: February 14, 2025
- **IntelliGrants** New User Registration Deadline: March 28, 2025
- Application Deadline: April 11, 2025
- Grant Award Notifications: October 2025
- Grant Period: October 1, 2025 – September 30, 2026

Body Armor Assistance Grant (BAAG) Program

Justice Grant Programs - BAAG

In SFY 2022-2023, the state legislature set aside millions in non-recurring funds to assist **local units of government** with the purchase of body armor for law enforcement officers.

- Funds pay for up to 100% of vests, taxes, and shipping purchases for vests used in the ordinary course of police duty.
- Applications cover eligible vest purchases between January 1 – December 31, 2025
- Applicants may request funds to purchase vests known to expire during the above timeframe, as well as other anticipated vest needs during this time (e.g. new hires).

Justice Grant Programs - BAAG

Program Requirements:

- Applicants must upload the agency's Signed Mandatory Wear Policy as an attachment to the application.
- Applicants must include a list of all officers and vest expiration dates.
- Vests must be NIJ-compliant, American-made, and uniquely-fitted.
- If the local agency participates in the Patrick Leahy Bulletproof Vest Partnership (BVP) Program, BAAG funds may be used to cover the 50% cash match program requirement, with sufficient documentation.

BAAG Applications will be submitted in SCDPS GRANTS
https://www.scdpsgrants.com

GRANT APPLICATION

- Overview
- Project Details
- Agency Details
- Funding Request
- Additional Information
- Certification by Project Director
- Certification by Financial Officer
- Certification by Official Authorized to Sign
- Documents

CATEGORIES **TOTAL**

Reimbursement for Previously Purchased Vests:

(Include separate line items for vests, taxes, and shipping)

Description	Cost	Quantity	
			$0

TOTAL: $0

New/Replacement Vests:

(Include separate line items for vests, taxes, and shipping)

Description	Cost	Quantity	
			$0

TOTAL: $0

TOTAL COST: $0

- Overview
- Project Details
- Agency Details
- Funding Request
- **Additional Information**
- Certification by Project Director
- Certification by Financial Officer
- Certification by Official Authorized to Sign
- Documents

Total number of certified officers in the agency:

Total number of officers whose vests are due for replacement during the eligibility period:

Anticipated number of new vest purchases during the eligibility period (e.g. new hires):

Has your agency been awarded Patrick Leahy Bulletproof Vest Partnership (BVP) funds or other grants for vest purchases during the eligibility period? If so, please explain and upload supporting documentation to the Documents Tab:

GRANT APPLICATION

- Overview
- Project Details
- Agency Details
- Funding Request
- Additional Information
- Certification by Project Director
- Certification by Financial Officer
- Certification by Official Authorized to Sign
- Documents

Attached Documents		
Document	**Upload Date**	**Uploaded By**

There are no documents currently associated with this grant application

ATTACH DOCUMENT

File Description:

Document: Choose File No file chosen

Upload Document

ACTIONS

Save	Save your application progress across all tabs
Submit	Submit your application to the State for review. This will lock your application and you will no longer be able to make changes.
Print	Export the application as a PDF for saving/printing
Cancel	Cancel and return to the Grant Application Manager

Justice Grant Programs - BAAG

- Application Release date: February 7, 2025
- **SCDPS Grants** New User Registration Deadline: February 28, 2025
- Application Deadline: March 14, 2025
- Grant Award Notifications: Summer of 2025
- Grant Period: January 1, 2025 – December 31, 2025

Paul Coverdell Forensic Science Improvement Grants Program

Justice Grant Programs – Forensic Science

- Awards granted to states and units of local government to help improve the quality and timeliness of forensic science and medical examiner/coroner services.
- 100% federal funding and does not require a cash match

Justice Grant Programs – Forensic Science

Goals

- To eliminate a backlog in the analysis of forensic science evidence.
- To train, assist, and employ forensic science laboratory personnel as needed to eliminate such a backlog.
- To address emerging forensic science issues.
- To educate and train forensic pathologists.
- To fund medicolegal death investigation systems to facilitate accreditation of medical examiner and coroner offices and certification of medicolegal death investigators.

Justice Grant Programs – Forensic Science

Eligible Applicants

**Police departments, sheriffs' offices and coroner's offices are not eligible to apply directly, but would be the implementing agency for the grant.

Justice Grant Programs – Forensic Science

Non-Accredited Laboratories

- Any Coverdell sub-recipient that is not accredited must certify in their application to using a portion of the grant amount for accreditation purposes. Additionally, the sub-recipient must certify that they will apply for laboratory accreditation, by an appropriate accredited body, not more than two years after the sub-award date.

Justice Grant Programs – Forensic Science

Allowable Expenses

- Personnel, training, laboratory supplies and equipment, contractual support, technical assistance, Education, Training, and Certification, and accreditation.
- All expenditures must be related to the implementation of an actual program that has been defined in the program narrative sections of the application.
- All grant-funded personnel must have one hundred percent of their time dedicated to grant activities.

Justice Grant Programs – Forensic Science

Eligible Expenses - continued

- Opioid and synthetic drug-related projects
- Funds may be used to address any opioid/synthetic drug-related challenges. Sub-recipients should annotate each line item in their budget as “opioid-related” or “non opioid-related”.

Justice Grant Programs – Forensic Science

Application Must-Haves

- Accreditation documentation (if applicable)
- Certification as to Plan for Forensic Science Laboratories
- Certification as to Generally Accepted Laboratory Practices and Procedures

**Above items should be attached via the Attachments page in IntelliGrants

- Certification as to Forensic Science Laboratory System Accreditation
- Certification as to External Investigations
- Certification as to Use of Funds for New Facilities

Justice Grant Programs – Forensic Science

- Application Release date: February 7, 2025
- **IntelliGrants** New User Registration Deadline: March 21, 2025
- Application Deadline: April 4, 2025
- Grant Award Notifications: Summer of 2025
- Grant Period: July 1, 2025 – June 30, 2026

Project Safe Neighborhoods (PSN)

ON HOLD

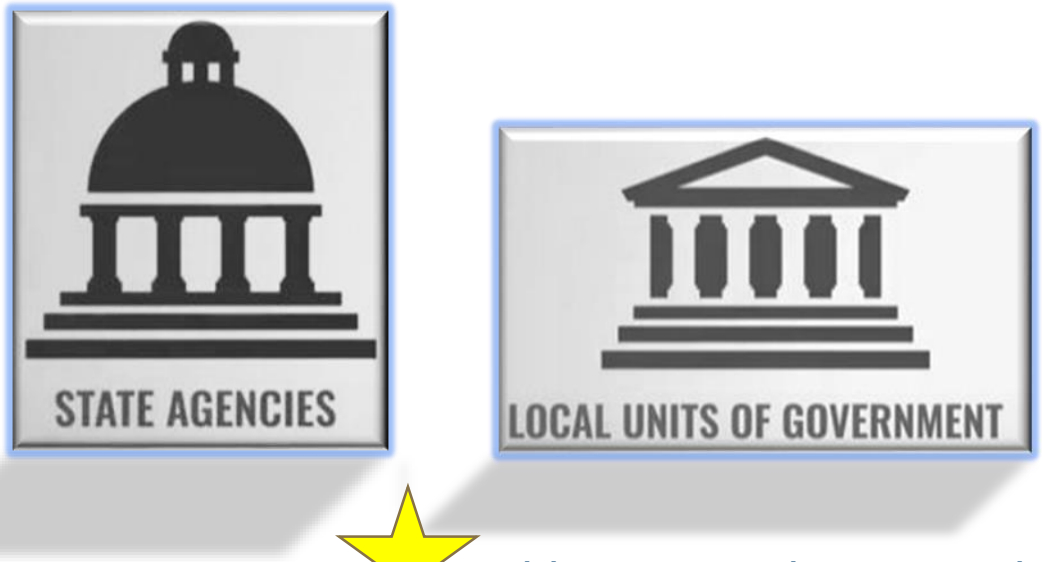
Residential Substance Abuse Treatment (RSAT) Program

Justice Grant Programs - RSAT

- Increase access to treatment for individuals with substance use or co-occurring substance use and mental health disorders during detention or incarceration and to improve continuity of care during and after reentry by delivering community-based treatment and other broad-based aftercare services.
- Subgrantees must provide 25 percent program cost in the form of a cash match, with the other 75 percent of the amount covered by federal funds.

Justice Grant Programs – RSAT

Eligible Applicants



This program is NEW to locals

** Sheriff's Offices and County Detention Centers are not eligible to apply directly, but would be the implementing agency for the grant.
**State and Local RSAT applications are SEPARATE opportunities in IntelliGrants

Justice Grant Programs – RSAT

Program Design

- RSAT Program funds may be used to implement four different types of programs/activities:
  - Prison-based residential SUD treatment
  - Jail-based pretrial SUD treatment programs
  - Jail-based residential SUD treatment
  - Aftercare

Justice Grant Programs – RSAT

Allowable Expenses

- All expenditures must be related to the implementation of an actual program that has been defined in the program narrative sections of the application.
- Personnel, training, equipment, supplies, and operating expenses as a component of an overall program.
- All grant-funded personnel must have one hundred percent of their time dedicated to grant activities.

Justice Grant Programs -RSAT

Unallowable Items

- Any expenditure that is not a part of an approved program or project is unallowable.
- Grant funds may not be used to supplant existing state or local criminal justice funds.
- Residential aftercare facilities not operated by state or local correctional agencies
- Evaluation of RSAT projects
- Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV.
- Grant funds may not be expended for construction projects.
- The purchase of land is unallowable.

Justice Grant Programs - RSAT

- Application Release date: March 7, 2025
- **IntelliGrants** New User Registration Deadline: April 18, 2025
- Application Deadline: May 2, 2025
- Grant Award Notifications: October 2025
- Grant Period: October 1, 2025 – September 30, 2026

Juvenile Justice (Title II) Formula Grant Program

Justice Grant Programs – Juvenile Justice

Title II Formula Grant Program

- Programs and practices that promote juvenile justice delinquency prevention and systematic improvements

- 100% Federal funding; programs may be funded up to three years

- Applications must relate to the four core requirements of the JJDP Act: https://ojjdp.ojp.gov/about/core-requirements

Justice Grant Programs – Juvenile Justice

- To be eligible for JJDPA funds, the State of South Carolina must comply with **four core requirements/protections:**
  - Deinstitutionalization of Status Offenders (DSO)
  - Adult Jail and Lock- Up Removal (Jail Removal)
  - Sight and Sound Separation
  - Racial and Ethnic Disparities (R/ED)

Justice Grant Programs – Juvenile Justice

South Carolina's Program Priorities

- Community-based alternatives to detention
- The Deinstitutionalization of Status Offenders (DSO)
- Reducing racial and ethnic disparities (R/ED)

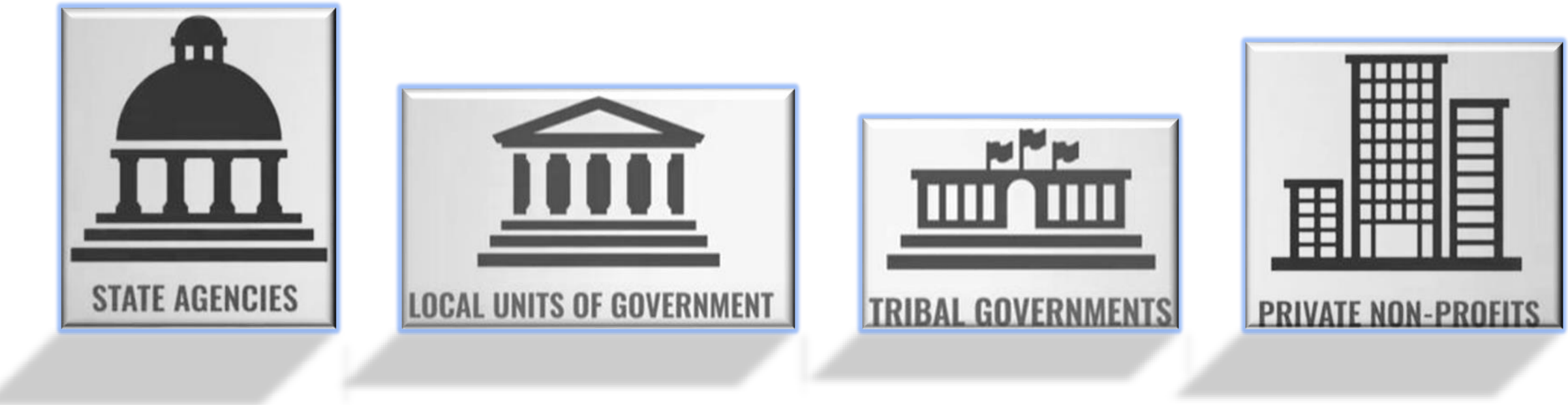
Justice Grant Programs – Juvenile Justice

Program Examples:

- Alternatives to secure detention
- Truancy Alternative Programs
- Day treatment programs
- Projects that seek to reduce racial disparities in the juvenile justice system
- Short-term placement programs for runaways
- Programs that identify and address factors that contribute to delinquent behavior.

Justice Grant Programs – Juvenile Justice

Eligible Applicants



**Police departments, sheriffs' offices and public defender's offices are not eligible to apply directly, but would be the implementing agency for the grant.

**School Districts with an elected board are considered local units of government and can apply directly.

**A solicitor's office, for grant purposes, is funded as an office within a lead county.

Justice Grant Programs – Juvenile Justice

Allowable Expenses

- Personnel, training as a component of an overall program, operating expenses, equipment, and supplies
- All expenditures must be related to the implementation of an actual program that has been defined in the program narrative sections of the application.
- All grant-funded personnel must have one hundred percent of their time dedicated to grant activities.

Justice Grant Programs – Juvenile Justice

Unallowable Items

- Any expenditure that is not a part of an approved program or project is unallowable.
- Grant funds may not be used to supplant existing state or local criminal justice funds.
- The purchase of land is unallowable.
- Vehicles are not an allowable purchase.
- Construction projects are prohibited. **Exception non-secure community based facilities

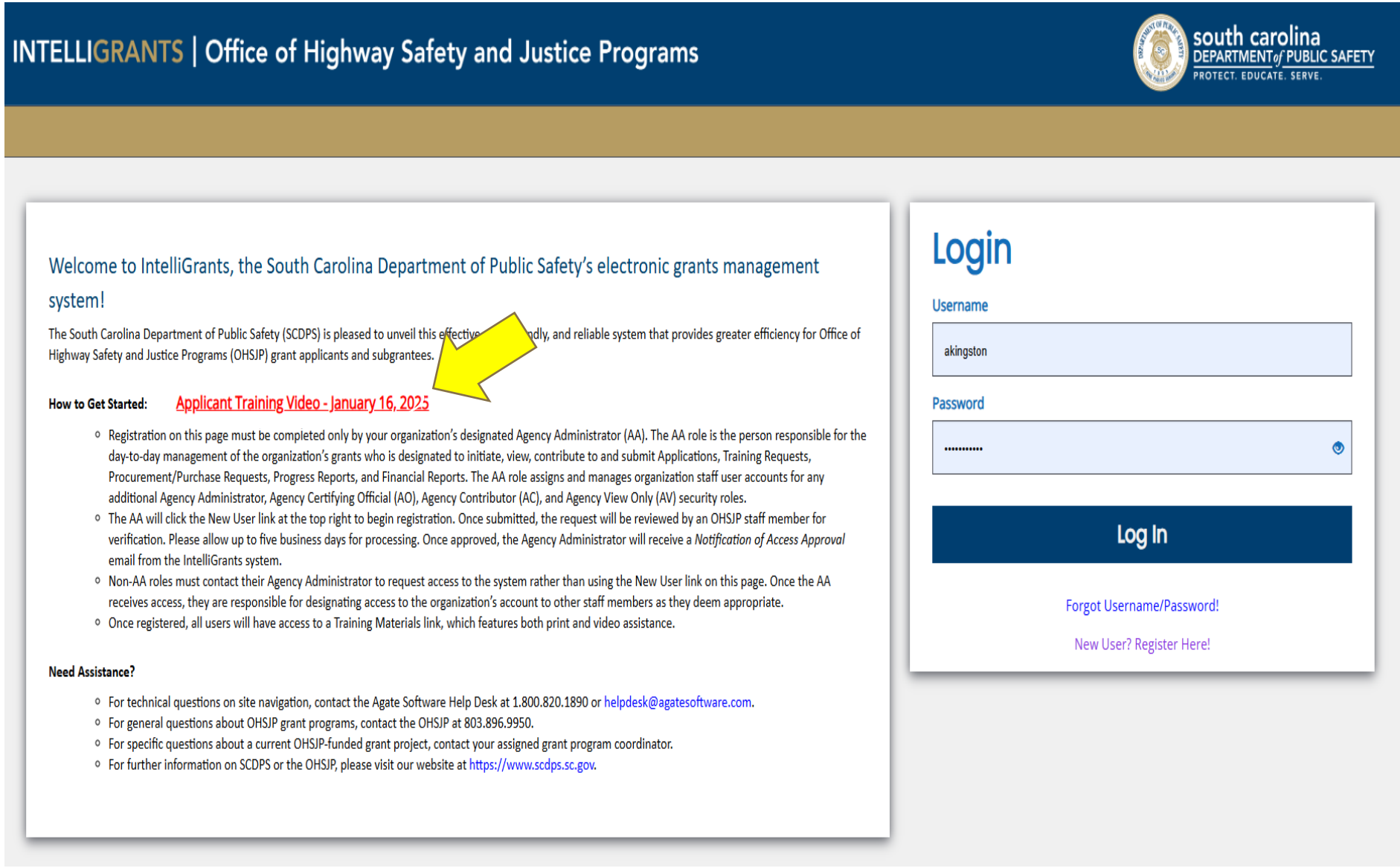
Justice Grant Programs – Juvenile Justice

- Application Release date: February 28, 2025
- **IntelliGrants** New User Registration Deadline: April 11, 2025
- Application Deadline: April 25, 2025
- Grant Award Notifications: October 2025
- Grant Period: October 1, 2025 – September 30, 2026

Completing a Grant Application

INTELLIGRANTS | Office of Highway Safety and Justice Programs

- **Applicants should have already attended or reviewed the Applicant Training prior to applying. The training presentation can be accessed at scdps.intelligrants.com**
- **The Applicant Training video covers important information, we will not be reviewing again today, such as:**
  - **Accessing the system**
  - **System roles**
  - **User Dashboard**
  - **Document navigation**
  - **Risk Assessments**
  - **Application submission**



Dashboard

Instructions:

- Click on an Opportunity Name to start applying for the Opportunity.
- The 'My Tasks' panel will show documents that are currently in process or are in need of attention.

Training Materials

- IGX Dashboard Panel Setup Instructions
- Subgrantee Training Video

My Opportunities

2025 Highway Safety Grant Program	Office of Highway Safety and Justice Programs	7/17/2024 12:00:00 AM - Open Ended
2025 In-Car Video Camera Grant Program	Office of Highway Safety and Justice Programs	11/19/2024 12:00:00 AM - Open Ended
2025 Paul Coverdell Forensic Science Improvement Grant Program	Office of Highway Safety and Justice Programs	10/21/2024 12:00:00 AM - Open Ended
2026 Byrne State Crisis Intervention Program	Office of Highway Safety and Justice Programs	11/4/2024 12:00:00 AM - Open Ended
2026 Justice Assistance Grant - PREA	Office of Highway Safety and Justice Programs	11/25/2024 12:00:00 AM - Open Ended
2026 Justice Assistance Grant Program	Office of Highway Safety and Justice Programs	5/23/2024 12:00:00 AM - Open Ended

BSCI-2025-Grantee Test Org 1-T-010

Forms

Application

- Project Details
- Agency Details
- Contact Information
- Program Narrative
- Implementation Schedule

Budget Forms

- Personnel
- Contractual Services
- Travel
- Equipment
- Other

Document Landing Page

Instructions:

- View document details.

Template
2025 Byrne State Crisis Intervention Program

Instance
2025 Byrne State Crisis Intervention Program

Process
Application

Document Name
BSCI-2025-Grantee Test Org 1-T-010

Document Status
Application in Process

Organization
Grantee Test Org 1

Your Role
Agency Administrator

Period Date
11/4/2024 12:00:00 AM

BSCI-2025-Grantee Test Org 1-T-010

- Forms
  - Application
    - Project Details
    - Agency Details
    - Contact Information
    - Program Narrative
    - Implementation Schedule
  - Budget Forms
    - Personnel
    - Contractual Services
    - Travel
    - Equipment
    - Other
  - Project Budget Overview
    - Budget Summary
  - Attachments
    - Attachments
- Tools
  - Landing Page
  - Add/Edit People
  - Status History
  - Attachment Repository

Project Details

Instructions:

- Required fields are marked with an *.
- Select the **SAVE** button to save information on each page.
- Save at least every 30 minutes to avoid losing data.
- To access the next or previous page, select the **NEXT FORM** or **PREVIOUS FORM** button below.

Project Title: Expansion of Statewide Crisis Intervention Training
51 of 150 *

Project Summary: SCCJA seeks to expand Crisis Intervention Training statewide through additional course offerings provided by the Mobile Training Unit
133 of 300

Type of Application: New *

Year of Funds: 1 *

Appropriation of Non-Grantor Matching Funds: Other *

Other (explain): This grant does not require a match *

Program Area: Behavioral Health Deflection *

County(ies) this project will serve: *

- [x] Statewide
- [ ] Abbeville County
- [ ] Aiken County

BSCI-2025-Grantee Test Org 1-T-010

- Forms
  - Application
    - Project Details
    - Agency Details
    - Contact Information
    - Program Narrative
    - Implementation Schedule
  - Budget Forms
    - Personnel
    - Contractual Services
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  - Attachments
    - Attachments
- Tools
  - Landing Page
  - Add/Edit People

Agency Details

Instructions:

- Required fields are marked with an *.
- Select the **SAVE** button to save information on each page.
- Save at least every 30 minutes to avoid losing data.
- To access the next or previous page, select the **NEXT FORM** or **PREVIOUS FORM** button below.

Agency Specific Information

Agency Name: Grantee Test Org 1 *

Address: 444 Grantee Circle *

City: Constantinople * **State:** South Carolina * **Zip:** 12345-6789 * **County:** Dillon County *

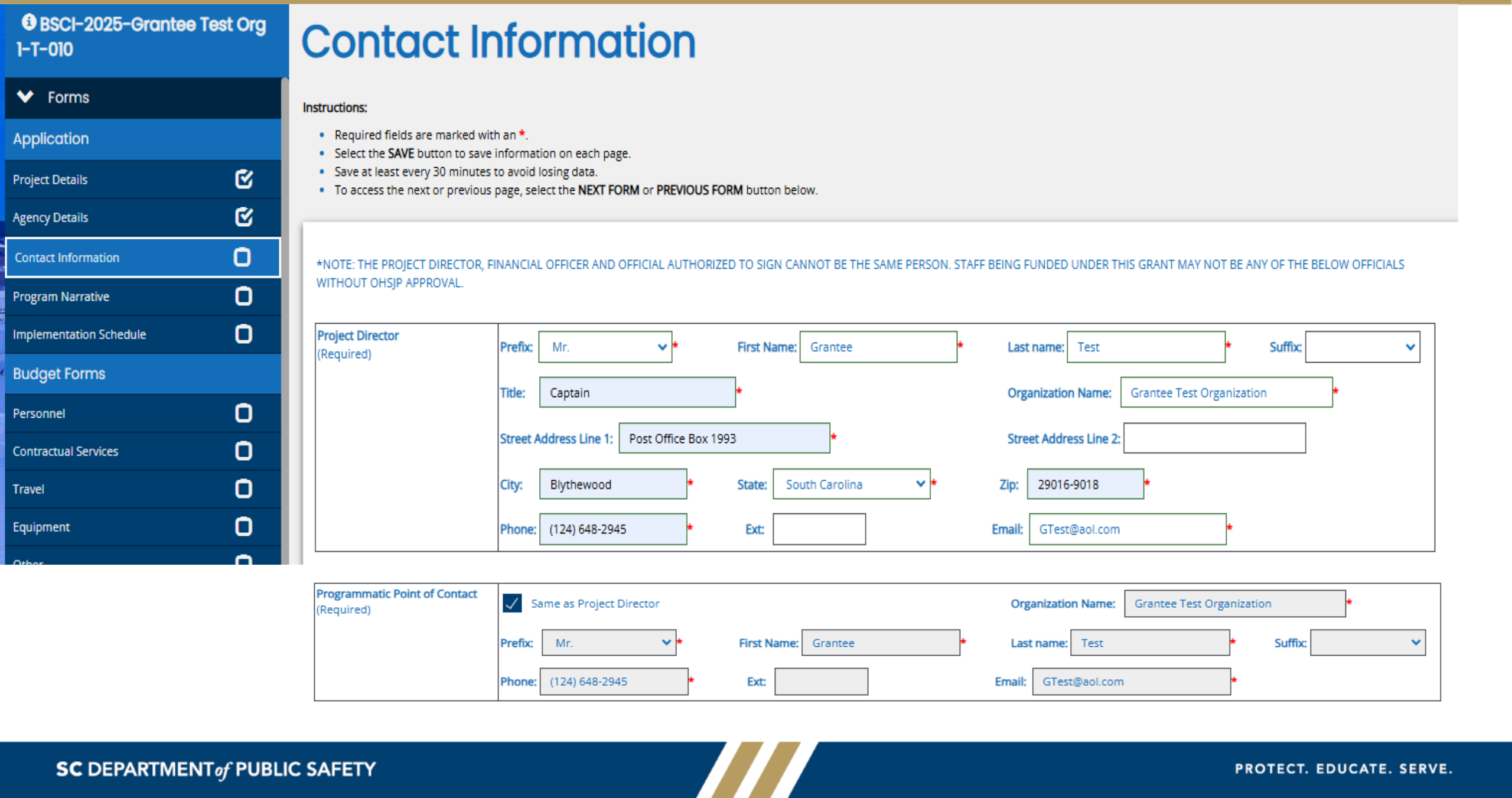
Telephone Number: (123) 456-7890 **Fax Number:**

Organization Type: Private College/University, State Agency *

US Congressional District: 2,6 *

Has your agency registered in the System for Award Management (SAM)? *

Has your agency completed its annual Risk Assessment in the Organization Profile? *


BSCI-2025-Grantee Test Org 1-T-010
Forms
Application
Project Details
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Contact Information
Program Narrative
Implementation Schedule
Budget Forms
Personnel
Contractual Services
Travel
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Contact Information
Instructions:
Required fields are marked with an *.
Select the SAVE button to save information on each page.
Save at least every 30 minutes to avoid losing data.
To access the next or previous page, select the NEXT FORM or PREVIOUS FORM button below.
*NOTE: THE PROJECT DIRECTOR, FINANCIAL OFFICER AND OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE BELOW OFFICIALS WITHOUT OHSJP APPROVAL.
Project Director
(Required)
Prefix: Mr.
First Name: Grantee
Last name: Test
Suffix:
Title: Captain
Organization Name: Grantee Test Organization
Street Address Line 1: Post Office Box 1993
Street Address Line 2:
City: Blythewood
State: South Carolina
Zip: 29016-9018
Phone: (124) 648-2945
Ext:
Email: GTest@aol.com
Programmatic Point of Contact
(Required)
Same as Project Director
Organization Name: Grantee Test Organization
Prefix: Mr.
First Name: Grantee
Last name: Test
Suffix:
Phone: (124) 648-2945
Ext:
Email: GTest@aol.com

BSCI-2025-Grantee Test Org 1-T-010

Forms

Application

- Project Details
- Agency Details
- Contact Information
- Program Narrative
- Implementation Schedule

Budget Forms

- Personnel
- Contractual Services
- Travel
- Equipment
- Other

Program Narrative

Instructions:

- Required fields are marked with an *.
- Select the **SAVE** button to save information on each page.
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PROBLEM STATEMENT:

First, define the problem exactly as it exists in your particular community. Describe the nature and magnitude of the problem using valid, updated statistical data, and cite the sou
the problem. Remember to document the problem and not the symptoms or solutions of the problem. Second, identify your existing efforts, current resources and programs beir

Grant Application – Program Narrative

- Problem Statement
- Project Purpose
- Project Objectives & Indicators
- Project Evaluation
- Grant-funded Personnel Training
- Project Continuation Potential
- Census & Agency Information

Grant Application – Problem Statement

- Define the problem
- Describe the problem using data
- Establish the target population
- Validate the problem exists
- Identify existing efforts to solve the problem

Grant Application – Problem Statement

Tips to Remember

- Be descriptive and specific
- Use up-to-date data
- Cite your sources
- Be thorough and concise
- Keep it simple and understandable

Grant Application – Project Purpose

- Broad Goal
  - Set a S.M.A.R.T Goal
  - EXAMPLE: “The primary purpose of this program is to decrease the backlog and/or reduce the number of domestic violence cases through the active and successful prosecution of such cases. A dedicated team consisting of Assistant Solicitors would be involved in the full-time investigation, preparation, and prosecution of domestic violence cases.”

Grant Application – Project Purpose

- Specific Plan
  - Plan for conducting the project and a rationale for the tasks and activities to be employed to address the problem
  - EXAMPLE: “The following tasks and activities will be employed to provide for the active and successful prosecution of cases:
    - The Assistant Solicitor (s) will attend to the day-to-day direction of case preparation and will prosecute domestic violence cases within the ABG Circuit. In addition, they will interview potential witnesses, correspond with counsel for the defendant and the Court, research legal issues, and coordinate the logistics of the actual trial.”

Grant Application – Project Objectives

- Objectives are specific, quantified statements of expected results of the project.
- The objectives must be described in terms of measurable events that can be realistically expected under time constraints and resources.
- Objectives must be related to the Problem Statement and Project Purpose.
- Well-defined goals clarify priorities and establish criteria for success.

Grant Application – Performance Indicators

- Performance indicators state exactly how each objective will be measured.
- Performance indicators must be matched to each program objective.
- Performance indicators are based on quantitative and qualitative data gathering procedures which evaluate and document your project.

Grant Application – Implementation Schedule

- Proposed list of activities planned, when they are to be implemented, and the person responsible.
- Exact dates are not necessary in the "Implementation Proposed Time Frame" section.

Implementation Tasks	Person Responsible	Implementation Proposed (Proposed Quarters)
Develop training materials for in-service traini 51 of 100	CIT Team 8 of 100	☑ 1st Quarter ☑ 2nd Quarter ☑ 3rd Quarter ☑ 4th Quarter
Analyze data and evaluate program impacts 41 of 100	Sergeant C. 11 of 100	☑ 1st Quarter ☑ 2nd Quarter ☑ 3rd Quarter ☑ 4th Quarter

Office of Financial Services

Grants-Accounting

Grants-Accounting Staff Contact List

- Robyn Edwards, Grants Accounting Manager
  RobynEdwards@scdps.gov 803-896-9355
- Penny Baskin, Fiscal Analyst
  PennyBaskin@scdps.gov 803-896-8412
- James Pendergrass, Fiscal Analyst
  JamesPendergrass@scdps.gov 803-896-8097
- Kayla Owens, Fiscal Analyst
  KaylaOwens@scdps.gov 803-896-7958

Please submit all inquires to the Grants Accounting email:
grantsaccounting@scdps.gov

Grant Application – Budget

- No supplanting
- Be mindful of any cash match requirements
  - i.e. JAG 90/10 cash match
- Provide quotes where applicable

Grant Application – Budget

Personnel Costs

- Salary and Fringe Benefits
- Include any potential salary or fringe benefit increases in the coming year
  - Supply in budget narrative any supporting documentation for increase
- Include one person or type of personnel on each tab
- For more than one grant-funded person
  - Select the ADD button found on the top right corner of the screen

BSCI-2025-Grantee
Test Org 1-T-008

Forms

Application

Project Details

Agency Details

Contact Information

Program Narrative

Implementation Schedule

Budget Forms

Personnel

Contractual Services

Travel

Equipment

Other

Project Budget Overview

Budget Summary

Attachments

New Note | Print | Save | Add | Delete

Personnel

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☐ Check here if this form is not applicable.

Position Title: 0 of 50

If multiple grant-funded positions are being requested, you must select the **ADD** button to create an additional page for each position.

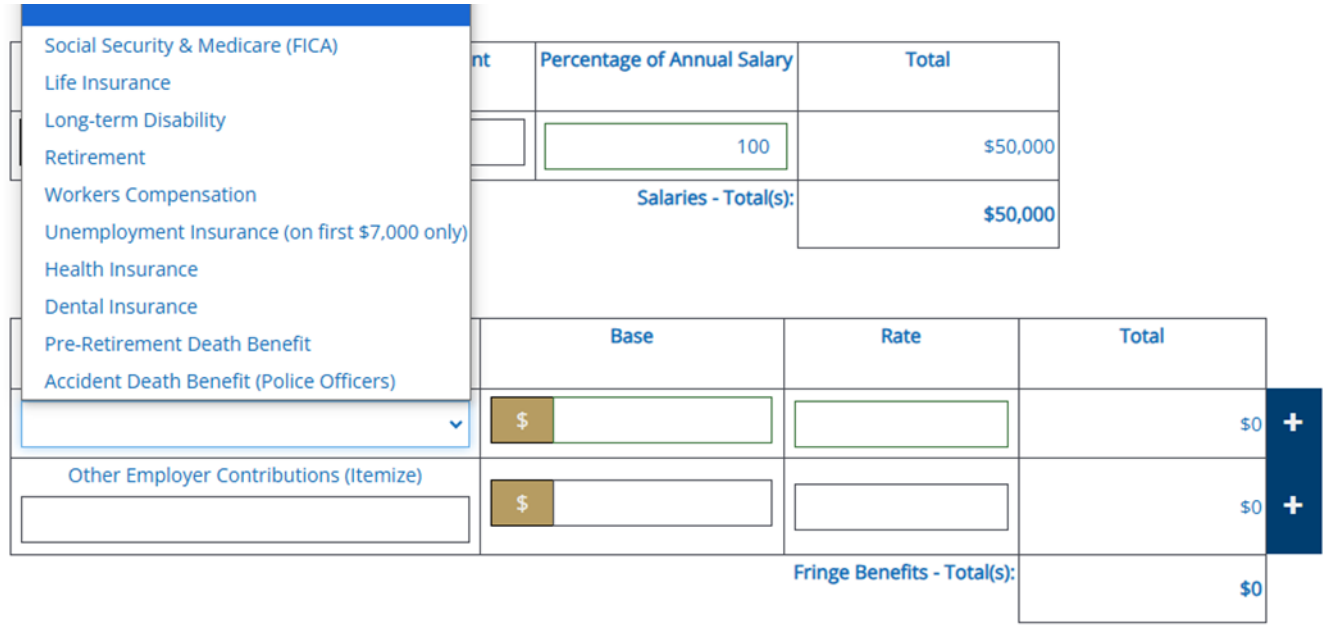
Rate	Salary	Time Worked (# of hours, days, weeks, years)	Percentage of Time	Total
	$			$0
			Salaries - Total(s):	$0

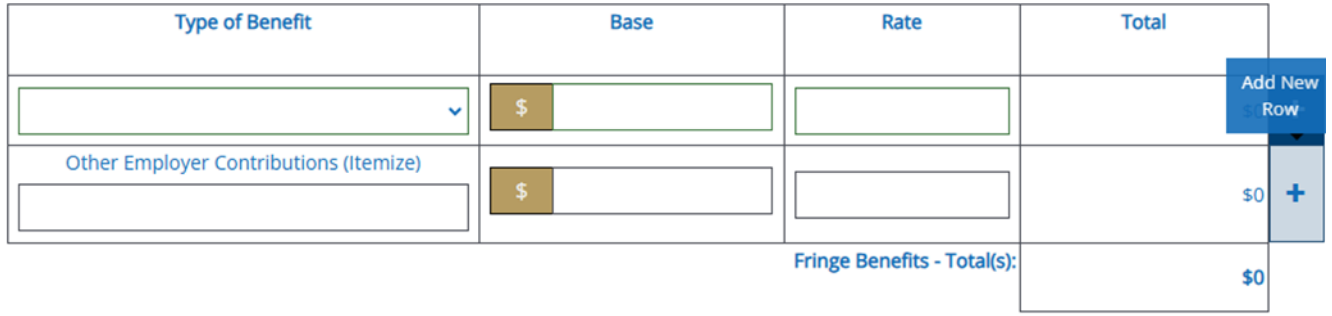
Grant Application – Budget

Personnel Costs

Fringe Benefits

- Type of Benefit –
  - If there is a qualifying employer contribution that is not listed on the dropdown list, it can be entered in a similar manner utilizing the Other Employer Contributions (Itemize) text box
  - You can add Other Employer Contributions (Itemize) by clicking on the Plus (+) symbol to the right of the text box





Grant Application – Budget

Contractual Services

- 2 CFR §200.22 Contract
  - "Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award."
- EXAMPLE:
  - Gotham County creating a Memorandum of Understanding with ABC Counseling Services to provide services to individuals in the County Detention Center.
- Contact Grants-Accounting prior to requesting Contractual Services

Grant Application – Budget

Travel Costs

- Travel costs must be consistent with your agency's policies and procedures.
- Verify lodging rates on the GSA website at http://www.gsa.gov at the time of grant budget preparation.
- Travel related to training or conferences.
- Exception: Registration goes in "Other" category.

Per Diem

Follow your policy, up to State limits.

	In State	Out of State
Breakfast	$8	$10
Lunch	$10	$15
Dinner	$17	$25
Per Day	$35	$50

Grant Application – Budget

Travel Costs

- Check box if no Travel is requested
- Purpose of Travel –
  - Enter authorized travel purpose (in-state training or vehicle mileage)
- Type of Expense –
  - Select from dropdown list for Lodging, Per Diem (Meals), or Mileage (to cover vehicle operational costs)
  - Use Other Expense text box for other authorized travel expenses
  - Registration fees do not go on Travel Form (They go on the Form for Other category)

☐ Check here if this form is not applicable.

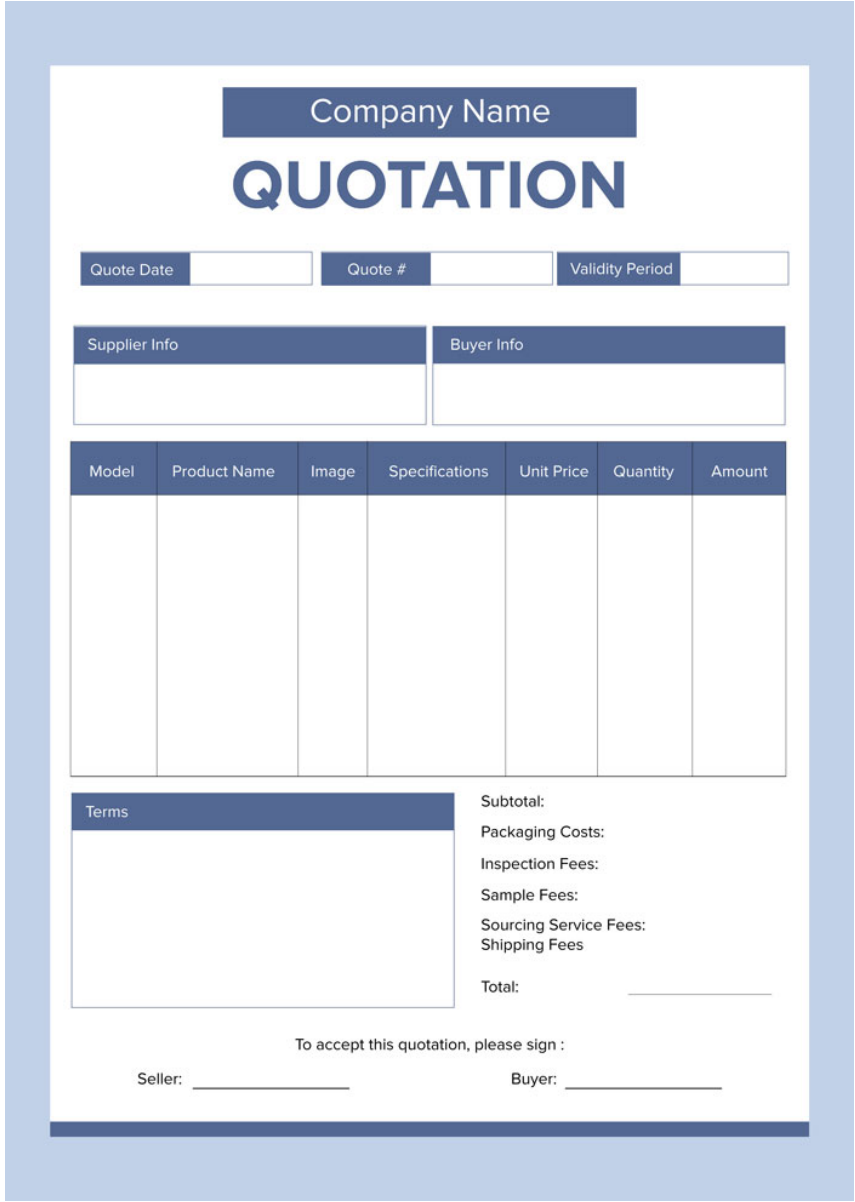
Purpose of Travel Indicate the purpose/type of trip including location if available (i.e. training, vehicle mileage, etc.)	Type of Expense Lodging, per diem, mileage, etc.	Basis Per Day, mile, etc.	Cost	Quantity	# of State-Funded Personnel	Total
SCASRO Training Conference 26 of 50	Lodging	Per Day 7 of 50	$ 182	5	4	$3,640
SCASRO Training Conference 26 of 50	Per Diem	Per Trip 8 of 50	$ 240	1	4	$960
Vehicle Mileage 15 of 50	Mileage	Per SRO Vehicle 15 of 50	$ 8,400	1	4	$33
0 of 50	Other Expense 0 of 50	0 of 50	$			$0
					Travel - Total(s):	$38,200

Add New Row

Grant Application – Budget

Equipment Costs

- Includes any individual item **$2,500** or over or items considered ‘Sensitive’ are in the drop down list
- Vehicle “packages” include accessories
- Computer “packages” include printer/acc.
- Exception: Software
- Obtain quotes to get realistic & updated costs for various items



Company Name

QUOTATION

Quote Date	Quote #	Validity Period

Supplier Info	Buyer Info

Model	Product Name	Image	Specifications	Unit Price	Quantity	Amount

Terms

Subtotal:

Packaging Costs:

Inspection Fees:

Sample Fees:

Sourcing Service Fees:
Shipping Fees

Total: _____

To accept this quotation, please sign :

Seller: _____ Buyer: _____

Equipment

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$2,500 or more per Unit or a sensitive item as determined by your program.

Itemize - DO NOT USE BRAND NAME. Also, DO NOT include leased, rented items, or software.

Type of Equipment	Cost	Quantity	Total	
Body Armor - Stab-Resistant Vest with Carrier	$		$0	+
Other Equipment 0 of 50	$		$0	+
		Equipment - Total(s):	$0	

Narrative

Grant Application – Budget

Other Costs

- Office Supplies and Materials
- Utilities
- Maintenance
- Printing Cost
- Registration Fees
- Advertising
- Lease Agreements
- Indirect Cost*
- Software
- Office Rent
- No “miscellaneous” items allowed

*Please include Signed Indirect Cost Rate Agreement in your application

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Program Narrative
Implementation Schedule
Budget Forms
Personnel
Contractual Services
Travel
Equipment
Other
Project Budget Overview
Budget Summary
Attachments
Attachments
Tools
Landing Page
Add/Edit People
Status History
Attachment Repository
Modification Summary
Document Validation
Notes
Print Document
Document Messages

Other

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Type of Cost	Cost	Quantity	Total
Indirect Costs	$		$0 +
Other Costs 0 of 50	$		$0 +
		Other - Total(s):	$0

Narrative

Explain exactly how each item listed in your budget will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided.

0 of 5000 *

Grant Application –Budget Narrative

- The Budget Narrative should be used to explain why the items listed in the budget are needed
- Each budget category has its own separate budget narrative section
- Do not provide dollar amounts in the narrative

Wrap-Up & Important Things To Remember

- All of the Justice grant program (EXCEPTION: BAAG) applications we just reviewed will be submitted via the new IntelliGrants system.
- New IntelliGrants users are required to request login credentials in advance of the application due date to allow for a vetting process. Review specific program solicitations for New User Registration deadlines, where applicable.
- **Applicants are encouraged to contact us for technical assistance!** We will also conduct a one time application review prior to submittal and provide specific feedback.

FIND ALL OF THE INFORMATION PROVIDED TODAY AND MORE AT https://scdps.sc.gov/ohsjp

- Application Tools provide guidelines for commonly requested projects.
- Program Solicitations are a MUST READ before beginning a grant application.
- Website contains staff contact information and link to https://scdps.intelligrants.com

Additional Resources

- Bureau of Justice Assistance Current Funding Opportunities: https://bja.ojp.gov/funding/current
- National Institute of Justice Current Funding Opportunities: https://nij.ojp.gov/funding
- National Criminal Justice Association: https://www.ncja.org/
- Office of Juvenile Justice and Delinquency Prevention Current Funding Opportunities: https://ojjdp.ojp.gov/funding/current
- Community Oriented Policing Services Current Funding Opportunities: https://cops.usdoj.gov/grants

Thank you for your time!

15:00

Start | Stop | Reset | mins: 15 | secs: 0 | type: None

Breaktime for PowerPoint by Flow Simulation Ltd.

Pin controls when stopped ☑