south carolina
DEPARTMENT *of* PUBLIC SAFETY

PROTECT. EDUCATE. SERVE.

Office *of* Highway Safety and Justice Programs

SRO Program Open Solicitation
Application Workshop

School Resource Officer (SRO) Program

- What is the SRO Program?
  - The SRO Program is a state-funded program that can provide funding to local law enforcement agencies for the salary/fringe, training, and equipment for a full-time SRO assigned to an eligible school.

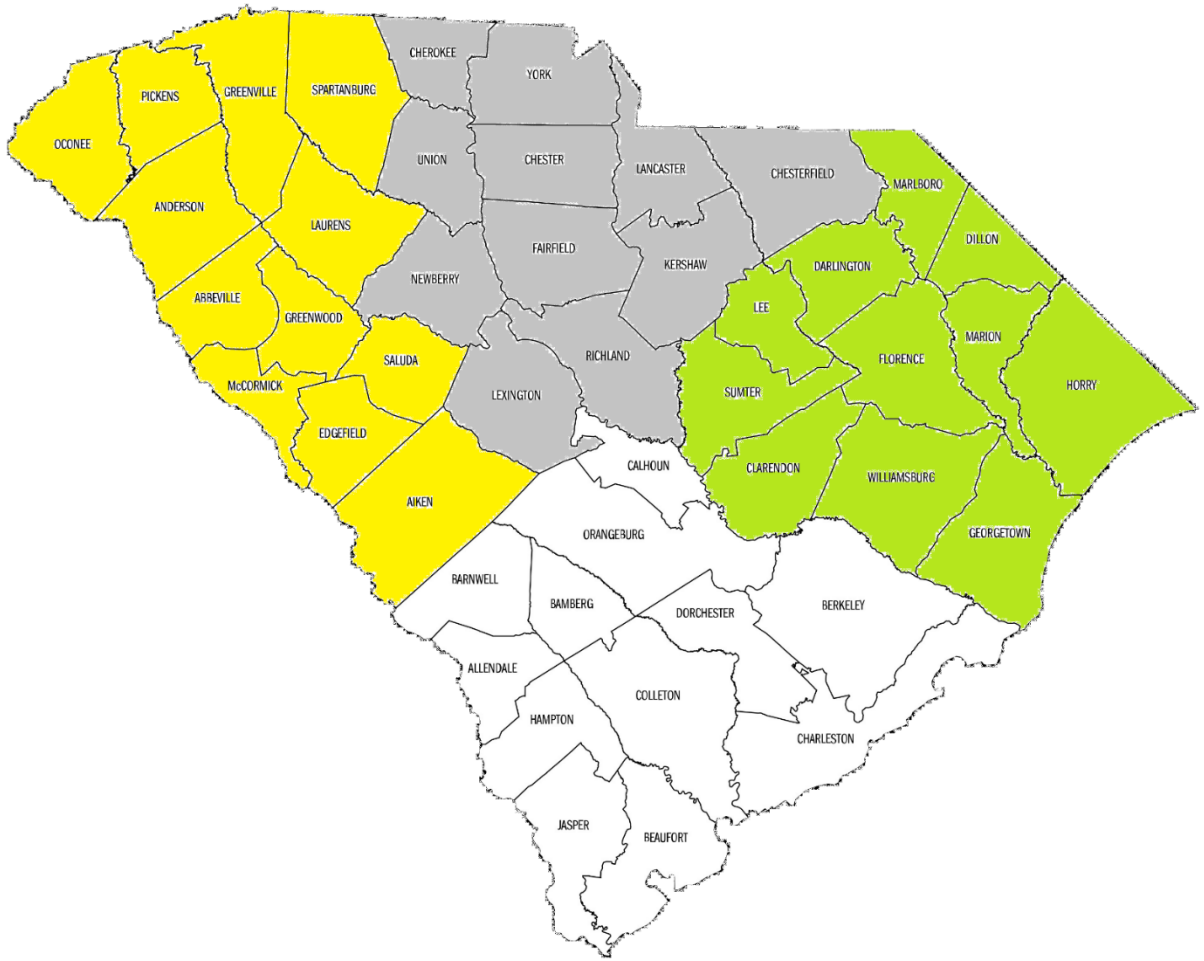
- How is the funding provided?
  - If an application is approved, an award is made to the law enforcement agency. Once the law enforcement agency assigns an SRO to an approved school, approved salary/fringe, training and equipment costs can be reimbursed to the law enforcement agency through a Request for Payment (RFP) accompanied by supporting documentation.
  - There is no local matching requirement.
  - The procurement, purchase, and reimbursement process will be explained in detail at a Project Management Course after an award is made.
    - For more information, last year's Project Management Course can be viewed at the SRO Program Website located at https://scdps.sc.gov/resources/grant-opportunities/school-resource-officer-grant-program.

School Resource Officer (SRO) Program

- What schools are eligible for a state-funded SRO position?
  - Must be a public or charter school associated with **ONE** of the following:
    - A county school district
    - The South Carolina Public Charter School District
    - An institution of higher learning charter authorizer. Currently, this includes the Charter Institute at Erskine. Most previous Limestone Charter Association schools are now with the South Carolina Public Charter School District.
  - Must be a continuing state-funded SRO position **OR** a new position that does not have local funding for an SRO position from the school district, law enforcement agency, or a combination of any local funding
  - Must be in its own building **OR** receive SCDPS approval after a site visit that demonstrates the need for a state-funded SRO position.
    - If the school is in a building with another school or within a school complex with multiple buildings, contact your SRO Program Coordinator for additional clarification or to set up a site visit

SRO Program Regions

(Revised Jan/2026)



Region 1 Coordinator	Region 2 Coordinator	Region 3 Coordinator	Region 4 Coordinator
Rick Shell	Jonathan Taylor	Kelly Griffeth	Bryan McDougald
803-922-4659 Cell	803-348-1901 Cell	839-221-3973 Cell	803-661-3663 Cell
Counties:	Counties:	Counties:	Counties:
Abbeville	Allendale	Clarendon	Cherokee
Aiken	Bamberg	Darlington	Chester
Anderson	Barnwell	Dillon	Chesterfield
Edgefield	Beaufort	Florence	Fairfield
Greenville	Berkeley	Georgetown	Kershaw
Greenwood	Calhoun	Horry	Lancaster
Laurens	Charleston	Lee	Lexington
McCormick	Colleton	Marion	Newberry
Oconee	Dorchester	Marlboro	Richland
Pickens	Hampton	Sumter	Union
Saluda	Jasper	Williamsburg	York
Spartanburg	Orangeburg		

Program Contacts:

School Resource Officer Program
Post Office Box 1993
Blythewood, SC 29016
SROProgram@scdps.gov

Mike Tucker, Program Manager
803-896-9958 Office
803-213-9485 Cell
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Rick Shell, Region 1 Coordinator
803-896-8709 Office
803-922-4659 Cell
RichardShell@scdps.gov

Jonathan Taylor, Region 2 Coordinator
803-896-8397 Office
803-348-1901 Cell
JonathanTaylor@scdps.gov

Kelly Griffeth, Region 3 Coordinator
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839-221-3973 Cell
KellyGriffeth@scdps.gov

Bryan McDougald, Region 4 Coordinator
803-896-2356 Office
803-661-3663 Cell
BryanMcDougald@scdps.gov

Financial Contacts:

SCDPS Grants Accounting (SRO)
Post Office Box 1993
Blythewood, SC 29016
803-896-5201 Fax
SROAccountingTeam@scdps.gov

Senior Accountant
Kashawnna Kennedy
803-896-8422 Office
KashawnnaKennedy@scdps.gov

Region 1 Accountant
Hannah Raper-Martinez
803-896-4807 Office
HannahMartinez@scdps.gov

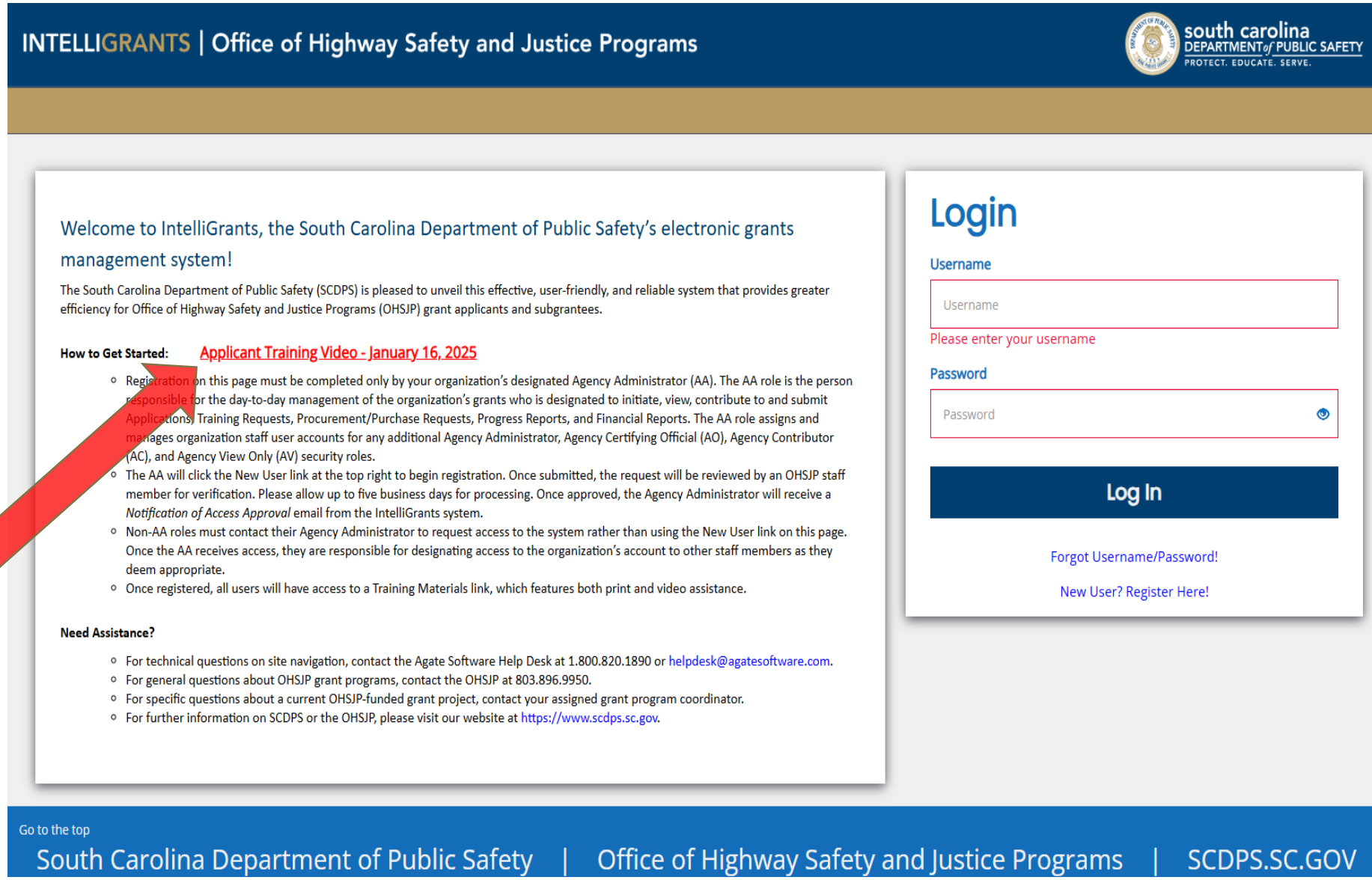
Region 2 Accountant
Melody Wise Butler
803-896-8426 Office
MelodyButler@scdps.gov

Region 3 Accountant
Ted Blanding
803-896-7944 Office
TedBlanding@scdps.gov

School Resource Officer (SRO) Program

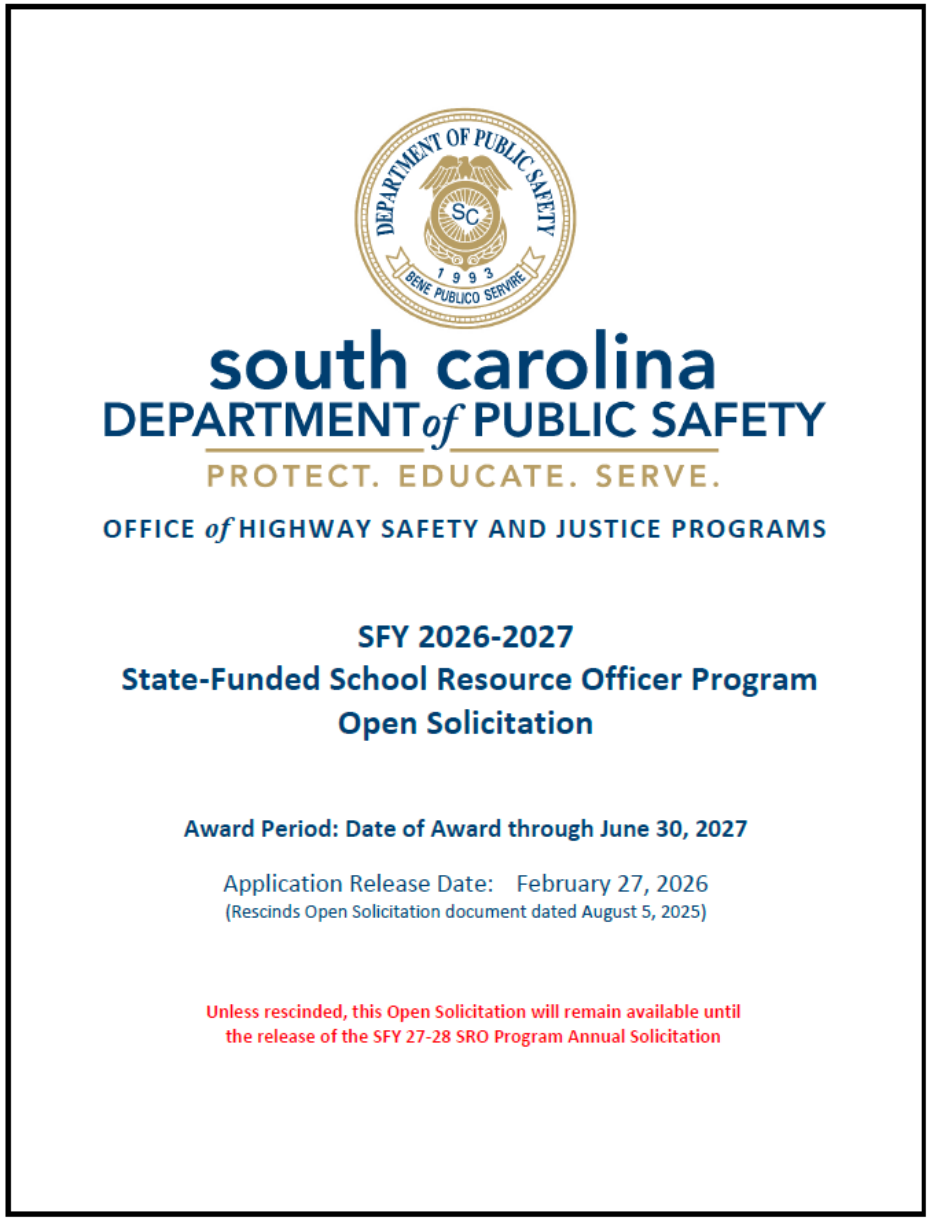
Open Solicitation Application Process

- The SRO Program Open Solicitation normally reopens every year after the closing of the Annual Solicitation application period
- Law enforcement agencies (LEA) who have submitted an annual application **MUST** contact their SRO Program Coordinator to enable and view a new application under "My Opportunities" in IntelliGrants
- LEA applicants should review the Applicant Training for *IntelliGrants*. This training has not changed from last year and existing users do not have to apply for new credentials.



The application process:

- Please READ the Solicitation
  - This presentation will hit the highlights of the Solicitation, but you need to be familiar with the whole Solicitation
  - This presentation will be a continuation of the basic applicant training for the *IntelliGrants* and cover specialized instructions related to the SRO Program application
  - Links to this presentation and the solicitation are at https://scdps.sc.gov/resources/grant-opportunities/school-resource-officer-grant-program
  - Links to the *IntelliGrants* training are at https://scdps.intelligrants.com



south carolina
DEPARTMENT *of* PUBLIC SAFETY
PROTECT. EDUCATE. SERVE.
OFFICE *of* HIGHWAY SAFETY AND JUSTICE PROGRAMS

SFY 2026-2027
State-Funded School Resource Officer Program
Open Solicitation

Award Period: Date of Award through June 30, 2027

Application Release Date: February 27, 2026
(Rescinds Open Solicitation document dated August 5, 2025)

Unless rescinded, this Open Solicitation will remain available until the release of the SFY 27-28 SRO Program Annual Solicitation

We want you to be fully informed of program processes and requirements:

- Prior to submitting an application, new applicants are encouraged to review the last Project Management Course located on the SRO Program Website for familiarization with program, financial, and procurement procedures https://scdps.sc.gov/resources/grant-opportunities/school-resource-officer-grant-program

- Your SRO Program Coordinator is available to answer questions during the application process

- **It is highly recommended that you request a one-time technical review prior to submitting your application**





School Resource Officer (SRO) Program

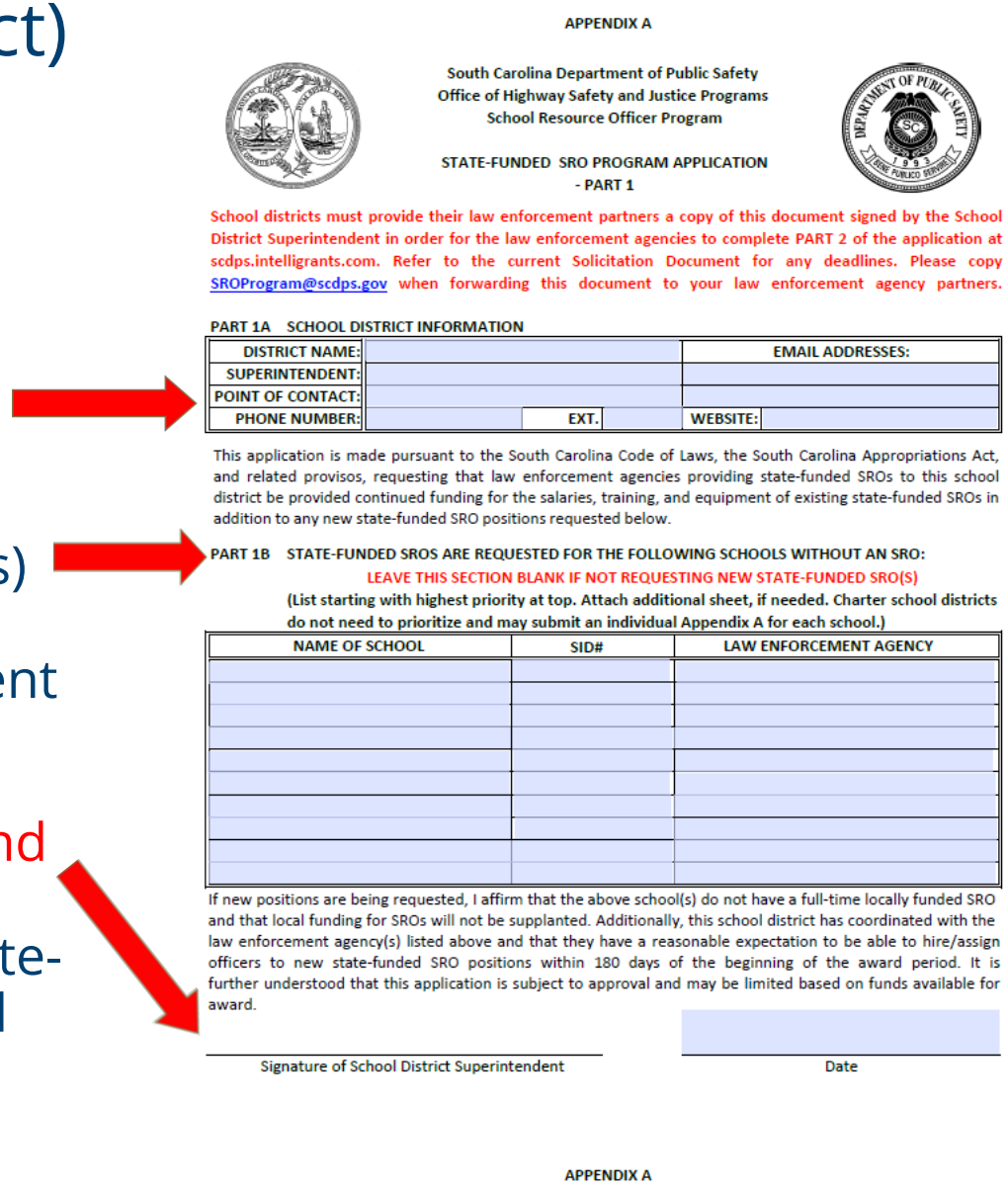
The application process consists of two parts that **MUST** be completed annually for continuing or new funding.

- Part 1 of the annual application allows the school district to:
  - Request continued funding in the new fiscal year for existing state-funded SRO(s)
  - Request a full-time state-funded SRO for eligible new schools or existing schools that don't have local funding for an SRO

- Part 2 of the Open Solicitation application allows the law enforcement agency to:
  - Add new state-funded SRO positions at eligible schools being requested by the school district to include salary/fringe, training, and equipment
  - **IMPORTANT**: Law enforcement agencies (LEA) who have submitted an annual application **MUST** contact their SRO Program Coordinator to enable and be able to select a new SFY 26-27 School Resource Officer Program application under "My Opportunities" in IntelliGrants for the Open Solicitation

Part 1 (Completed by the School District)

- Consists of the one-page Appendix A of the Solicitation document
- Complete Part 1A with the School District's information
- Part 1B must be completed for the requested state-funded SRO position(s) for eligible school(s) without a funded SRO position. Include all new requests on one form identifying law enforcement agency partners
- After the School District Superintendent signs and dates the Appendix A, forward it to all law enforcement agency partners providing new state-funded SRO position(s), as soon as possible, and copy SROProgram@scdps.gov



APPENDIX A

South Carolina Department of Public Safety
Office of Highway Safety and Justice Programs
School Resource Officer Program

STATE-FUNDED SRO PROGRAM APPLICATION
- PART 1

School districts must provide their law enforcement partners a copy of this document signed by the School District Superintendent in order for the law enforcement agencies to complete PART 2 of the application at scdps.intelligrants.com. Refer to the current Solicitation Document for any deadlines. Please copy SROProgram@scdps.gov when forwarding this document to your law enforcement agency partners.

PART 1A SCHOOL DISTRICT INFORMATION

DISTRICT NAME:			EMAIL ADDRESSES:
SUPERINTENDENT:			
POINT OF CONTACT:			
PHONE NUMBER:	EXT.		WEBSITE:

This application is made pursuant to the South Carolina Code of Laws, the South Carolina Appropriations Act, and related provisos, requesting that law enforcement agencies providing state-funded SROs to this school district be provided continued funding for the salaries, training, and equipment of existing state-funded SROs in addition to any new state-funded SRO positions requested below.

PART 1B STATE-FUNDED SROS ARE REQUESTED FOR THE FOLLOWING SCHOOLS WITHOUT AN SRO:
LEAVE THIS SECTION BLANK IF NOT REQUESTING NEW STATE-FUNDED SRO(S)
(List starting with highest priority at top. Attach additional sheet, if needed. Charter school districts do not need to prioritize and may submit an individual Appendix A for each school.)

NAME OF SCHOOL	SID#	LAW ENFORCEMENT AGENCY

If new positions are being requested, I affirm that the above school(s) do not have a full-time locally funded SRO and that local funding for SROs will not be supplanted. Additionally, this school district has coordinated with the law enforcement agency(s) listed above and that they have a reasonable expectation to be able to hire/assign officers to new state-funded SRO positions within 180 days of the beginning of the award period. It is further understood that this application is subject to approval and may be limited based on funds available for award.

Signature of School District Superintendent

Date

APPENDIX A

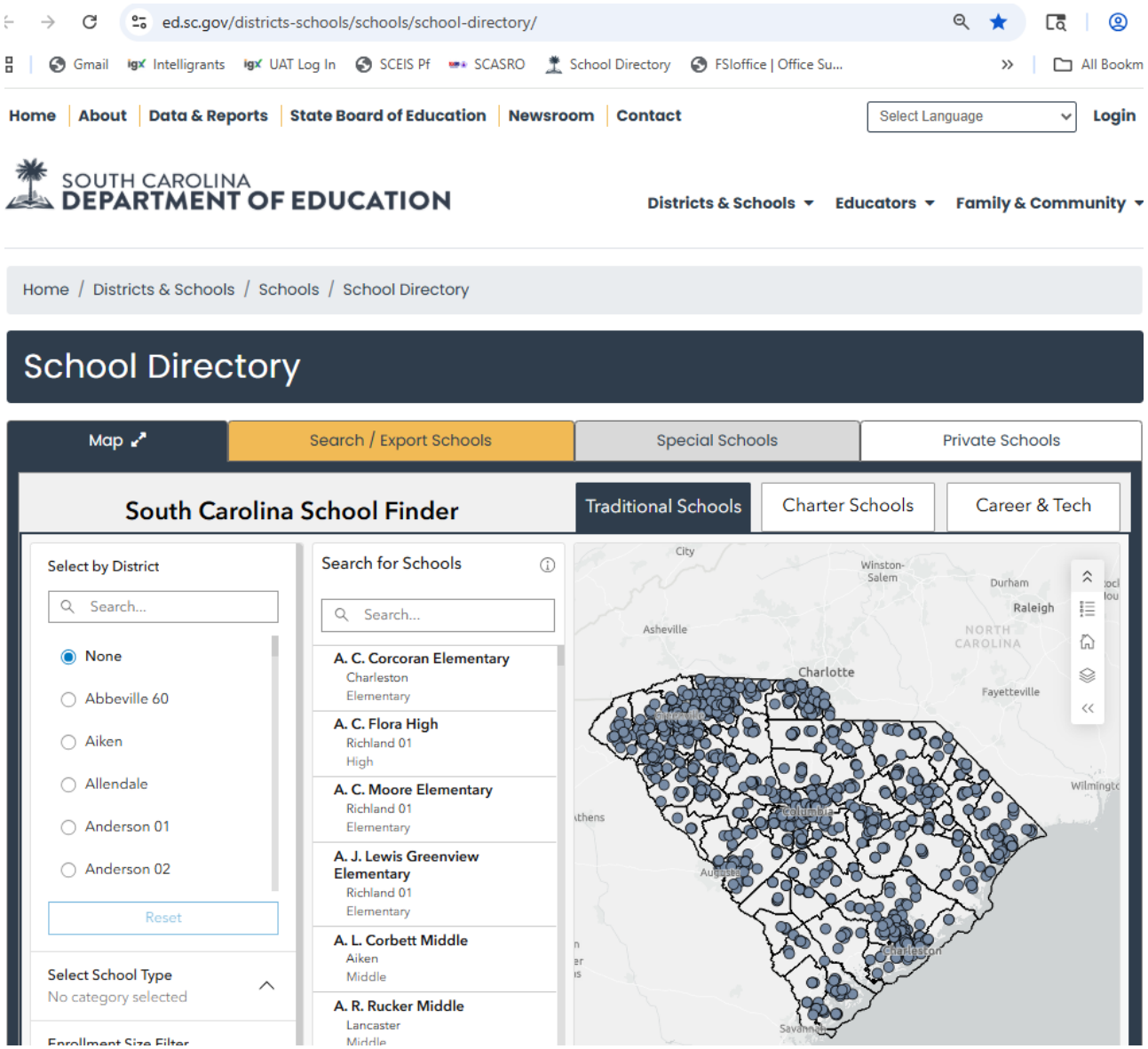
School Resource Officer (SRO) Program

Part 1 (Completed by the School District)

Frequently asked questions

- When requesting a new school, how should it be listed in Part 1B? Answer: Please list the school as it appears on the SCDE website. If not on the website, then use the full name of a new school, alternative school, or program. Include the School ID Number (SID), if one is available

- If school is in the city limits, does the district have to designate the police department? Answer: The district has the option of partnering with the city or the county for new state-funded positions. Contact your SRO Program Coordinator if the question is related to an existing state-funded SRO.



Part 1 (Completed by the School District)

Frequently asked questions (continued)

- If the district has an eligible school on a university campus and the local jurisdiction cannot provide an SRO, can the University Campus Police be awarded a state-funded SRO? Answer: Yes, if a letter of support from the local jurisdiction is uploaded with the application.
- Does a separate Appendix A have to be completed if some new school requests use different law enforcement partners? Answer: No, you should consolidate all new requests in Part 1B of the same Appendix A.
- If the district has new schools opening after the summer break, can a state-funded SRO be requested on this Appendix A? Answer: Yes, you can include any new schools opening **if** it has not been requested in the past and is not replacing a school that is closing that already has SRO funding in place.

Part 1 (Completed by the School District)

Frequently asked questions (continued)

- What should the district do if it has a state-funded SRO at a school that will be closed or consolidated in the future? Answer: Make your SRO Program Coordinator aware of the situation as soon as possible so that options can be explored.
- Is there anything further the district must do after forwarding a completed Appendix A to their law enforcement partners and copying the SRO Program? Answer: No, the district will be copied on any approved award sent to its law enforcement partners.

If any school district attendees have any other questions, please reach out to your SRO Program Coordinator.

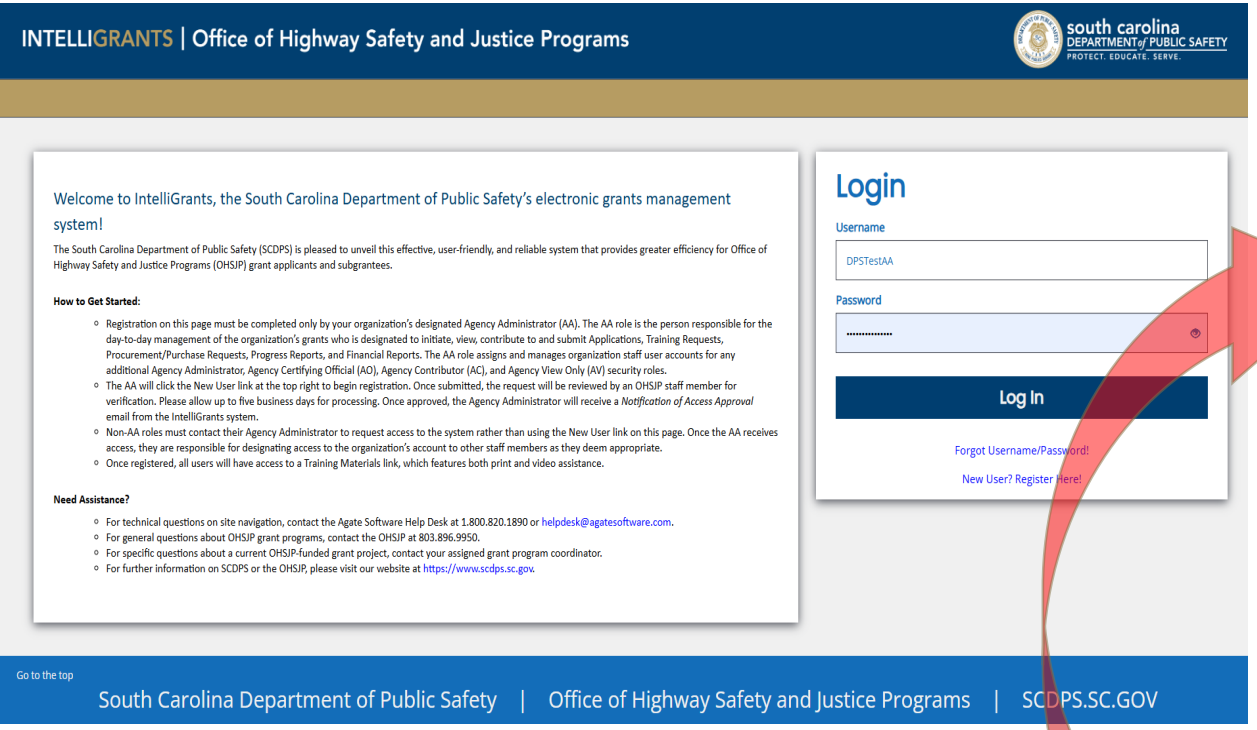
The rest of the presentation pertains to the law enforcement agencies and their completion of the online application.

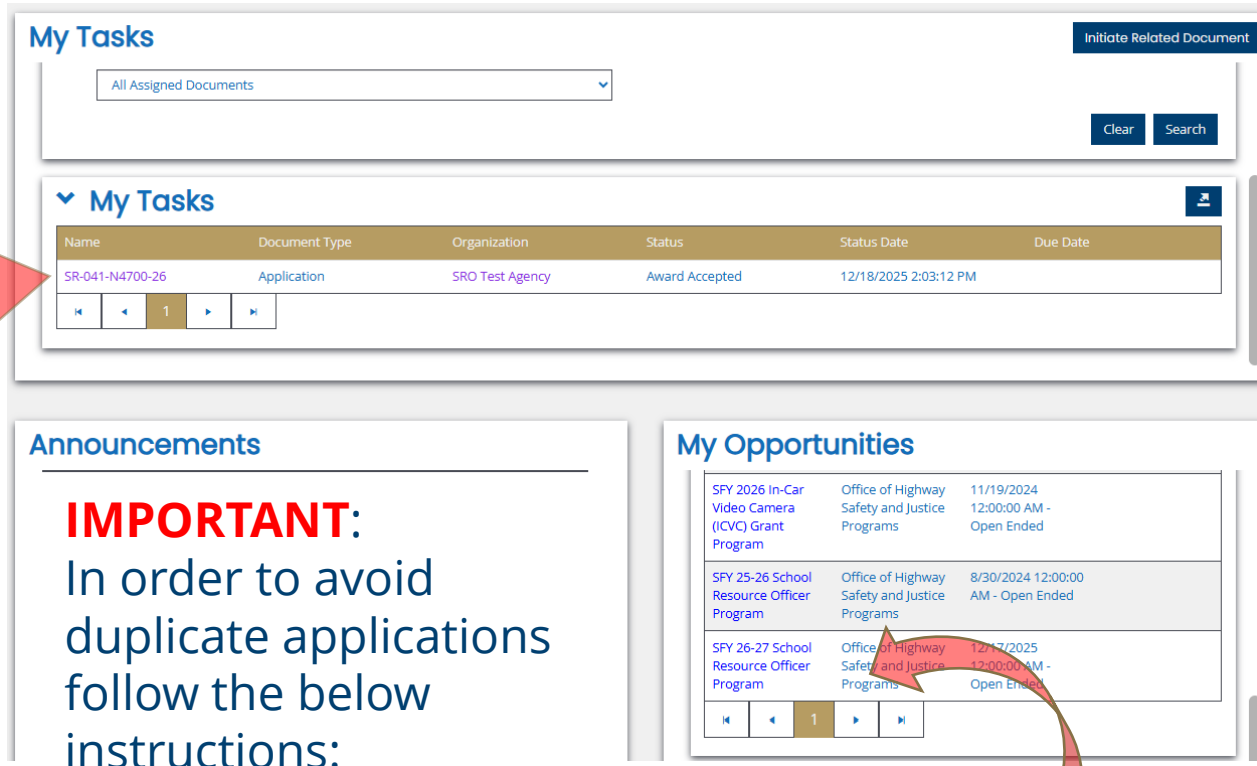
School district personnel are welcome to stay, but they won't have or need access to the online portion process.

Thank you in advance for getting a completed Appendix A to your law enforcement partners as soon as possible.

School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of the *IntelliGrants* application located at scdps.intelligrants.com





IntelliGrants Login Page –

- Requires active user credentials
  - Agency Administrator registers as new user
  - **When approved, the Agency Administrator assigns users for their agency**

- **To START** a NEW application, click on application name under **My Opportunities** ONCE
- **To CONTINUE** working on an application, click on the EXISTING application name under **My Tasks**

School Resource Officer (SRO) Program

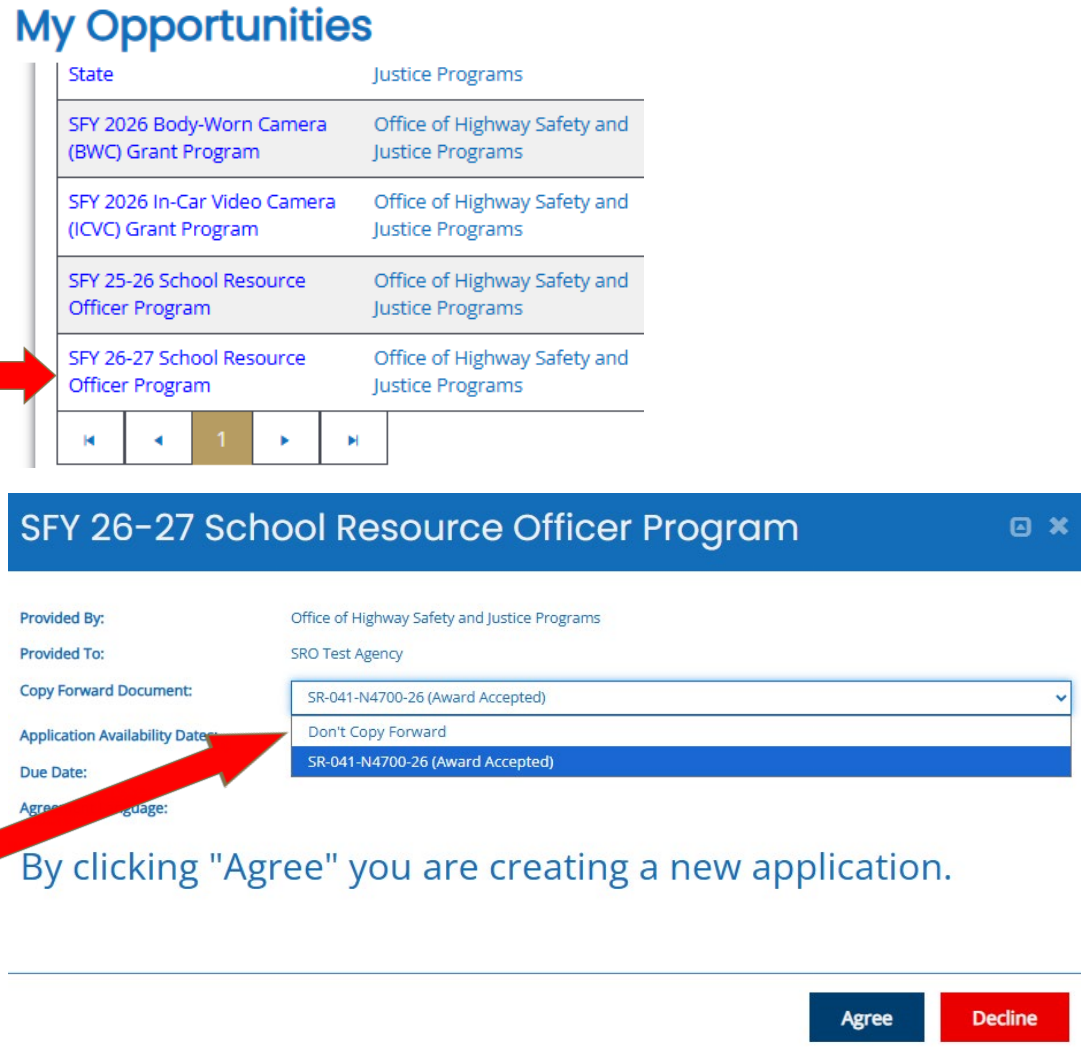
Law Enforcement Agency walk through of the SRO Program specific portions of the *IntelliGrants* application located at scdps.intelligrants.com

NEW for SFY 2026-27:

- Cloning previous application –
  - A Law Enforcement Agency (LEA) that has an existing award will have the option to clone that award application when clicking on the SFY 26-27 School Resource Officer Program under “My Opportunities” in *IntelliGrants*

    A dialog box will open with a dropdown menu where “Don’t Copy Forward” or your current award with all schools can be selected to copy forward.

  - For the Open Solicitation, a blank application should be started by using “Don’t Copy Forward” and only new schools being requested will be added



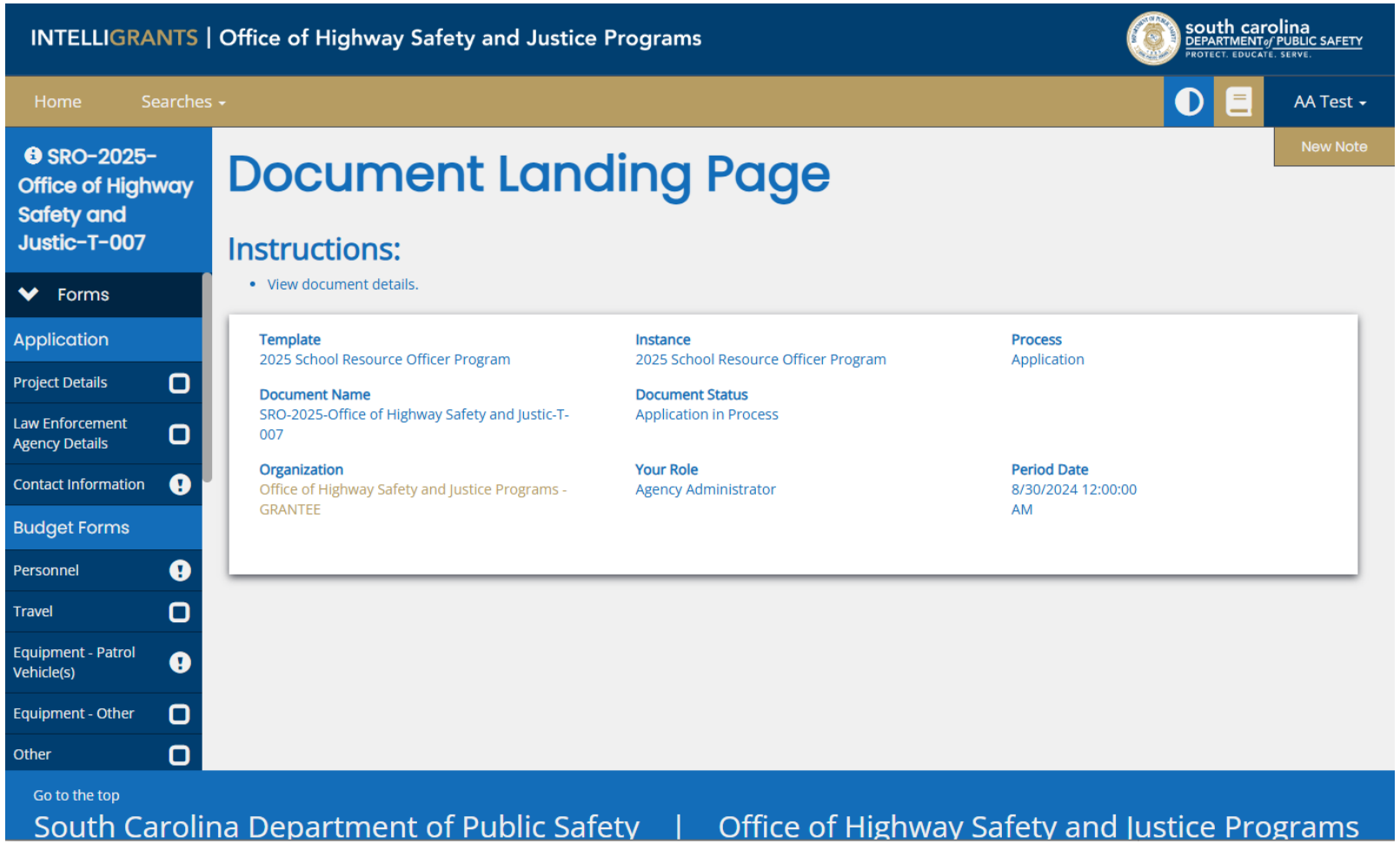
School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of the *IntelliGrants* application located at scdps.intelligrants.com

When you open a new or existing application, you will be on the Document Landing Page

On this page you will access the various application Forms from the left side of the screen

The following slides cover data entry instructions for each Form's fields and may or may not include screenshots depending on complexity (view or print at https://scdps.sc.gov/resources/grant-opportunities/school-resource-officer-grant-program)



School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **For general application training** – See the presentation link(s) located at https://scdps.intelligrants.com

- **Project Details Form** –

  - **Project Title**: Insert a brief Project Title (e.g. Abbeville Police Department SRO Program)
    - Consider making this a generic Project Title that won't have to be updated if cloned in the future

  - **Project Summary**: Insert a brief Project Summary (e.g. Provide state-funded SROs for the Abbeville Police Department.)
    - Consider making this a generic Project Summary that won't have to be updated if cloned in the future

  - **Type of Application** (select): **New** = Agency does not have a current SRO Program Award
    Continuation = Agency has a current SRO Program Award even if requesting new positions

  - **County(ies) this project will serve** (check boxes): Normally one county, but could be multiple (e.g. Greer, Irmo, etc.)

School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Law Enforcement Agency Details Form** –
- If you are cloning last year's application, this form will use the data from the copy forward award application that you selected. After reviewing it for any necessary adjustments, save the form prior to going to next form
- If you are starting an application from scratch, this form is auto populated with data from the agency you are logged in under, but will require manual entry for
  - **Jurisdiction Code**: Insert the four-digit jurisdiction code your agency utilizes on TR-310 Traffic Collision Reports (e.g. 0101 = Abbeville Police Department, 4600 = York County Sheriff's Office, etc.)
    - If you need assistance with your Jurisdiction code, a link to the complete list is available on the SRO Program Website at https://scdps.sc.gov/resources/grant-opportunities/school-resource-officer-grant-program

School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

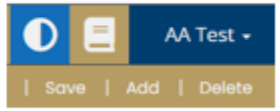
- **Contact Information Form – (if cloning previous application, review, update, and save page)**
  - **Project Director**
    - Must be an employee of the LE agency knowledgeable with the project
      - Program Coordinator's authorization is required if city or county employee not under command or supervision of the LE agency head
    - Required to attend annual in-person Project Management Course after awards are made
    - Responsible for the agency following the Terms and Conditions along with Special Conditions of the award (Purchase requests, Requests For Payment, Personnel Assignment Letters, etc.)
  - **Financial Officer**
    - Must be the Chief Financial Officer (CFO) of the city, county, or town
  - **Financial Point of Contact (FPOC)**
    - Person who will provide the Project Director with payroll or other financial documents to support Requests For Payment (Normally not the CFO, but can be)
    - Point of Contact for SCDPS Grants Accounting regarding financial matters
    - Required to attend annual in-person Project Management Course after awards are made

School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Contact Information Form (Continued) –**
  - **Law Enforcement Agency Head**
    - Depending on agency type, this is the Sheriff, Chief, or Director of the LE Agency
  - **Official Authorized to Sign**
    - City or Town: This is the Mayor or City/Town Administrator/Manager
    - County: This is the County Administrator/Manager
- **Personnel Form –**
  - This form is always applicable if an agency has or is requesting state-funded SROs
  - Each state-funded SRO position is on a separate page
  - For multiple positions, add pages by selecting **add** at top right of page
    - **Save** the page **before** adding a new page
  - **All positions** must be completed and saved prior to Equipment being requested
  - Check New Position box ☐ New Position



School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Personnel Form (Continued) –**

  - **Position Title**: From dropdown list, select "School Resource Officer" for new or vacant positions. Select "Other" for a continuing position that has the rank of Corporal or higher and then identify in text box "Other (Specify)" that opens (e.g. SRO Corporal, SRO Sergeant, etc.)***See below
  - **School District**: From dropdown list, select appropriate School District for the school's existing or requested state-funded SRO position
  - **School Name**: From dropdown list, select school from the selected school district.
    - If school name is not in the dropdown list select "Other". This opens two additional text boxes
      - **Other School Name**: Insert name of school
      - **School ID (SID) #:** Insert School ID Number, if known

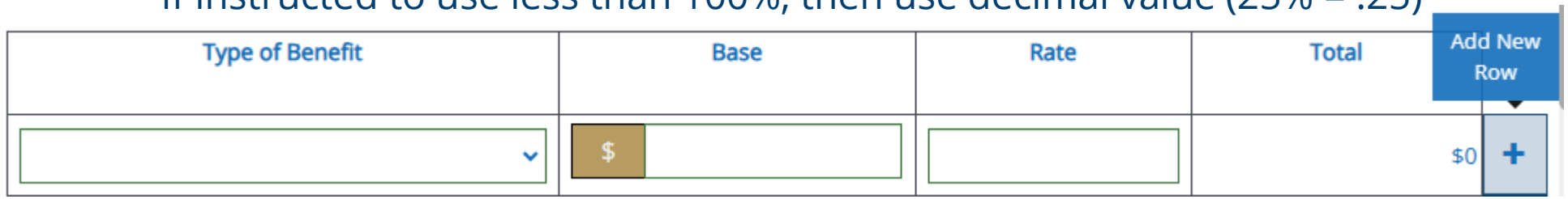
  - **Salary and Fringe (Employer Contributions) General Instructions**:
    - ***State-Funded SROs may not be reimbursed at higher rates than locally-funded SROs
      - If no locally-funded SROs, then not higher than comparable non-supervisory officers (contact your SRO Program Coordinator if you have any questions)
    - Applicant may choose to use either individual actual costs for each filled position or an average cost across all SRO positions (once you choose, be consistent and use for all positions)
    - For new or vacant positions, use the SRO average costs

School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Personnel Form (Continued) –**
  - **Annual Salary** – This is the annual base salary for the position
    - Filled positions – Actual or Average (Consistent for each position/See previous slide)
    - New or Vacant positions – Average of all SRO position base salaries
  - **Special Adjustment** – This field is left blank unless instructed otherwise by SRO Program staff
  - **Percentage of Annual Salary** – This field will be 100 unless instructed otherwise by program staff
  - **Total** – This field auto populates based on the entries of the above fields
  - **Type of Benefit** – From the dropdown list, select a type of benefit (employer contribution)
  - **Base** – Enter the **annual** employer's cost for the fringe benefit
  - **Rate** – If above Percentage of Annual Salary is 100%, then enter the number 1 (normal entry)
    If instructed to use less than 100%, then use decimal value (25% = .25)



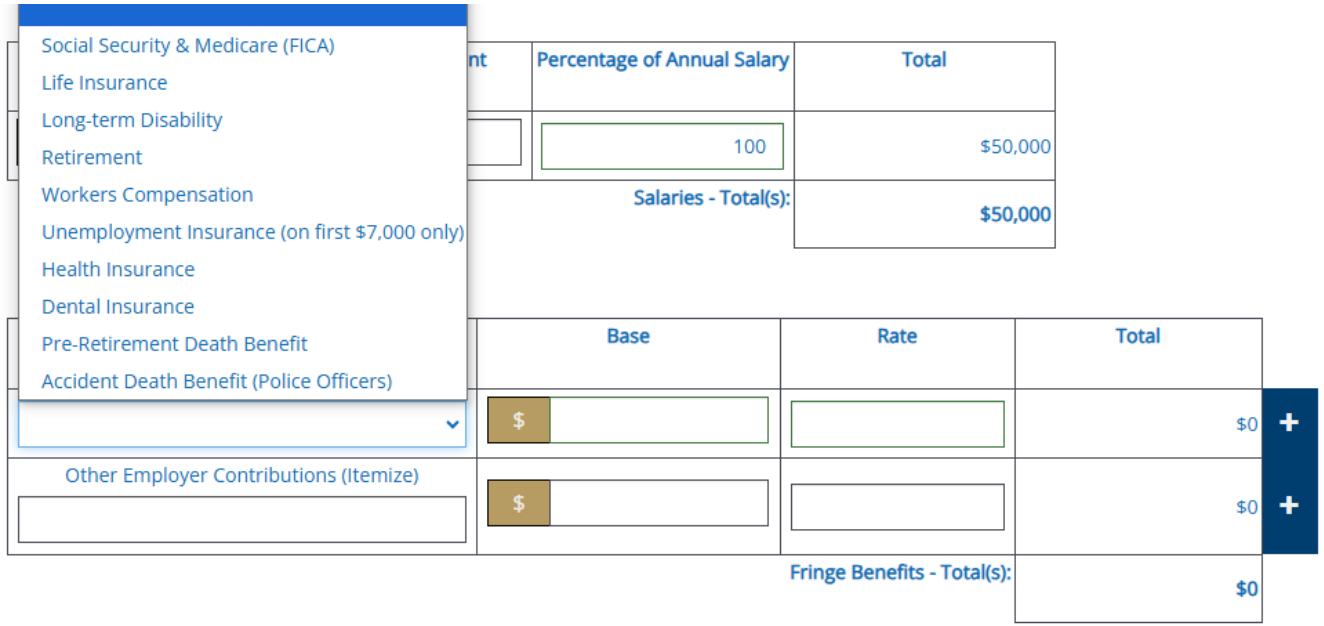
  - Click on Plus (+) symbol to right to add another Type of Benefit from dropdown list

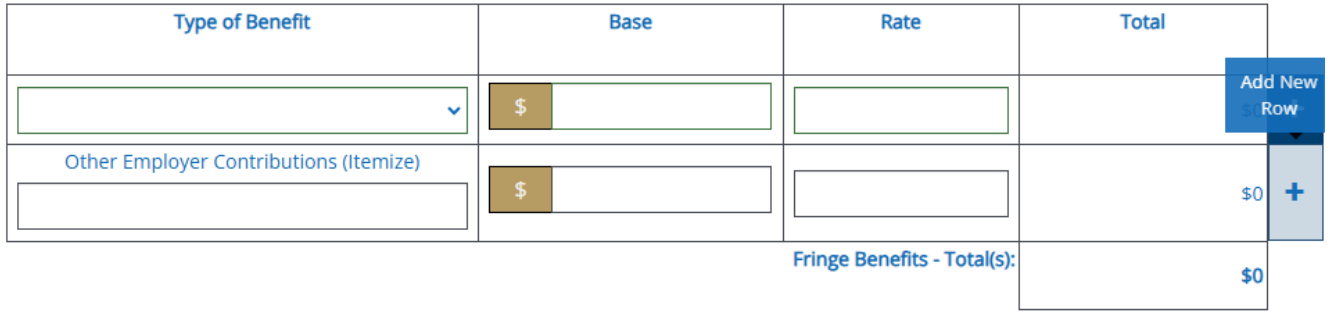
School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Personnel Form (Continued) –**
  - **Type of Benefit (Continued) –**
    - If there is a qualifying employer contribution that is not listed on the dropdown list, it can be entered in a similar manner utilizing the Other Employer Contributions (Itemize) text box
    - **Contact Grants Accounting with questions concerning eligible employer contributions**
    - You can add Other Employer Contributions (Itemize) text boxes by clicking on the Plus (+) symbol to the right of the text box





School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Travel Form – (Update and Save if cloned)**
  - Check box if no Travel is requested → ☐ Check here if this form is not applicable.
  - **Purpose of Travel** –
    - Enter authorized travel purpose (in-state training or vehicle mileage)
  - **Type of Expense** –
    - Select from dropdown list for Lodging, Per Diem (Meals), or Mileage (to cover vehicle operational costs)
    - Use **Other Expense** text box for other authorized travel expenses

Purpose of Travel Indicate the purpose/type of trip including location if available (i.e. training, vehicle mileage, etc.)	Type of Expense Lodging, per diem, mileage, etc.	Basis Per Day, mile, etc.	Cost	Quantity	# of State-Funded Personnel	Total
SCASRO Training Conference 26 of 50	Lodging	Per Day 7 of 50	$ 182	5	4	$3,640
SCASRO Training Conference 26 of 50	Per Diem	Per Trip 8 of 50	$ 240	1	4	$960
Vehicle Mileage 15 of 50	Mileage	Per SRO Vehicle 15 of 50	$ 8,400	1	4	$33
0 of 50	Other Expense 0 of 50	0 of 50	$			$0
					Travel - Total(s):	$38,200

Add New Row

  - Registration fees do not go on Travel Form (They go on the Form for Other category)
  - As with all forms, rows can be added or deleted by clicking on the Plus (+) or Minus (-) symbols to the right of each row

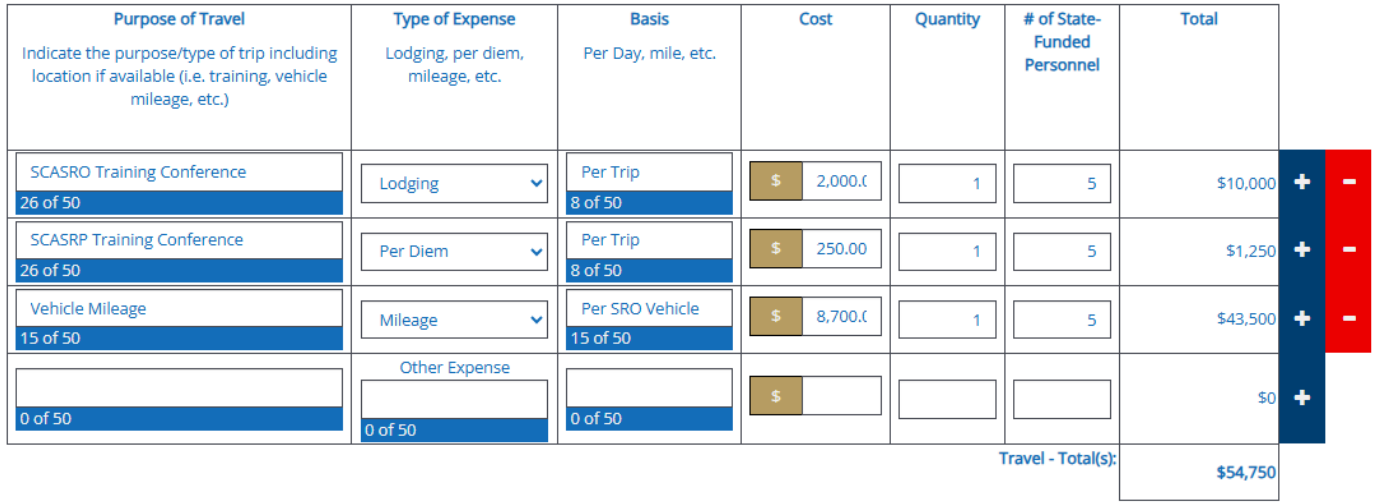
School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Travel Form (Continued) –**

  - **Basis –** Insert unit type of cost (e.g. hour, day, trip, mile, etc.)
  - **Cost** – Insert cost per previously inserted basis unit.
  - **Quantity** – Insert number of previous inserted basis unit (day = # of days, trip = 1, etc.)
  - **# of State-Funded Personnel** – Insert the number of State-Funded personnel covered or attending
  - **Total** – This field auto populates based on row entries
  - **Travel – Total(s)** – This field auto populates adding Total column
  - **Justify all travel expenses in the Narrative text box**



Purpose of Travel Indicate the purpose/type of trip including location if available (i.e. training, vehicle mileage, etc.)	Type of Expense Lodging, per diem, mileage, etc.	Basis Per Day, mile, etc.	Cost	Quantity	# of State-Funded Personnel	Total
SCASRO Training Conference 26 of 50	Lodging	Per Trip 8 of 50	$ 2,000.(	1	5	$10,000
SCASRP Training Conference 26 of 50	Per Diem	Per Trip 8 of 50	$ 250.00	1	5	$1,250
Vehicle Mileage 15 of 50	Mileage	Per SRO Vehicle 15 of 50	$ 8,700.(	1	5	$43,500
0 of 50	Other Expense 0 of 50	0 of 50	$			$0
					Travel - Total(s):	$54,750

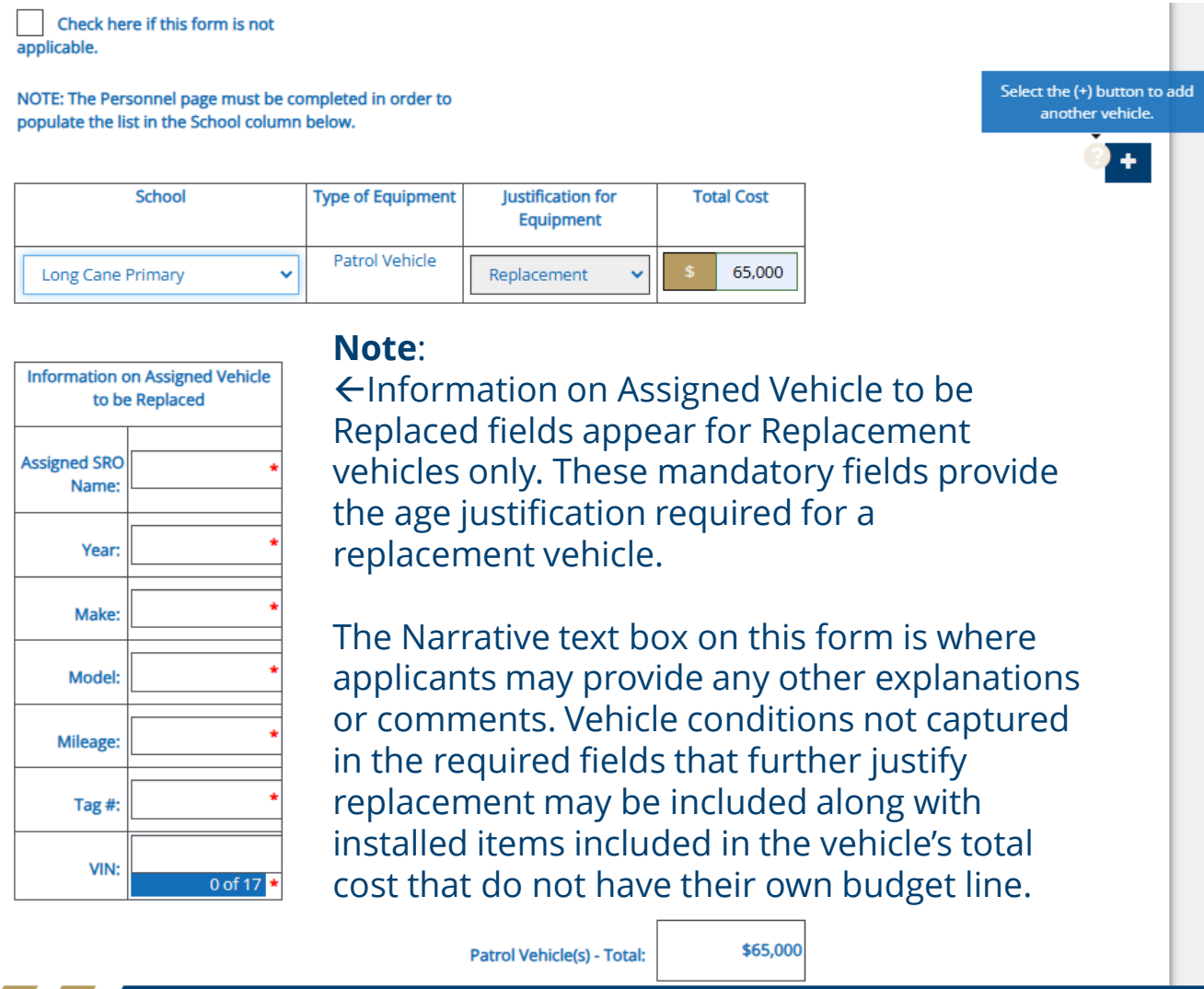
Note: Permitted vehicle mileage to cover the operational costs of SRO vehicles assigned to state-funded SROs is limited to 12,000 miles per vehicle. To avoid the need for a future revision, use per vehicle cost rather than using the January 1, 2026 mileage rate of $0.725 that may change during the award year.

School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Equipment – Patrol Vehicle(s) Form –**
  - **Check box** at top of form if patrol vehicles are not being requested
  - **School** – From dropdown list, select school that vehicle is being requested for (Personnel page must have School identified to be on list)
  - **Type of Equipment** – This field is auto populated
  - **Justification for Equipment** – This field is auto populated based on school status
    - Existing position = Replacement
    - New requested position = New Position
  - **Total Cost** – This should be the total cost of the vehicle including outfitting and all installed items under $2,500 in cost
  - **Patrol Vehicle(s) – Total** – This field auto populates totaling the cost of all vehicles requested



Note:
←Information on Assigned Vehicle to be Replaced fields appear for Replacement vehicles only. These mandatory fields provide the age justification required for a replacement vehicle.

The Narrative text box on this form is where applicants may provide any other explanations or comments. Vehicle conditions not captured in the required fields that further justify replacement may be included along with installed items included in the vehicle's total cost that do not have their own budget line.

School Resource Officer (SRO) Program

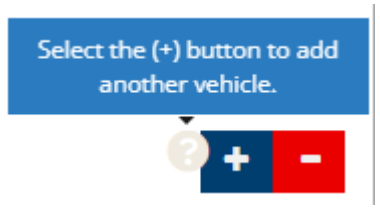
Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Equipment – Patrol Vehicle(s) Form (Continued –**

  - **IMPORTANT –** As with all Forms (except Personnel), to add additional vehicle requests after the first one…

    - Click on the Plus (+) symbol on the right side of the Form

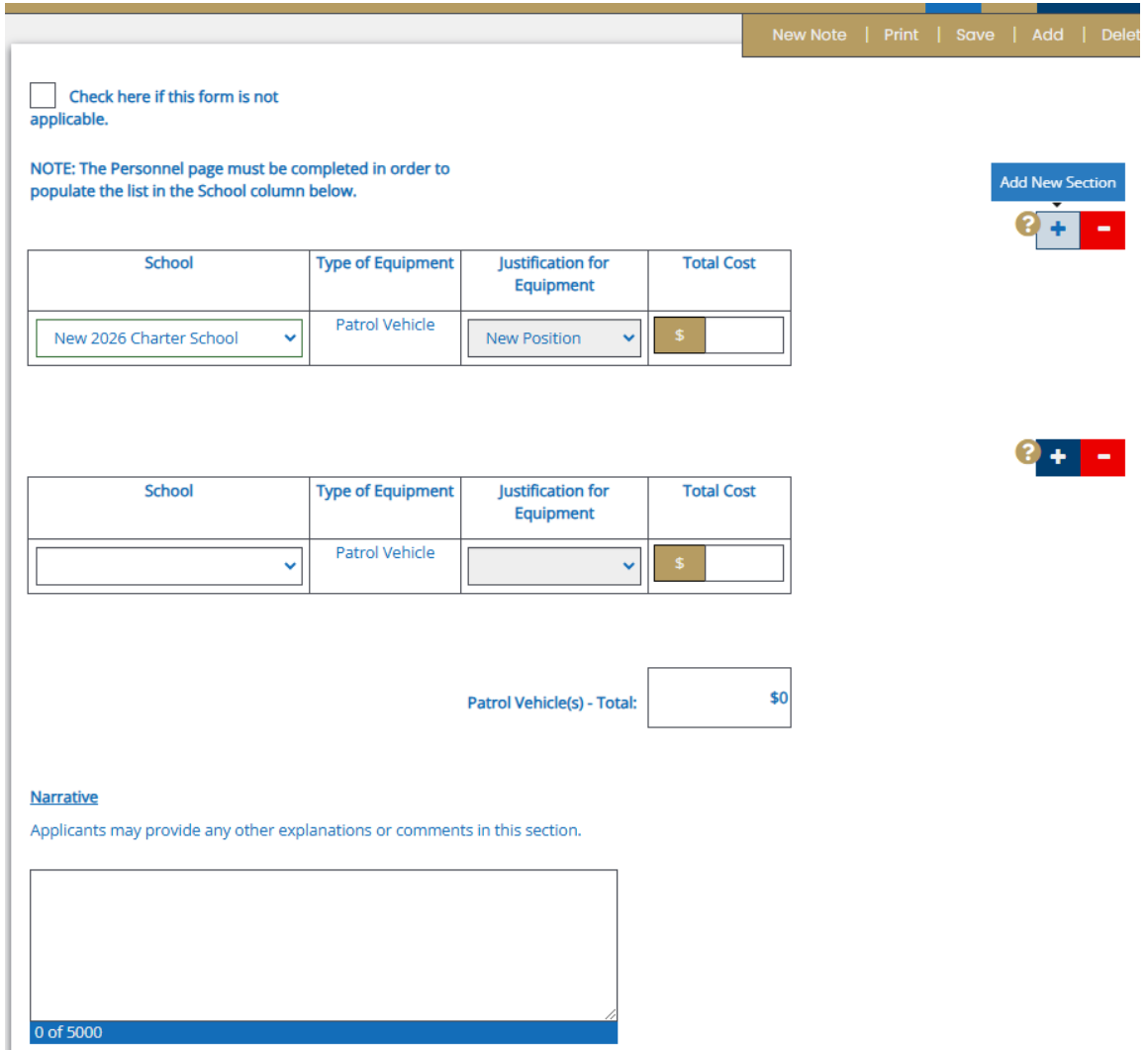




  - **DO NOT** use the Add page feature at the top right of the Form unless the Plus (+) symbol disappears and a second page is needed





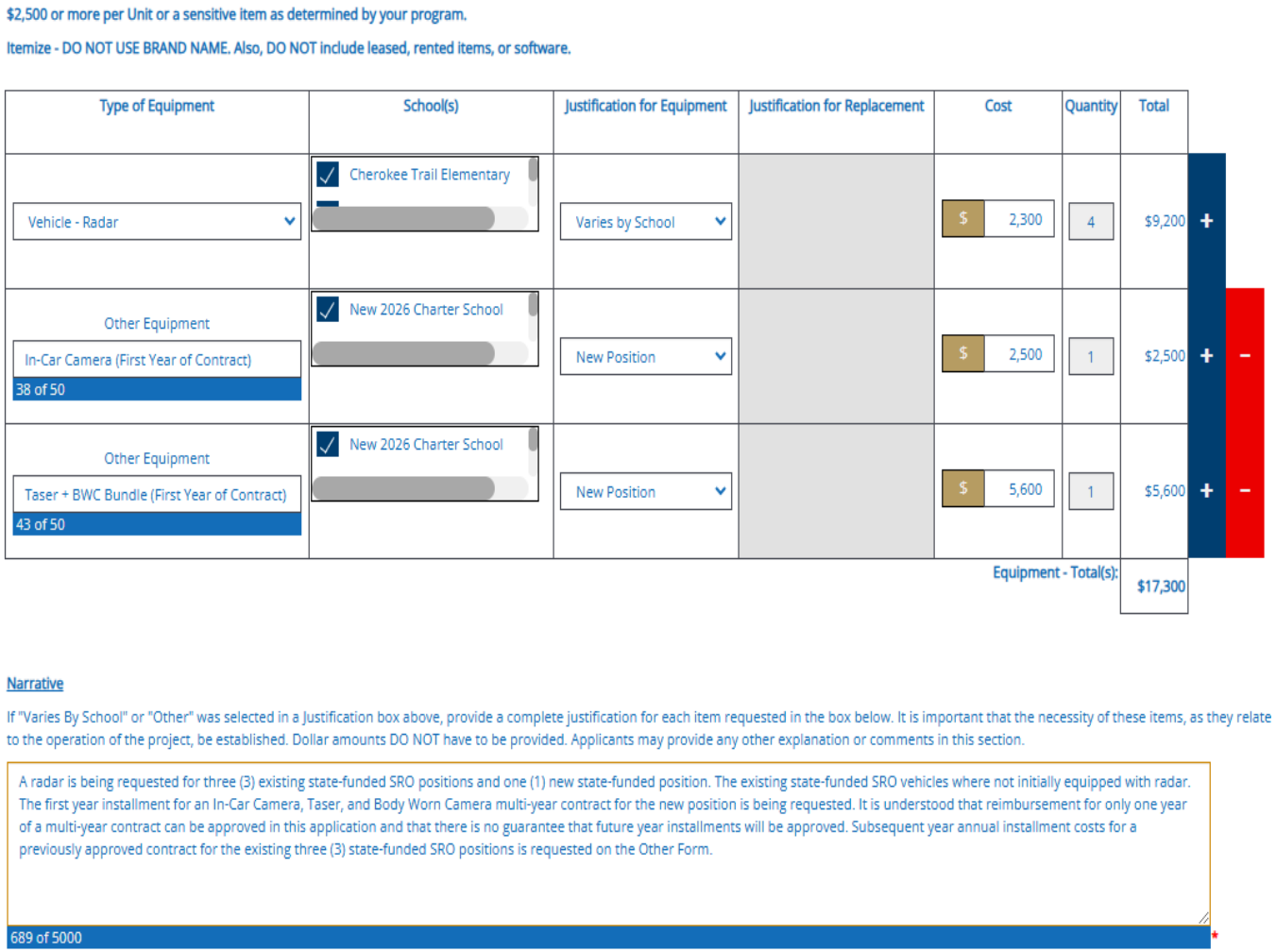


School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Equipment – Other Form –**
  - This Form is for items that are deemed sensitive (School Vault, Firearms, Body Armor, Ballistic Shield, MDT/Laptop, Portable Radio, Radar) OR cost $2,500 or more each
  - Taser, Body Worn or In Car Camera Systems are also sensitive items but are only listed here on initial purchase or first year of a multi-year subscription. Second or subsequent years of multi-year subscriptions will be on next Form (Other) listed as an annual expense for the specific year of the subscription and are subject to approval each year based on availability of funding. **If not a multi-year contract and listed in dropdown list, use the dropdown list.**
  - If none are being requested, check box at top of Form and Save



$2,500 or more per Unit or a sensitive item as determined by your program.

Itemize - DO NOT USE BRAND NAME. Also, DO NOT include leased, rented items, or software.

Type of Equipment	School(s)	Justification for Equipment	Justification for Replacement	Cost	Quantity	Total
Vehicle - Radar	Cherokee Trail Elementary	Varies by School		$ 2,300	4	$9,200
Other Equipment: In-Car Camera (First Year of Contract) 38 of 50	New 2026 Charter School	New Position		$ 2,500	1	$2,500
Other Equipment: Taser + BWC Bundle (First Year of Contract) 43 of 50	New 2026 Charter School	New Position		$ 5,600	1	$5,600
					Equipment - Total(s):	$17,300

Narrative

If "Varies By School" or "Other" was selected in a Justification box above, provide a complete justification for each item requested in the box below. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided. Applicants may provide any other explanation or comments in this section.

A radar is being requested for three (3) existing state-funded SRO positions and one (1) new state-funded position. The existing state-funded SRO vehicles where not initially equipped with radar. The first year installment for an In-Car Camera, Taser, and Body Worn Camera multi-year contract for the new position is being requested. It is understood that reimbursement for only one year of a multi-year contract can be approved in this application and that there is no guarantee that future year installments will be approved. Subsequent year annual installment costs for a previously approved contract for the existing three (3) state-funded SRO positions is requested on the Other Form.

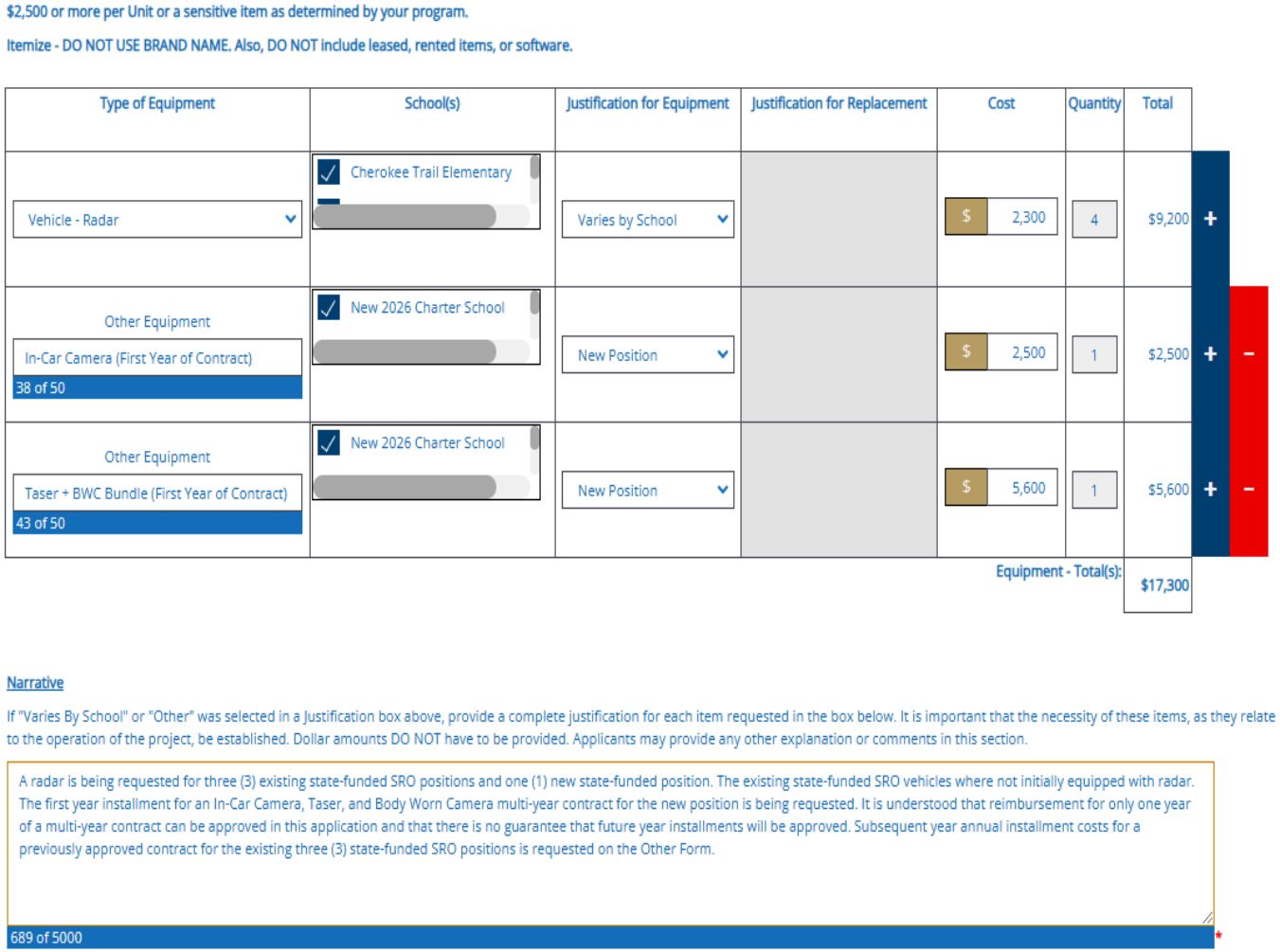
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School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Equipment – Other Form (Continued) –**
  - **Check box** at top of form if other equipment is not being requested
  - **Type of Equipment** – Select from dropdown list
    - Use **Other Equipment** text box to list equipment not in dropdown list
  - **School(s)** – Check box next to each school that this Type of Equipment is being requested for
  - **Justification for Equipment** – Select from dropdown list
    - For the Open Solicitation, all schools would be a New Position



$2,500 or more per Unit or a sensitive item as determined by your program.

Itemize - DO NOT USE BRAND NAME. Also, DO NOT include leased, rented items, or software.

Type of Equipment	School(s)	Justification for Equipment	Justification for Replacement	Cost	Quantity	Total
Vehicle - Radar	Cherokee Trail Elementary	Varies by School		$ 2,300	4	$9,200
Other Equipment: In-Car Camera (First Year of Contract) (38 of 50)	New 2026 Charter School	New Position		$ 2,500	1	$2,500
Other Equipment: Taser + BWC Bundle (First Year of Contract) (43 of 50)	New 2026 Charter School	New Position		$ 5,600	1	$5,600
					Equipment - Total(s):	$17,300

Narrative

If "Varies By School" or "Other" was selected in a Justification box above, provide a complete justification for each item requested in the box below. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided. Applicants may provide any other explanation or comments in this section.

A radar is being requested for three (3) existing state-funded SRO positions and one (1) new state-funded position. The existing state-funded SRO vehicles where not initially equipped with radar. The first year installment for an In-Car Camera, Taser, and Body Worn Camera multi-year contract for the new position is being requested. It is understood that reimbursement for only one year of a multi-year contract can be approved in this application and that there is no guarantee that future year installments will be approved. Subsequent year annual installment costs for a previously approved contract for the existing three (3) state-funded SRO positions is requested on the Other Form.

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School Resource Officer (SRO) Program

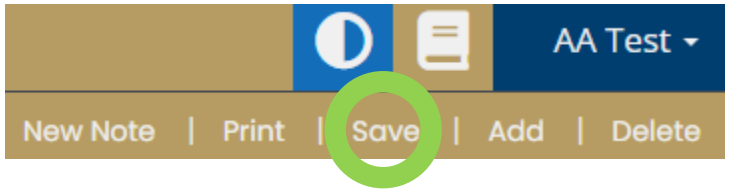
Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

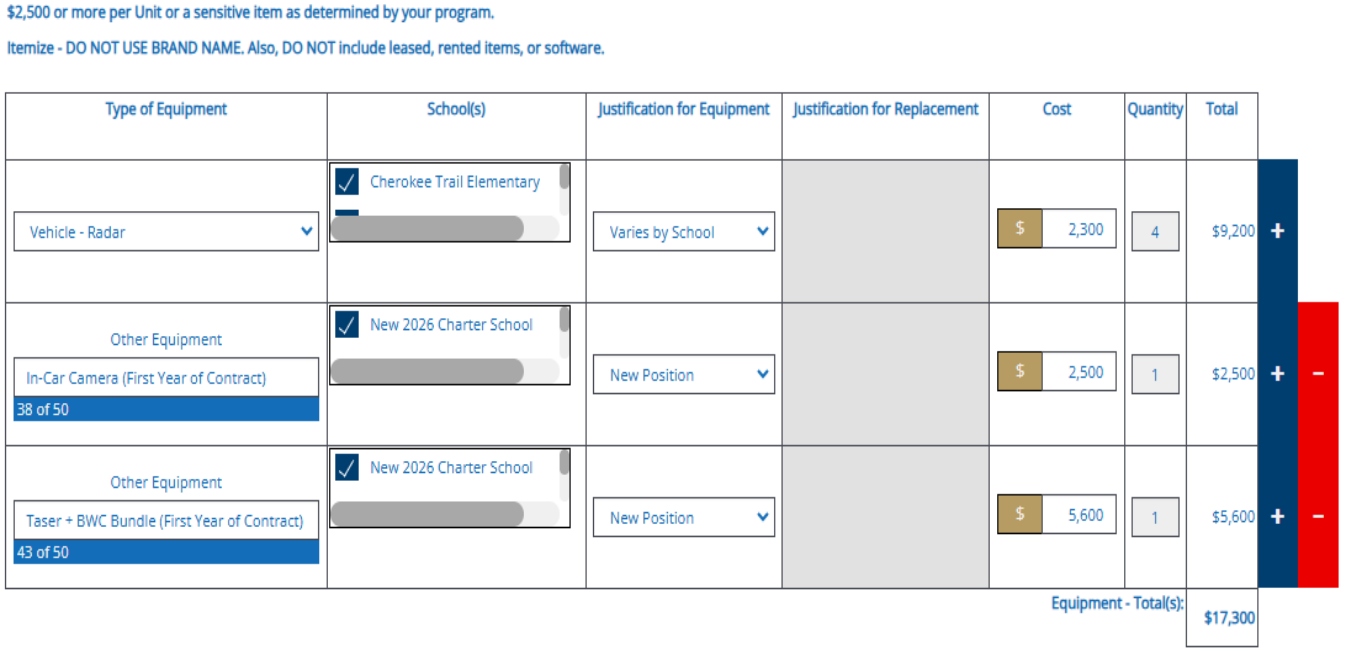
HIGHLIGHTS (Continued)

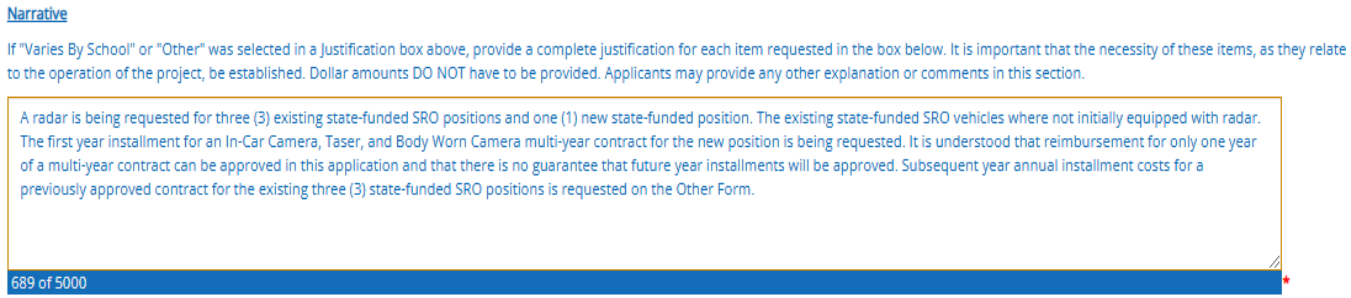
- **Equipment – Other Form (Continued) –**

  - **Justification for Replacement** – For the Open Solicitation, all schools would be a New Position
  - **Cost** – Enter cost of individual item
  - **Quantity** – Populates based on number of school(s) checked
  - **Total** – Populates by calculation
  - **Equipment – Total(s)** – Populates by adding Total column
  - **Narrative** – Mandatory text box. Follow instructions above text box. →

  - **Save**







School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

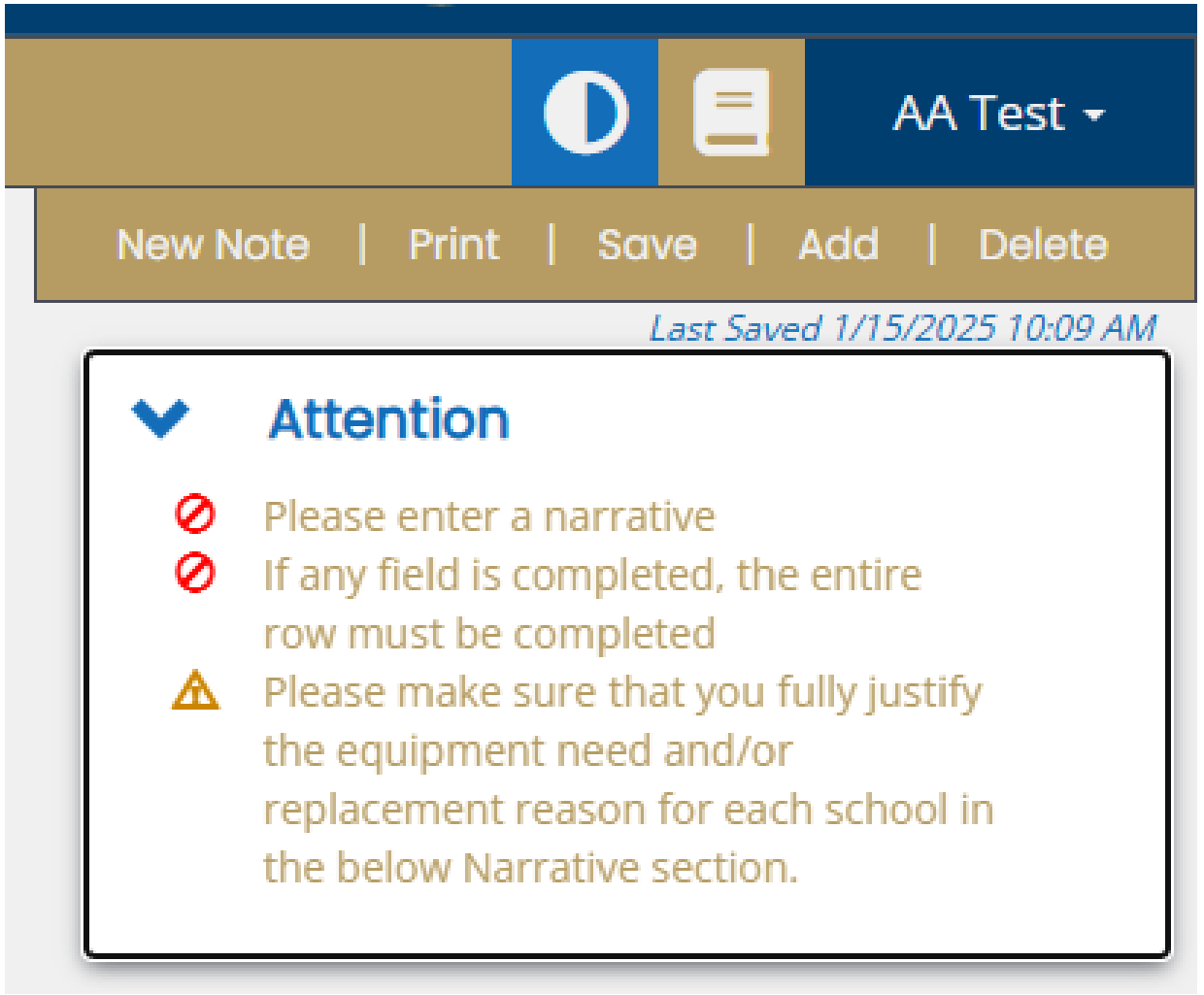
- **Equipment – Other Form (Continued) –**

  - **Remember –**

    When saving you may get an Attention notice that could show one or more of the following symbols:

    Symbol notes an error issue needing correction

    Symbol is just an information notice that will remain even if no errors are found

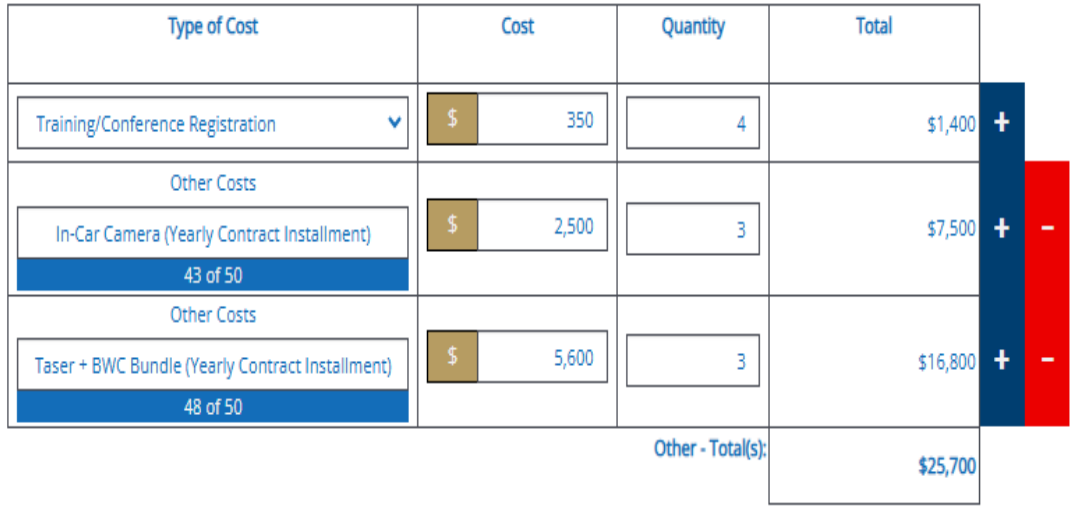


School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Other Form** –
  - This Form is used for budget lines not covered by any other forms in a manner similar to the old Other Category in *SCDPS Grants.*
  - Use the dropdown menu for items listed. If not listed, then use the Other Costs text box
  - Second or subsequent years Equipment or sensitive item with multi-year contract annual costs are listed in Other Costs text box (Initial or first year costs for these items are listed on the Equipment-Other Form)



Type of Cost	Cost	Quantity	Total	
Training/Conference Registration	$ 350	4	$1,400	+
Other Costs: In-Car Camera (Yearly Contract Installment) 43 of 50	$ 2,500	3	$7,500	+ -
Other Costs: Taser + BWC Bundle (Yearly Contract Installment) 48 of 50	$ 5,600	3	$16,800	+ -
		Other - Total(s):	$25,700	

Narrative

Explain exactly how each item listed in your budget will be utilized and provide a complete justification for each item. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided.

Training Conference Registration fees are for four (4) state-funded SROs to attend the SCASRO Training Conference in June 2026. The In-Car Camera, Taser, and Body Worn Camera (BWC) costs are the annual cost of of existing contract annual installments for three (3) existing state-funded SROs (see uploaded document for details). The Camera and Taser initial year cost for one (1) new state-funded SRO position is listed on the Equipment-Other Form.

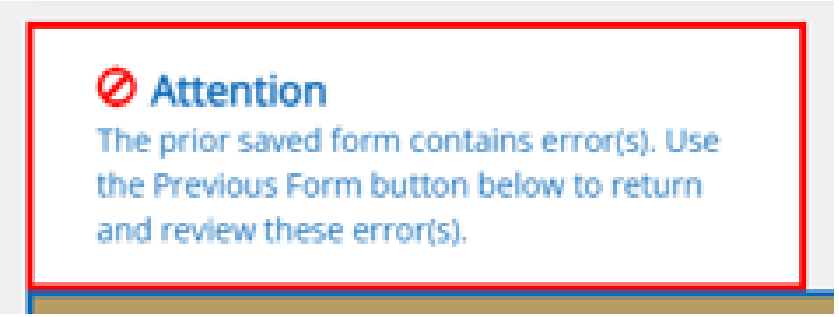
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School Resource Officer (SRO) Program

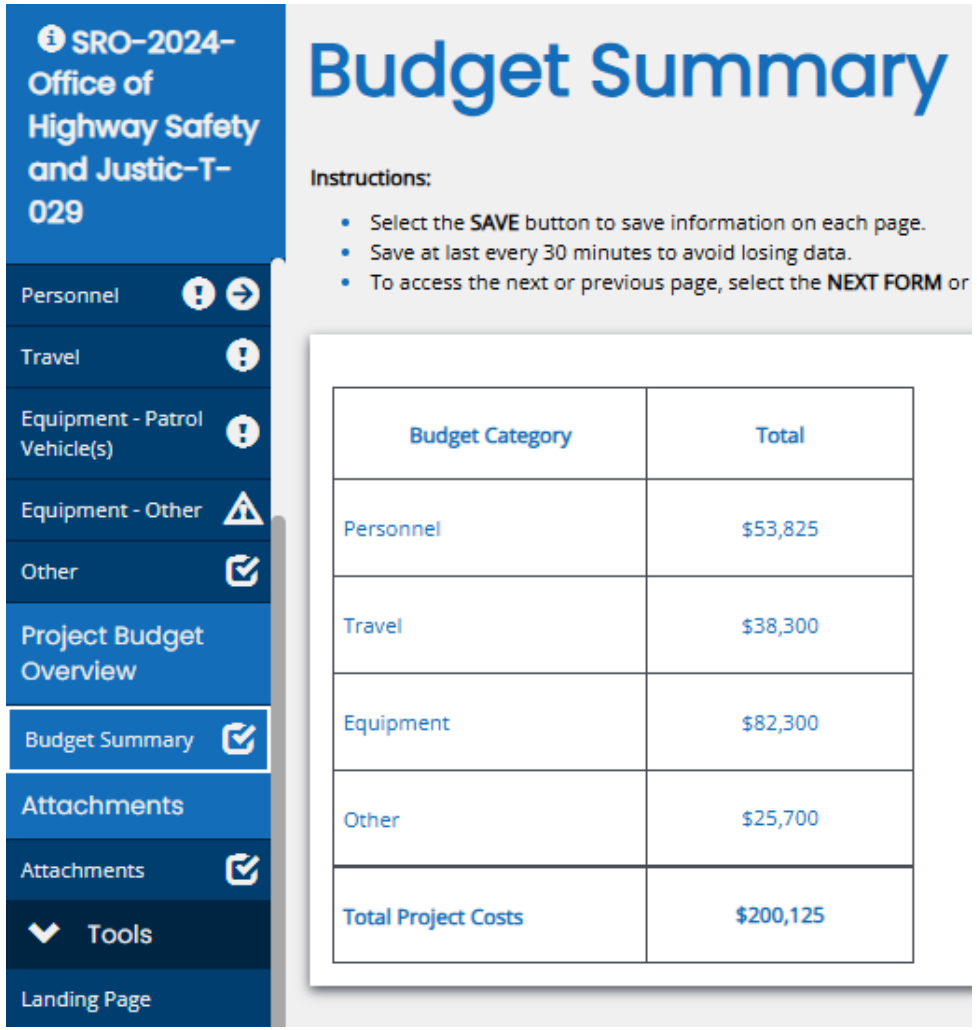
Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Budget Summary Form –**
  - **Budget Category Column –** Each category of Budget Forms are listed (Save this Form after before continuing)
  - **Total Column** – The total for each category is automatically calculated and populated
  - **Total Project Costs** – Each budget category is automatically added together and populated
  - Upon entering or saving this Form a warning will appear if any prior saved Form(s) contain errors



  - Any Forms with errors are identified by an exclamation symbol rather than a checkbox designating complete Form

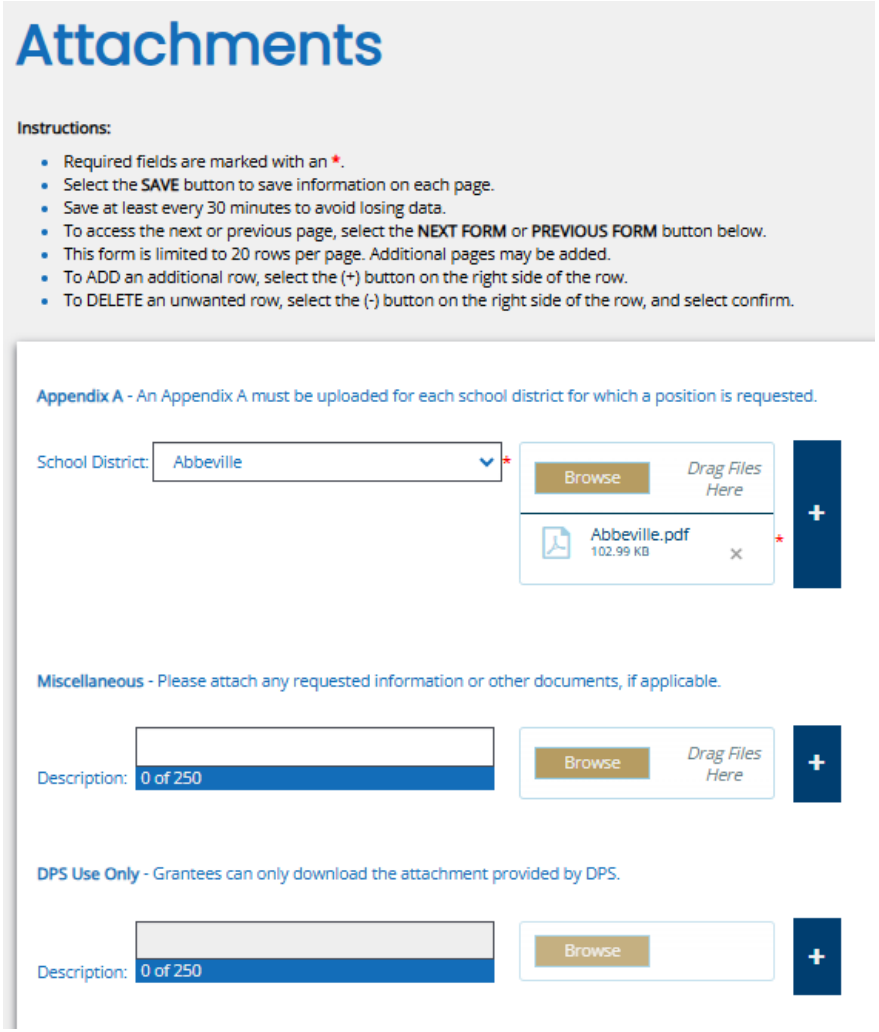


School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

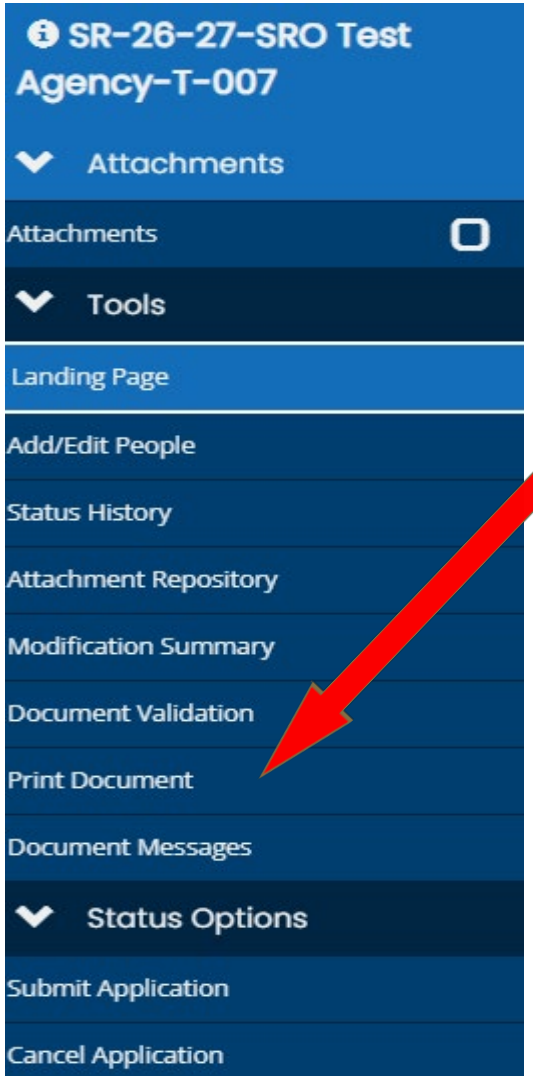
- **Attachments Form** –
  - **Appendix A** – An Appendix A from the Solicitation document is PART 1 of the application that is completed by the School District requesting funding for the continuation of or new state-funded SRO positions. An Appendix A **must** be uploaded for each School District the agency is providing state-funded SROs to
  - **School District** –
    - From dropdown list, select appropriate School District
      - Either Browse for or Drag File of the Appendix A for that School District
    - Click on the Plus (+) button to add additional School District(s), as needed
  - **Miscellaneous** – Use this optional textbox in a similar manner to describe any other documents the applicant desires to upload supporting or justifying requested funding



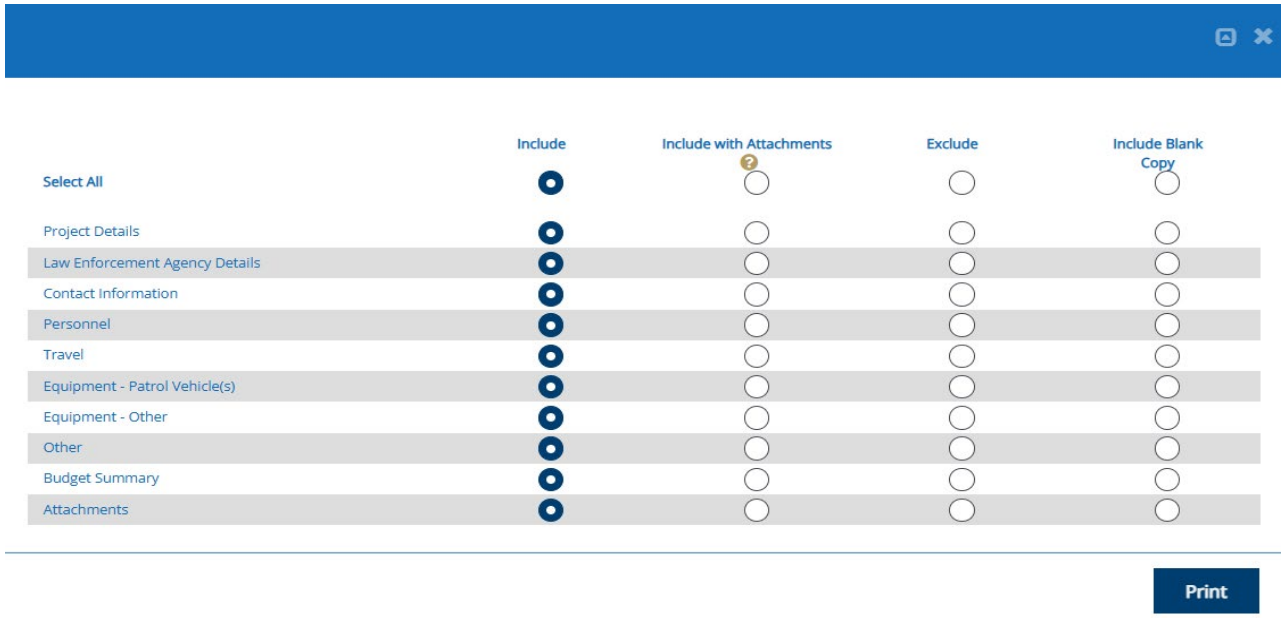
School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)



- **Submitting Application** –
  - Prior to submitting an application, it is important that the applicant **PRINT** a copy for their records. Once submitted and being reviewed, the application is not viewable or printable by the applicant until an approved version is awarded.

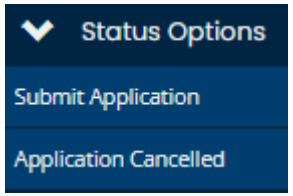


School Resource Officer (SRO) Program

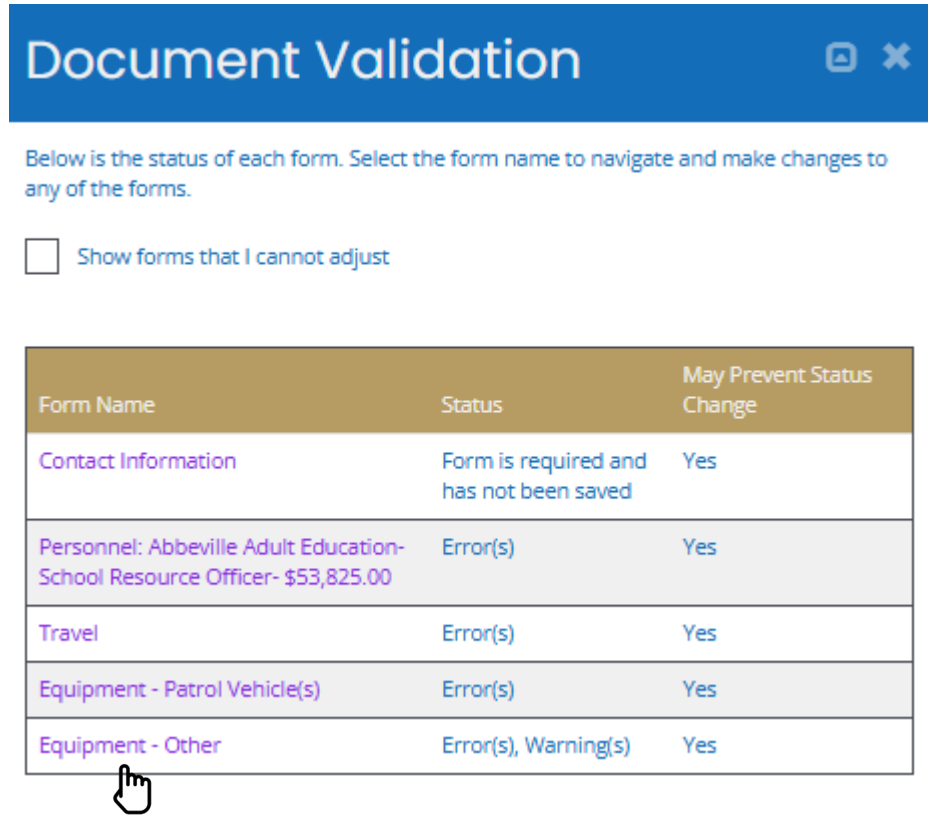
Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Submitting Application** –
  - Prior to submitting an application, the applicant may request one **technical review** of the application from their Program Coordinator if done in a timely manner
  - When ready to submit the application, go to **Status Options** at the bottom left of the application page and click on **Submit Application** →



  - Any errors that prevent submission will be identified in a **Document Validation** box for correction
    - Hover over the Form Name and click to go to the Form requiring correction →

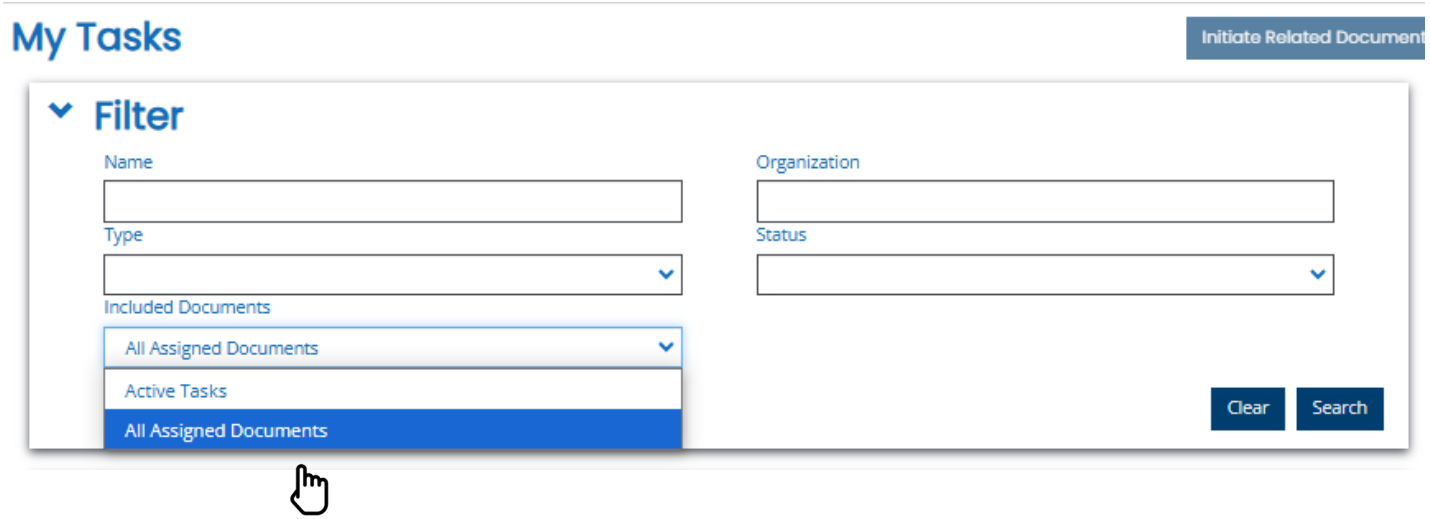


School Resource Officer (SRO) Program

Law Enforcement Agency walk through of the SRO Program specific portions of new online *IntelliGrants*

HIGHLIGHTS (Continued)

- **Application Status** –
  - Once you successfully submit your application, the status changes to "Application Under Review" it will no longer appear in **My Tasks** if there is not an Active Task pending for you
  - If you **Filter My Tasks** by selecting **All Assigned Documents**, you will see all applications
    - Look under **Status** for the current status
    - Click on the **Name** to review the application



My Tasks

Name	Document Type	Organization	Status	Status Date
BSCII-2025-Office of Highway Safety and Just-T-004	Application	Office of Highway Safety and Justice Programs - GRANTEE	Application in Process	11/14/2024 8:51:38 AM
HS-2024-Office of Highway Safety and Justice-002	Application	Office of Highway Safety and Justice Programs - GRANTEE	Application Under Review	1/13/2025 10:02:32 AM
HS-2025-Office of Highway Safety and Justice-001	Application	Office of Highway Safety and Justice Programs - GRANTEE	Application Under Review	1/7/2025 10:15:52 AM

IMPORTANT

Please start the application as soon as possible. Remember that the **deadline** to submit your application is **5:00 p.m.**, February 20, 2026.

Don't forget that your SRO Program Coordinator is available to do a one-time technical review **prior** to submission if requested in a timely manner

Do not wait until the last minute to ask for a technical review or to submit your application

School Resource Officer (SRO) Program

This concludes the presentation.

For a copy of this presentation or more information visit our website https://scdps.sc.gov/resources/grant-opportunities/school-resource-officer-grant-program

For Financial or Procurement Questions contact SROAccountingTeam@scdps.gov

For Program Questions contact your SRO Program Coordinator or SROProgram@scdps.gov

THANK YOU FOR EVERYTHING YOU DO KEEPING OUR SCHOOLS SAFE!